Job Description

Job Title: Maintenance Worker II

Location: Sewer Department

Job Summary: Under the direct supervision of the Department of Public Works Supervisor.

Essential Functions:

* Daily inspections and routine maintenance of all lift stations including repair or replacement of electric components, mechanical parts such as seals, filters, valves, piping, etc. Make all necessary repairs immediately, or depending upon the situation, as soon as possible.
* Thorough knowledge of sewer system and operation of the lift stations.
* Have general mechanical, electrical, plumbing and automotive knowledge.
* A Sewer Maintenance Worker II will be on call 24 hours per day.

General Duties:

1. Complete lift station check list daily, and submit completed copy to the Public Works Supervisor daily.
2. Make other non-routine repairs as needed including pumps and sump pumps, repair and /or replace safe paks, pump alternators, blowers, dehumidifiers, float switches, etc. to keep stations operating at top efficiency.
3. Inspect and maintain transmission lines – both gravity and pressure, to clear any stoppages and to insure that breaks are repaired promptly. Flush out dead end manholes.
4. Immediately handle calls for plugged sewer lines, unless currently working on another critical situation.
5. Preventive and daily maintenance of all vehicles and equipment used in connection with the sewer system and lift stations. Have thorough knowledge of sewer jet-vac equipment.
6. Inspect new sanitation lines as needed. Have knowledge of all Township sewer ordinances.
7. Record meter readings from North Shore Drive, May Street, Woodland Avenue and M-139 Metering Stations each day.
8. Report to Public Works Supervisor any problems or damage to metering stations.
9. Shovel snow and otherwise keep walkways in a safe condition. Snow removal, if required, should be started by 7:00 a.m. Overtime will be authorized to allow for early morning plowing. The Township Hall should be cleared and salted prior to 8:00 a.m.
10. May be required to paint where necessary to maintain the appearance of buildings, fixtures and equipment.
11. Mows grass, rakes, seeds and does brush chopping as required.
12. Other duties as needed in building and grounds and other public works departments including trash and rubbish department collection.

All other major matters of interest to the Department of Public Works will be immediately brought to the attention of the Township Superintendent in the absence of the Department of Public Works Supervisor.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

Minimum Qualifications:

1. High School Diploma
2. Able to pass physical examination and drug/alcohol screening test.
3. Able to pass a background check.
4. Possess a Class B Commercial Driver’s License with air brakes and tank endorsement.