



CERTIFICATE OF UTILITY DISCONNECT
 Instructions on reverse side
SUBMIT WITH DEMOLITION (BUILDING) PERMIT APPLICATION

1725 Territorial Rd
Benton Harbor, MI
49022

Submit **COMPLETED FORM** at the Township Hall
BUILDING DEPARTMENT COUNTER

Tel: (269) 925-7284
Fax: (269) 925-7134

* THE STAR OF SOUTHWESTERN MICHIGAN *

DEPARTMENT OF BUILDING, INSPECTION, AND ZONING (AND RENTAL INSPECTION)

I. DATE AND PROPERTY ID NUMBER

DATE:	Property ID #: 11-03- (twp use only)	NO FEES IN SUBMITTING THIS FORM:
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II. PROPERTY ADDRESS WHERE UTILITIES ARE BEING DISCONNECTED:

Demo address:

II. DESIGNATED AGENT / CONTRACTOR:

Name of DESIGNATED AGENT:			
Address (St No. and Name) of applicant:	City	State	Zip Code
Telephone number:	Cell number:	Fax number:	Email address:

THE FOLLOWING SIGNATURES CERTIFY THAT THOSE UTILITIES UNDER THEIR AUTHORITY WERE DISCONNECTED AND THAT THE STRUCTURE IS READY FOR DEMOLITION ON THE DATE SPECIFIED: (because phone #'s change, may not be all accurate)

AMERITECH (telephone) Phone: 269/926-0233, 36 Fax: 269/927-0588 Fax: 269/926-6925	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
MICHIGAN GAS UTILITIES: (Jim Damaske) Phone: 269/605-2193 Fax: 269/927-5540	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
AEP (electrical service): Phone: 800/311-6424 Fax:	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BCT: (sewer department): Phone: 269/925-0616 Fax: 269/925-7134	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BCT: (water department) Phone: 269/925-7874 Fax: 269/925-7134	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
COMCAST CABLE: Phone: 269/ Fax: 269/429-5329	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BERRIEN COUNTY HEALTH DEPARTMENT (Septic system): Phone: 269/927-5623 Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
BERRIEN COUNTY HEALTH DEPARTMENT (Well system): Phone: 269/927-5623 Fax: 269/	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:
Verizon Phone: (Dan): Phone: Fax: 269/637-9443	DISCONNECT CERTIFIED BY:	POSITION AT UTILITY: signature	DATE:

PLEASE READ DIRECTIONS ON REVERSE SIDE OF FORM:

At time of demolition of a structure, the utilities serving the structure are to certify disconnects and readiness for removal of the structure.

This form, when completely filled out and signed by the appropriate utilities, fulfills that requirement.

You may make copies of this form and get individual signatures sent back to form a collective file.

However, when it is presented at the Building Department, it should be accompanied by a Demo (building) permit application. The cost for that permit when demo'ing and removing a building is \$30.

It is the responsibility of the owner to arrange for inspections. At a minimum, after permit is issued, there should be notice to this department when work is commenced, and when the foundations have been removed and the utilities capped before backfilling the hole.

The water service should be removed from the service valve within 5' of the property line. The sewer line should be cut within 5' of the property line and fernco'd with a 2x4 placed at the cap vertically to within 2' of finish grade (so as to find it easier in the future. Bring metal of some sort to within a few inches of the surface so as to be able to find that termination in the future.

Thank you for your completed application. We look forward to serving you.