

## JOB DESCRIPTION

JOB TITLE: TRASH & PARKS UTILITY WORKER

LOCATION: DEPARTMENT OF PUBLIC WORKS

### JOB SUMMARY:

Under the general supervision of the Public Works Supervisor, collects garbage and general refuse along designated routes in the Township. Performs additional duties as required. Must comply with all provisions of the Motor Carrier Safety Act, including but not limited to a physical examination, driving endorsement, and annual driving record review.

### ESSENTIAL FUNCTIONS:

1. Collects refuse along designated routes within the Township working from the back of the garbage truck lifting containers and dumping refuse into hopper, starts compactor which compresses refuse in hopper.
2. Learns route through repetition and becomes familiar with special circumstances of certain trash pick-ups.
3. May clean area around containers by depositing spilled or excessive debris into truck hopper.
4. Drives sanitation vehicle over designated routes; insures proper operation of vehicle and observance of safety procedures.
5. Deposits refuse at sanitary landfill and assists in emptying and cleaning.
6. Assists in special collection activities as required.
7. May explain regulations on keeping garbage and miscellaneous debris separate and discuss other related problems with citizens.
8. Periodically performs light maintenance on truck such as greasing and oiling.

9. May perform other light maintenance work for township such as painting or cutting grass.

10. May assist in Sewer Department operations.

11. Knowledge of all Township Parks and Grounds.

12. Operate and maintain all park vehicles and equipment including trucks, tractors, utility carts, mowers, weed eaters, etc.

13. Perform mowing, trimming, seeding, fertilizing, painting, etc., as essential to maintain appearance of all township/neighborhood parks including grounds, fences, restrooms, playground equipment, pavilions, and buildings.

14. Maintain and/or replace for safety and working order playground equipment including toys, basketball and tennis courts, volleyball and soccer fields, baseball fields, buildings, pavilions, bleachers, boat dock, electrical systems, and plumbing.

15. Mow, as necessary, overgrown vacant lots within the Township.

16. Snow removal, if required, should be the first thing completed in the morning. Overtime will be authorized to allow for early morning plowing. The Township Hall should be cleared prior to 8:00 a.m.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

#### MINIMUM QUALIFICATIONS:

1. High School Diploma.
2. Able to pass physical examination and drug/alcohol screening.
3. Able to pass a background check.
4. Possess a Commercial Driver's License.