



## DECEMBER 5, 2017 - REGULAR TOWNSHIP BOARD MEETING

### AGENDA

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
  - a. 11/21/2017 Regular Board Meeting Page 2
5. AGENDA AMENDMENT
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - a. Water System Capital Improvement Project
    1. Notice of Intent & Bonding Resolution Page 3
  - b. Authorization to Pay the Bills
    1. 12/5/2017 Bill Listing Cover Page Page 13
    2. 12/5/2017 Check Register Page 14
    3. 12/5/2017 Disbursement Report Page 17
8. PUBLIC INPUT
9. ADJOURNMENT
10. Next Regular Board Meeting - Tuesday, 12/19/17

**MINUTES OF THE REGULAR MEETING OF THE BENTON CHARTER  
TOWNSHIP BOARD HELD NOVEMBER 21, 2017 AT 5:30 P.M.  
BENTON CHARTER TOWNSHIP MUNICIPAL BUILDING  
1725 TERRITORIAL ROAD-SUITE B, BENTON HARBOR, MICHIGAN  
www.bentonchartertp.org**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Supervisor Kevin White	Trustee Rosie Hudson
Clerk Carolyn Phillips	
Treasurer Debra Boothby	<b>ALSO PRESENT</b>
Trustee Carolyn Fowler	Kelli Nelson - Township Superintendent
Trustee Cathy Yates	Tammy Taylor - Recording Secretary
Trustee Linda Scarbrough	Vince Fetke - Police Chief
	Gregory Abrams - Patrol Sergeant

The meeting was called to order at 5:30 p.m. by Supervisor White which was followed by a silent invocation and the Pledge of Allegiance.

The minutes of the regular meeting held November 7, 2017 were unanimously approved as presented on a motion by Trustee Yates; seconded by Treasurer Boothby. Motion carried unanimously by roll call vote.

**Under Agenda Amendment:** Chief Fetke announced that out of six (6) candidates Patrol Officer Gregory Abrams was promoted to Patrol Sergeant effective November 21, 2017. Officer Abrams has been with the Police Department for fifteen (15) years, he's a U.S. Army Veteran, Neighborhood Watch Officer, National Night Out Coordinator and the Township's 2016 Officer of the Year. Patrol Sergeant Abrams thanked the Police Chief, Police Department staff, Township Board Members and his wife for their patience and support during this timely transition.

**There were no Unfinished Business.**

**Under New Business:** Payment of the bills. Motion by Treasurer Boothby; seconded by Trustee Fowler to approve payment of the bill listing totaling \$118,177.81 as follows: General Fund-\$49,555.00; Fire Fund-\$2,877.49; Police Fund-\$12,141.84; Sewer Fund-\$37,193.17; Water Fund-\$16,410.31. Motion carried unanimously by roll call vote.

**There were no Public Input.**

The meeting was adjourned at 5:39 p.m.

**BENTON CHARTER TOWNSHIP**

At a \_\_\_\_\_ meeting of the Township Board of the Benton Charter Township, Michigan, held on the \_\_\_\_ day of \_\_\_\_\_, 2017, at \_\_:\_\_ .m., Eastern Standard Time, at the Township Hall in Benton Harbor, Michigan there were:

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preambles and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PROJECT  
AND APPROVING INSERTION OF NOTICE OF INTENTION OF THE  
BENTON CHARTER TOWNSHIP  
TO ISSUE CAPITAL IMPROVEMENT BONDS**

WHEREAS, there have been prepared and presented to the Township Board (the "Board") of the Benton Charter Township, Michigan (the "Township"), a description of improvements to the Benton Charter Township (the "Capital Improvement Project"), all as more fully described in EXHIBIT A, pursuant to the terms of Section 517 of Act No. 34, Public Acts of Michigan, 2001 as amended ("Act 34"); and

WHEREAS, it has been estimated that the period of usefulness of the Capital Improvement Project is not less than 20 years and that the total cost of the Capital Improvement Project and the portion of the bonds to pay for the Capital Improvement Project will not exceed \$1,500,000 to be provided by the proceeds from the sale of bonds to be issued by the Township pursuant to Act 34; and

WHEREAS, the Township proposes to undertake the Capital Improvement Project and to incur taxable or tax-exempt debt (the "Reimbursement Obligations") to finance all or a portion of the costs of the Capital Improvement Project; and

WHEREAS, the Township may make certain expenditures for said Capital Improvement Project prior to issuance of the Reimbursement Obligations and may wish to use the proceeds of the Reimbursement Obligations to reimburse all or a portion of said expenditures; and

WHEREAS, it is in the public interest and for the public benefit that the Township designate an authorized officer for the purposes of declaring official intent of the Township with respect to expenditures;

WHEREAS, the Capital Improvement Project described above will be included with a larger Capital Improvement Refunding Bond issue which will be issued after the referendum period for this project has expired; and

WHEREAS, there has been prepared and attached hereto as APPENDIX I a form of notice entitled "NOTICE OF INTENTION OF THE BENTON CHARTER TOWNSHIP TO ISSUE CAPITAL IMPROVEMENT BONDS AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON" (the "Notice of Intention").

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE BENTON CHARTER TOWNSHIP, MICHIGAN, AS FOLLOWS:

1. **Approval of Plans:** The preliminary plans and estimates relating to the Capital Improvement Project and identified in EXHIBIT A hereto are hereby approved and ordered filed with the Township Clerk.

2. **Insertion of Notice of Intent:** It is hereby determined that the Notice of Intention provides information sufficient to adequately inform the electors and taxpayers of the Township of the nature of the obligations to be undertaken by the Township by the issuance of the bonds and of their right under Act 34 to file a petition requesting a referendum election on the issuance of the bonds.

3. **Form of Notice of Intent:** The form and content of the Notice of Intention as set forth in Appendix I, are hereby approved, and the Township Clerk is hereby authorized and directed to cause the Notice of Intention to be published once in the *Herald-Palladium*, St. Joseph, Michigan, a newspaper of general circulation within the Township which is hereby determined to be the newspaper reaching the largest number of electors and taxpayers of the Township. The notice shall be inserted in an advertisement at least one-quarter of a page in size.

4. **Referendum Period:** The referendum period within which voters and taxpayers shall have the right to circulate petitions is 45 days after publication of the notice of intention authorized in paragraph 2.

5. **Official Intent:** The Superintendent of the Township is hereby authorized to declare official intent of the Township with respect to reimbursement.

6. **Individual Declarations of Intent:** Each declaration of official intent shall be substantially in the form set forth in APPENDIX II attached hereto and by this reference incorporated herein, and said form may be modified from time to time on the advice of bond counsel to the Township and as necessary to conform to requirements of the reimbursement regulations as the same may be adopted by the Internal Revenue Service or amended from time to time, or with the requirements of applicable rulings or regulations relating to tax-exempt borrowings.

7. **Filing Official Intent:** The Finance Director of the Township is hereby directed to file each declaration of official intent in the office of the Clerk of the Benton Charter Township, which location constitutes the customary location of the records of the Township which are available to the general public.

8. **Declarations of Intent Available:** The Township Clerk is further directed to assure that each declaration of intent is continuously available during normal business hours of the Township on every business day of the period beginning the earlier of 10 days after the date of execution of said declaration of intent and ending on the date of issuance of the Reimbursement Bonds.

9. **Retention of Bond Counsel.** The firm of Clark Hill PLC, attorneys of Detroit, Michigan, is hereby retained to act as bond counsel for the Township in connection with the issuance, sale and delivery of the Bonds.

10. **Retention of Financial Consultants.** HJ Umbaugh & Associates, Lansing, Michigan, is hereby retained to act as financial consultant and advisor to the Township in connection with the sale and delivery of the Bonds.

11. **Conflicting Resolutions.** All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

12. **Effective Date.** This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the Township as soon as practicable after adoption.

A roll call vote on the foregoing resolution was then taken, and was as follows:

YES: \_\_\_\_\_

\_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

The resolution was declared adopted.

STATE OF MICHIGAN                    )  
  )ss.  
BENTON CHARTER TOWNSHIP    )

The undersigned, being the duly qualified and acting Clerk of the Benton Charter Township, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Benton Charter Township, Township Board at its \_\_\_\_\_ meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the Township. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.

\_\_\_\_\_  
Clerk, Benton Charter Township

DATED: \_\_\_\_\_, 2017

**EXHIBIT A  
CAPITAL IMPROVEMENT PROJECT PROFILES**

**DESCRIPTION OF PROJECT**

Project Description

The project will consist of water system capital improvements throughout the service area of Benton Charter Township Water System which will include the following: Reconstruction, replacement, upgrades and extensions of 12” through 20” water distribution mains and appurtenances within Benton Charter Township. Also including restoration and other related construction necessary to produce a complete functioning water distribution system. Renovation and upgrades to the water distribution workshop located on Crystal Ave. Significant useful life extending, maintenance to the interior and exterior of 4 million-gallon Euclid Avenue Stand Pipe. New equipment and upgrades to the Euclid Avenue Stand Pipe.

Project Location

The project will be located throughout the service area of the Benton Charter Township Water Sewer System potentially including, but not limited to, the following streets: M-63 (Blue Star); Euclid Avenue, Crystal Avenue.

## APPENDIX I

### NOTICE OF INTENTION OF THE BENTON CHARTER TOWNSHIP TO ISSUE NOT TO EXCEED \$1,500,000 FOR A CAPITAL IMPROVEMENT PROJECT TO BE PART OF A LARGER CAPITAL IMPROVEMENT BOND ISSUE AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON

TO ALL ELECTORS AND TAXPAYERS OF  
THE BENTON CHARTER TOWNSHIP:

NOTICE IS HEREBY GIVEN that the Township Board of the Benton Charter Township, Michigan (the "Township"), has authorized the issuance of not to exceed \$1,500,000 in Capital Improvement Bonds, as part of a larger bond issue which will include the refunding of two outstanding bond issues, to provide for the acquisition and construction of improvements to the Benton Charter Township located in the Township described in Exhibit A attached hereto (the "Capital Improvement Project"). The Bond Resolution will provide further that the Township will finance all or a portion of the total cost of the Capital Improvement Project by the issuance of one or more series of capital improvement bonds (the "Bonds") pursuant to the provisions of Section 517 of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"). The maximum amount of Bonds to be sold to finance the new Capital Improvement Project shall not exceed \$1,500,000 which Bonds will be sold as part of a larger bond issue to be issued in one or more series and shall include the refunding of two outstanding bond issues, the term of the Bonds shall not exceed 25 years and the Bonds shall bear interest at a rate or rates that will result in a net interest cost of not more than 7% per annum. The maximum new Capital Improvement Project cost is estimated at not to exceed \$1,500,000.

### FULL FAITH AND CREDIT AND TAXING POWER OF THE BENTON CHARTER TOWNSHIP WILL BE PLEDGED

NOTICE IS FURTHER GIVEN that in the Bond Resolution the Township will obligate itself to make payments to the Bond Holder in amounts sufficient to pay the principal of and interest on the Bonds. The limited tax full faith and credit of the Township will be pledged for the making of such bond payments. Pursuant to such pledge of its full faith and credit, the Township will be obligated to levy such ad valorem taxes upon all taxable property in the Township as shall be necessary to make bond payments, which taxes, however, will be subject to applicable statutory and constitutional limitations on the taxing power of the Township. In addition to its obligation to make payments on the Bonds, the Township will agree in the Bond Resolution to pay all costs and expenses of operation and maintenance of the Capital Improvement Project and all expenses of the Township incidental to the issuance and payment of the Bonds, to the extent such expenses are not payable from the proceeds of the Bonds.

### RIGHT TO PETITION FOR REFERENDUM

NOTICE IS FURTHER GIVEN to the electors and taxpayers of the Township to inform them of the right to petition for a referendum on the question of issuing the Bonds. The Township intends to issue the Bonds without a vote of the electors thereon. If, within 45-days after publication of this notice, a petition for referendum requesting an election on the Bonds, signed by not less than 10% or 15,000 of the registered electors of the Township, whichever is less, has been filed with the Township Clerk, the Bonds shall not be issued unless and until approved by a majority of the electors of the Township voting thereon at a general or special election.

This notice is given by order of the Township Board pursuant to Act 34. Further information may be obtained at the office of the Benton Charter Township Clerk, 1725 Territorial Road, Benton Harbor, Michigan 49022.



**EXHIBIT A**

**DESCRIPTION OF PROJECT**

Project Description

The project will consist of water system capital improvements throughout the service area of Benton Charter Township Water System which will include the following: Reconstruction, replacement, upgrades and extensions of 12” through 20” water distribution mains and appurtenances within Benton Charter Township. Also including restoration and other related construction necessary to produce a complete functioning water distribution system. Renovation and upgrades to the water distribution workshop located on Crystal Ave. Significant useful life extending, maintenance to the interior and exterior of 4 million-gallon Euclid Avenue Stand Pipe. New equipment and upgrades to the Euclid Avenue Stand Pipe.

Project Location

The project will be located throughout the service area of the Benton Charter Township Water Sewer System potentially including, but not limited to, the following streets: M-63 (Blue Star); Euclid Avenue, Crystal Avenue.

Project Costs

Construction, equipment, financing costs and contingency, not to exceed	\$1,500,000
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DATED: [Date of Publication]

**APPENDIX II**

**FORM OF DECLARATION  
OF OFFICIAL INTENT**

I, the undersigned \_\_\_\_\_ of the Benton Charter Township, Michigan, do hereby certify as follows:

1. I am an officer of the Township authorized to declare official intent of the Township to reimburse expenditures made, prior to the issuance of debt, from the proceeds of said debt.

2. This Declaration relates to the following expenditures (the "Expenditures"):

<u>Amount</u>	<u>General Purpose</u>
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3. The Expenditures are with respect to property (the "Property") having:

(A) the following general character, type or purpose:

\_\_\_\_\_  
\_\_\_\_\_;

(B) the following size, quantity or cost: \_\_\_\_\_

\_\_\_\_\_; and

(C) a reasonably expected economic life at least one (1) year.

4. I understand that a substantial deviation between the above description of the Property for which the Expenditures are being made and the actual Property which is acquired or constructed will invalidate this declaration of official intent with the result that any proceeds of tax-exempt debt which are used to reimburse for the Expenditures will not be deemed to have been expended upon such reimbursement.

5. The Township intends to reimburse the Expenditures by incurring taxable or tax-exempt debt (the "Reimbursement Obligations").

6. The expected source of funds that will be used to pay the Expenditures is as follows: \_\_\_\_\_

7. The expected source of funds to be used to pay debt service on the Reimbursement Obligation is as follows: \_\_\_\_\_

8. This declaration of intent is consistent with the budgetary and financial circumstances of the Township as of the date hereof in that there are no funds which are now or

are reasonably expected to be, (A) allocated on a long-term basis, (B) reserved, or (C) otherwise available pursuant to the Township's budget, to pay the Expenditure.

9. The Township does not have a pattern of failure to reimburse expenditures for which official intent has been declared in that at least seventy-five percent (75%) of all expenditures made after \_\_\_\_\_, for which the Township has declared an intent to reimburse from the proceeds of taxable or tax-exempt debt have been, or are expected to be, so reimbursed.

10. I acknowledge that in the event that the Township fails to use the proceeds of Reimbursement Obligations issued within three (3) years of the date hereof to reimburse expenditures the same may adversely affect the ability of the Township to use the proceeds of tax-exempt obligations in the future to reimburse for expenditures made prior to the issuance of such obligations.

11. I further acknowledge that unless the Expenditures constitute preliminary expenditures (in the nature of architect services and soil testing but excluding land acquisition) for the Property not in excess of ten percent (10%) of the expected cost of the Capital Improvement Project of which the Property constitutes a part, the Expenditures will be paid within not in excess of two (2) years following the date hereof or, as an alternative, this declaration of intent will be renewed.

12. I further acknowledge that it is expected that the proceeds of Reimbursement Obligations will be used for reimbursement of each Expenditure not later than (A) the date that is one (1) year after the date on which such Expenditure is paid, or (B) the date that is one (1) year after the date on which the Property is placed in service.

13. I further acknowledge that I will assure that the allocation referenced in item 12 (A) will be evidenced by an entry on the records of the Township maintained with respect to the Reimbursement Obligations, (B) will specifically identify the Expenditure being reimbursed, and (C) on the advice of the appropriate counsel will be sufficient to relieve the allocated proceeds of the Reimbursement Obligations covered by such entry from any restrictions under the relevant legal documents and applicable state law that apply only to unspent proceeds of Reimbursement Obligations.

14. I further acknowledge that I will assure that except as referenced in item 15 the proceeds of the Reimbursement Obligations that are used to reimburse the Expenditures will not be used, directly or indirectly, (A) to pay debt service on an issue of tax-exempt obligations, (B) to create or increase the balance in a sinking fund established for the payment of debt service on the Reimbursement Obligations or another issue of tax-exempt obligations of the Township or to replace funds that have been, are being, or will be so used for reserve or replacement fund purpose, or (C) to reimburse any expenditures or any payment with respect to financing of an expenditure that was originally paid with proceeds of any tax-exempt obligations of the Township to any person or entity other than the Township.

15. I understand that item 14 does not prohibit the use of those proceeds of the Reimbursement Obligations that are used to reimburse the Expenditures for (A) deposit in a bona fide debt service fund (that is, a fund established to pay debt service on any tax-exempt obligation of the Township, other than the Reimbursement Obligation, which is depleted annually except for a reasonable carry over amount not in excess of one (1) year's interest earnings on said fund or one-twelfth (1/12th) of annual debt service), (B) to pay current debt service coming due within the next succeeding one-year period on any tax-exempt obligation of the Township, other than the Reimbursement Obligations, or (C) to reimburse for expenditures originally made from the proceeds of a tax-exempt obligation of the Township which were not

reasonably expected by the Township, on the date of issue of such obligation, to be used for such expenditure.

IN WITNESS WHEREOF, the undersigned has executed this declaration of official intent this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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<b>BILL LISTING</b>
<b>DECEMBER 5, 2017</b>

FUND	#	AMOUNT
GENERAL FUND	101	\$ 22,867.14
FIRE FUND	206	\$ 3,984.00
POLICE FUND	207	\$ 7,675.69
SEWER FUND	590	\$ 8,449.23
WATER FUND	591	\$ 4,164.68
PUBLIC SAFETY FUND	205	\$
COMMUNITY DEVELOPMENT	274	\$ 3,984.40
<b>TOTAL BILL LISTING</b>		<b>\$51,125.14</b>

Check Date	Check	Vendor Name	Description	Amount
Bank GEN2 GENERAL FUND				
11/22/2017	41050	SBF ENTERPRISES	WINTER TAX BILL POSTAGE	2,705.22
11/27/2017	41052	DEBRA BOOTHBY	NOVEMBER MILEAGE	109.14
11/27/2017	41053	HOME DEPOT USA	80% REFUND CANCELLED BLDG PERMIT	77.80
11/27/2017	41054	THOMAS E BALDWIN	PLAN REVIEWS OCTOBER 2017	1,156.25
11/27/2017	41056	BENTON HARBOR POSTMASTER	POSTAGE SANITATION BILLS	466.67
				466.00
				467.33
				<u>1,400.00</u>
11/27/2017	41057	STATE TAX COMMISSION	CLASS REGISTRATION FEE TONI SWISHER	250.00
11/30/2017	41172	ANCHOR SIGNS	CHANGE LETTERING ON ORDINANCE CAR	250.00
			LOGO LETTERING FOR PICKUP TRUCK	300.00
				<u>550.00</u>
11/30/2017	41173	AT & T	PHONE SERVICE	1,824.82
11/30/2017	41174	B & S DISTRIBUTING	REPAIR PARTS	147.86
			REPAIR PARTS	230.88
			REPAIR PARTS	211.80
			BATTERY CORE CREDIT	(15.00)
				<u>575.54</u>
11/30/2017	41175	BEAVER RESEARCH COMPANY	MISC SUPPLIES	329.00
11/30/2017	41176	BENTON CHARTER TOWNSHIP	SANITATION BILLS DECEMBER	1,682.54
11/30/2017	41177	BENTON CHARTER TOWNSHIP	UB deposit refund for account: BRI1-0004	71.11
11/30/2017	41178	BERRIEN COUNTY HEALTH DEPARTMENT	HEPATITIS B VACCINE INJECTION ADAM SCHM	73.00
11/30/2017	41179	BP	10/17-11/16/2017 GAS PURCHASES	3,476.93
11/30/2017	41180	BROOKFIELD CHRYSLER-DODGE-JEEP	REPAIR PARTS ORDINANCE CAR	70.80
11/30/2017	41181	CARQUEST OF BENTON HARBOR	MISC REPAIR PARTS	83.85
			OIL	47.88
				<u>131.73</u>
11/30/2017	41182	CLAY, MONICA	UB deposit refund for account: BRI1-0004	228.89
11/30/2017	41183	COMCAST CABLE	INTERNET SERVICE	104.85
			INTERNET SERVICE	134.85
			INTERNET, CABLE SERVICE	181.05
				<u>420.75</u>
11/30/2017	41184	FISHER AUTO PARTS	OIL DRY	18.58
			PLUG WIRE COVERS	3.50
				<u>22.08</u>
11/30/2017	41185	HEI WIRELESS	INSTALLS IN ORDINANCE CAR	576.20
			REMOVE SQUAD EQUIPMENT	447.30
			REPAIRS TO SIREN AND POWER SUPPLY IN PD	38.75
			LIGHT BAR REPAIR	250.00
			BATTERY REPLACED, LIGHT BAR REPAIRED	77.50
			CLEAN & RESTOR LIGHT BAR LENSES	116.25
				<u>1,506.00</u>

Check Date	Check	Vendor Name	Description	Amount
11/30/2017	41186	HERALD PALLADIUM	MONTHLY PUBLICATIONS	391.98
11/30/2017	41187	HYDRO DYNAMICS	REPAIR PARTS SEWER	2,750.39
11/30/2017	41188	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	3,321.54
11/30/2017	41189	KENDALL ELECTRIC, INC	CIRCUIT BREAKER	290.28
11/30/2017	41190	KOLOSAR ELECTRIC	REFUND FOR ELECTRICAL PERMIT	213.00
11/30/2017	41191	LAKE MICHIGAN MAILERS	MAILING SERVICES	35.00
11/30/2017	41192	LAKELAND HOSPITALS	ARREST LAB TESTS	90.03
			ARREST LAB CHARGES	90.03
				<u>180.06</u>
11/30/2017	41193	MCKENNA	PROF SERVICES MASTER PLAN UPDATE	3,984.40
11/30/2017	41194	METRO BUSINESS INTERIORS, INC	ASSESSING OFFICE FURNITURE	1,671.00
11/30/2017	41195	MI ASSESSORS ASSOCIATION	2018 MEMBERSHIP FEES T SWISHER K ANGELO	190.00
11/30/2017	41196	MICHIANA SUPPLY INC	LAY FLAT HOSE	30.00
11/30/2017	41197	MICHIGAN ASSESSORS ASSOC	MEMBERSHIP FEE CHERRY MESA	90.00
11/30/2017	41198	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	1,170.24
11/30/2017	41199	MICHIGAN STATE FIREMEN'S ASSOC	2018 ASSOCIATION DUES	75.00
11/30/2017	41200	MID COUNTY LAWN & GARDEN LLC	OIL FILTER	11.26
11/30/2017	41201	MIKE & SON	SALT SPREADER	2,100.00
11/30/2017	41202	MOTOROLA	BATTERIES FOR PORTABLE RADIOS	220.50
11/30/2017	41203	O'REILLY AUTO PARTS	REPAIR PARTS	89.78
			REPAIR PARTS	25.00
			GARAGE SUPPLIES	30.57
				<u>145.35</u>
11/30/2017	41204	PAYROLL FORMS COM	PTIME & PAY RECORD SHEETS	58.70
11/30/2017	41205	PHYLLIS CENTERS	NOVEMBER PLUMBING INSPECTIONS	1,735.20
11/30/2017	41206	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	1,256.75
11/30/2017	41207	PRIMAR PETROLEUM, INC.	55 GALLON OIL DRUM	514.45
11/30/2017	41208	PRINTEK LLC	UNIVERSAL KIT/ADAPTER	255.00
11/30/2017	41209	QLT	EQUIPMENT RENTAL	29.10
11/30/2017	41210	RESTORATION DIESEL LLC	REPAIR PRIMER PAY	1,010.89
11/30/2017	41211	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL	75.00
11/30/2017	41212	SBF ENTERPRISES	WINTER TAX BILL PROCESSING	1,151.13
11/30/2017	41213	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	6,170.45
11/30/2017	41214	STAPLES INC	OFFICE SUPPLIES	2,577.30
			CREDIT RETURNED MERCHANDISE	(47.45)
				<u>2,529.85</u>
11/30/2017	41215	STAPLES ADVANTAGE	OFFICE SUPPLIES	833.91
11/30/2017	41216	STATE TAX COMMISSION	ASSESSING COURSE FEE T SWISHER	50.00
11/30/2017	41217	TELE-RAD, INC	BELT CLIPS, BATTERY PACKS	244.00
11/30/2017	41218	THOMSON REUTERS - WEST	MONTHLY LEGAL UPDATES	642.22
11/30/2017	41219	VALLEY TRUCK PARTS	MISC REPAIR PARTS	8.23
11/30/2017	41220	VERIZON WIRELESS	WIRELESS SERVICE	408.51
11/30/2017	41221	VWR INTERNATIONAL LLC	LAB SUPPLIES	108.10
			LAB SUPPLIES	81.43
			LAB SUPPLIES	39.83
			LAB SUPPLIES	180.09
			LAB SUPPLIES	8.18
				<u>417.63</u>
11/30/2017	41222	WEST SHORE FIRE, INC.	SHIPPING CHARGES	19.60
11/30/2017	41223	ZBATTERY.COM.INC	FLASHLIGHT	134.95

12/01/2017 08:43 AM  
User: JAVERY  
DB: Benton Township

CHECK REGISTER FOR BENTON CHARTER TOWNSHIP  
CHECK DATE FROM 11/22/2016 - 12/01/2017

Check Date	Check	Vendor Name	Description	Amount
			BATTERIES	47.97
				<u>182.92</u>

GEN2 TOTALS:

Total of 58 Disbursements:

51,125.14



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
11/27/2017	GEN2	41053	HOME DEPOT USA	80% REFUND CANCELLED BLDG PERMIT	499.000	000	77.80
11/30/2017	GEN2	41179*#	BP	10/17-11/16/2017 GAS PURCHASES	084.011	000	190.09
11/30/2017	GEN2	41190	KOLOSAR ELECTRIC	REFUND FOR ELECTRICAL PERMIT	499.000	000	213.00
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	694.000	000	45.75
Total for department 000:							526.64
Department: 101 TOWNSHIP BOARD							
11/30/2017	GEN2	41218	THOMSON REUTERS - WEST	MONTHLY LEGAL UPDATES	826.000	101	642.22
Total for department 101:							642.22
Department: 171 SUPERVISOR							
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	727.000	171	85.85
Total for department 171:							85.85
Department: 191 ELECTION							
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	191	170.99
Total for department 191:							170.99
Department: 209 ASSESSOR							
11/27/2017	GEN2	41057	STATE TAX COMMISSION	CLASS REGISTRATION FEE TONI SWISHER	824.000	209	250.00
11/30/2017	GEN2	41194	METRO BUSINESS INTERIORS, INC	ASSESSING OFFICE FURNITURE	977.000	209	1,671.00
11/30/2017	GEN2	41195	MI ASSESSORS ASSOCIATION	2018 MEMBERSHIP FEES T SWISHER K ANGELO	958.000	209	190.00
11/30/2017	GEN2	41197	MICHIGAN ASSESSORS ASSOC	MEMBERSHIP FEE CHERRY MESA	958.000	209	90.00
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	209	36.33
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	209	611.40
11/30/2017	GEN2	41216	STATE TAX COMMISSION	ASSESSING COURSE FEE T SWISHER	824.000	209	50.00
11/30/2017	GEN2	41220*#	VERIZON WIRELESS	WIRELESS SERVICE	853.000	209	36.01
Total for department 209:							2,934.74
Department: 215 CLERK							
11/30/2017	GEN2	41191	LAKE MICHIGAN MAILERS	MAILING SERVICES	730.000	215	35.00
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	727.000	215	66.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 215 CLERK							
				EMBROIDERED CLOTHING TWP EMPLOYEES	727.000	215	154.10
				CHECK GEN2 41206 TOTAL			<u>220.95</u>
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	215	53.98
11/30/2017	GEN2	41220*#	VERIZON WIRELESS	WIRELESS SERVICE	853.000	215	36.01
				Total for department 215:			345.94
Department: 253 TREASURER							
11/22/2017	GEN2	41050	SBF ENTERPRISES	WINTER TAX BILL POSTAGE	730.000	253	2,705.22
11/27/2017	GEN2	41052	DEBRA BOOTHBY	NOVEMBER MILEAGE	873.000	253	109.14
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	727.000	253	47.90
11/30/2017	GEN2	41212	SBF ENTERPRISES	WINTER TAX BILL PROCESSING	900.000	253	1,151.13
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	253	157.48
				Total for department 253:			4,170.87
Department: 265 TWP. HALL AND GROUNDS							
11/30/2017	GEN2	41176*#	BENTON CHARTER TOWNSHIP	SANITATION BILLS DECEMBER	924.000	265	185.40
				SANITATION BILLS DECEMBER	927.000	265	163.99
				CHECK GEN2 41176 TOTAL			<u>349.39</u>
11/30/2017	GEN2	41183*#	COMCAST CABLE	INTERNET SERVICE	853.000	265	134.85
11/30/2017	GEN2	41188*#	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	921.000	265	31.46
11/30/2017	GEN2	41198*#	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	923.000	265	362.93
11/30/2017	GEN2	41201	MIKE & SON	SALT SPREADER	977.000	265	2,100.00
11/30/2017	GEN2	41211*#	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL	818.000	265	37.50
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	265	781.82
				Total for department 265:			3,797.95
Department: 299 GARAGE							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 299 GARAGE							
11/30/2017	GEN2	41175	BEAVER RESEARCH COMPANY	MISC SUPPLIES	775.000	299	329.00
11/30/2017	GEN2	41184	FISHER AUTO PARTS	OIL DRY	775.000	299	18.58
				PLUG WIRE COVERS	863.000	299	3.50
				CHECK GEN2 41184 TOTAL			<u>22.08</u>
11/30/2017	GEN2	41198*#	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	923.000	299	149.01
11/30/2017	GEN2	41203*#	O'REILLY AUTO PARTS	GARAGE SUPPLIES	775.000	299	30.57
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	299	239.49
				Total for department 299:			770.15
Department: 302 ORDINANCE ENF. OFFICER							
11/30/2017	GEN2	41172#	ANCHOR SIGNS	CHANGE LETTERING ON ORDINANCE CAR	863.000	302	250.00
11/30/2017	GEN2	41180	BROOKFIELD CHRYSLER-DODGE-JEEP	REPAIR PARTS ORDINANCE CAR	863.000	302	70.80
11/30/2017	GEN2	41185*#	HEI WIRELESS	INSTALLS IN ORDINANCE CAR	851.000	302	576.20
				REMOVE SQUAD EQUIPMENT	851.000	302	447.30
				CHECK GEN2 41185 TOTAL			<u>1,023.50</u>
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	302	321.60
				Total for department 302:			1,665.90
Department: 380 BUILDING							
11/27/2017	GEN2	41054	THOMAS E BALDWIN	PLAN REVIEWS OCTOBER 2017	818.000	380	1,156.25
11/30/2017	GEN2	41172#	ANCHOR SIGNS	LOGO LETTERING FOR PICKUP TRUCK	977.000	380	300.00
11/30/2017	GEN2	41205	PHYLLIS CENTERS	NOVEMBER PLUMBING INSPECTIONS	818.000	380	1,735.20
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	759.000	380	126.50
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	380	133.91
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	380	363.42
				CREDIT RETURNED MERCHANDISE	727.000	380	(47.45)

12/01/2017 08:45 AM  
 User: JAVERY  
 DB: Benton Township

CHECK DISBURSEMENT REPORT FOR BENTON CHARTER TOWNSHIP  
 CHECK DATE FROM 11/22/2017 - 12/01/2017  
 Banks: GEN2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 380 BUILDING							
				CHECK GEN2 41214 TOTAL			315.97
				Total for department 380:			3,767.83
Department: 528 TRASH & RUBBISH							
11/27/2017	GEN2	41056*#	BENTON HARBOR POSTMASTER	POSTAGE SANITATION BILLS	730.000	528	466.67
11/30/2017	GEN2	41179*#	BP	10/17-11/16/2017 GAS PURCHASES	867.000	528	2,668.33
11/30/2017	GEN2	41207	PRIMAR PETROLEUM, INC.	55 GALLON OIL DRUM	863.000	528	514.45
				Total for department 528:			3,649.45
Department: 751 PARKS							
11/30/2017	GEN2	41188*#	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	921.000	751	98.02
11/30/2017	GEN2	41198*#	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	923.000	751	51.93
11/30/2017	GEN2	41209	QLT	EQUIPMENT RENTAL	853.000	751	29.10
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	751	134.07
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	757.000	751	25.49
				Total for department 751:			338.61
				Total for fund 101 GENERAL FUND			22,867.14
Fund: 206 FIRE FUND							
Department: 000							
11/30/2017	GEN2	41173*#	AT & T	PHONE SERVICE	853.000	000	395.00
11/30/2017	GEN2	41176*#	BENTON CHARTER TOWNSHIP	SANITATION BILLS DECEMBER	924.000	000	150.00
				SANITATION BILLS DECEMBER	927.000	000	197.44
				CHECK GEN2 41176 TOTAL			347.44
11/30/2017	GEN2	41181	CARQUEST OF BENTON HARBOR	MISC REPAIR PARTS	757.000	000	83.85
				OIL	863.000	000	47.88
				CHECK GEN2 41181 TOTAL			131.73
11/30/2017	GEN2	41186	HERALD PALLADIUM	MONTHLY PUBLICATIONS	900.000	000	391.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
Department: 000							
11/30/2017	GEN2	41188*#	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	921.000	000	793.15
11/30/2017	GEN2	41199	MICHIGAN STATE FIREMEN'S ASSOC	2018 ASSOCIATION DUES	958.000	000	75.00
11/30/2017	GEN2	41204*	PAYROLL FORMS COM	PTIME & PAY RECORD SHEETS	757.000	000	29.35
11/30/2017	GEN2	41210	RESTORATION DIESEL LLC	REPAIR PRIMER PAY	863.000	000	1,010.89
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	000	781.63
11/30/2017	GEN2	41219	VALLEY TRUCK PARTS	MISC REPAIR PARTS	863.000	000	8.23
11/30/2017	GEN2	41222	WEST SHORE FIRE, INC.	SHIPPING CHARGES	730.000	000	19.60
Total for department 000:							3,984.00
Total for fund 206 FIRE FUND							3,984.00
Fund: 207 POLICE FUND							
Department: 000							
11/30/2017	GEN2	41174	B & S DISTRIBUTING	REPAIR PARTS	863.000	000	147.86
				REPAIR PARTS	863.000	000	230.88
				REPAIR PARTS	863.000	000	211.80
				BATTERY CORE CREDIT	863.000	000	(15.00)
CHECK GEN2 41174 TOTAL							575.54
11/30/2017	GEN2	41176*#	BENTON CHARTER TOWNSHIP	SANITATION BILLS DECEMBER	924.000	000	185.40
				SANITATION BILLS DECEMBER	927.000	000	44.28
CHECK GEN2 41176 TOTAL							229.68
11/30/2017	GEN2	41185*#	HEI WIRELESS	REPAIRS TO SIREN AND POWER SUPPLY IN PD	851.000	000	38.75
				LIGHT BAR REPAIR	851.000	000	250.00
				BATTERY REPLACED, LIGHT BAR REPAIRED	863.000	000	77.50
				CLEAN & RESTOR LIGHT BAR LENSES	863.000	000	116.25
CHECK GEN2 41185 TOTAL							482.50
11/30/2017	GEN2	41192	LAKELAND HOSPITALS	ARREST LAB TESTS	757.000	000	90.03
				ARREST LAB CHARGES	757.000	000	90.03
CHECK GEN2 41192 TOTAL							180.06
11/30/2017	GEN2	41198*#	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	923.000	000	565.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND							
Department: 000							
11/30/2017	GEN2	41202	MOTOROLA	BATTERIES FOR PORTABLE RADIOS	757.000	000	220.50
11/30/2017	GEN2	41203*#	O'REILLY AUTO PARTS	REPAIR PARTS	863.000	000	89.78
11/30/2017	GEN2	41204*	PAYROLL FORMS COM	PTIME & PAY RECORD SHEETS	757.000	000	29.35
11/30/2017	GEN2	41208	PRINTEK LLC	UNIVERSAL KIT/ADAPTER	863.000	000	255.00
11/30/2017	GEN2	41211*#	ROSE PEST SOLUTIONS	MONTHLY PEST CONTROL	818.000	000	37.50
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	000	3,453.02
11/30/2017	GEN2	41215	STAPLES ADVANTAGE	OFFICE SUPPLIES	727.000	000	833.91
11/30/2017	GEN2	41217	TELE-RAD, INC	BELT CLIPS, BATTERY PACKS	851.000	000	244.00
11/30/2017	GEN2	41220*#	VERIZON WIRELESS	WIRELESS SERVICE	853.000	000	296.48
11/30/2017	GEN2	41223	ZBATTERY.COM.INC	FLASHLIGHT	757.000	000	134.95
				BATTERIES	757.000	000	47.97
				CHECK GEN2 41223 TOTAL			<u>182.92</u>
				Total for department 000:			7,675.69
				Total for fund 207 POLICE FUND			7,675.69
Fund: 274 COMMUNITY DEVELOPMENT							
Department: 000							
11/30/2017	GEN2	41193	MCKENNA	PROF SERVICES MASTER PLAN UPDATE	939.000	000	3,984.40
				Total for department 000:			3,984.40
				Total for fund 274 COMMUNITY DEVELOPMENT			3,984.40
Fund: 590 SEWER FUND							
Department: 537							
11/27/2017	GEN2	41056*#	BENTON HARBOR POSTMASTER		730.000	537	466.00
11/30/2017	GEN2	41173*#	AT & T	PHONE SERVICE	853.000	537	1,429.82
11/30/2017	GEN2	41178	BERRIEN COUNTY HEALTH DEPARTMENT	HEPATITIS B VACCINE INJECTION ADAM	757.000	537	73.00
11/30/2017	GEN2	41179*#	BP	10/17-11/16/2017 GAS PURCHASES	867.000	537	618.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
Department: 537							
11/30/2017	GEN2	41187	HYDRO DYNAMICS	REPAIR PARTS SEWER	936.000	537	2,750.39
11/30/2017	GEN2	41188*#	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	921.000	537	2,070.35
11/30/2017	GEN2	41189	KENDALL ELECTRIC, INC	CIRCUIT BREAKER	933.000	537	290.28
11/30/2017	GEN2	41196	MICHIANA SUPPLY INC	LAY FLAT HOSE	757.000	537	30.00
11/30/2017	GEN2	41198*#	MICHIGAN GAS UTILITIES	GAS SERVICE 11/20/2017	923.000	537	40.92
11/30/2017	GEN2	41203*#	O'REILLY AUTO PARTS	REPAIR PARTS	757.000	537	25.00
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	759.000	537	289.20
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.000	537	320.79
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	537	44.97
Total for department 537:							8,449.23
Total for fund 590 SEWER FUND							8,449.23
Fund: 591 WATER CAPITAL FUND							
Department: 000							
11/30/2017	GEN2	41177	BENTON CHARTER TOWNSHIP	UB deposit refund for account: BRI1-	255.000	000	71.11
11/30/2017	GEN2	41182	CLAY, MONICA	UB deposit refund for account: BRI1-	255.000	000	228.89
Total for department 000:							300.00
Department: 538 WATER FILTRATION							
11/30/2017	GEN2	41176*#	BENTON CHARTER TOWNSHIP	SANITATION BILLS DECEMBER	924.000	538	116.00
				SANITATION BILLS DECEMBER	927.000	538	498.42
				SANITATION BILLS DECEMBER	927.000	538	141.61
				CHECK GEN2 41176 TOTAL			<u>756.03</u>
11/30/2017	GEN2	41183*#	COMCAST CABLE	INTERNET SERVICE	853.000	538	104.85
				INTERNET, CABLE SERVICE	853.000	538	181.05
				CHECK GEN2 41183 TOTAL			<u>285.90</u>
11/30/2017	GEN2	41188*#	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	921.300	538	328.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER CAPITAL FUND							
Department: 538 WATER FILTRATION							
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	759.000	538	122.50
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.100	538	64.04
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	538	359.04
11/30/2017	GEN2	41221	VWR INTERNATIONAL LLC	LAB SUPPLIES	775.200	538	108.10
				LAB SUPPLIES	775.200	538	81.43
				LAB SUPPLIES	775.200	538	39.83
				LAB SUPPLIES	775.200	538	180.09
				LAB SUPPLIES	775.200	538	8.18
				CHECK GEN2 41221 TOTAL			417.63
				Total for department 538:			2,333.70
Department: 539 WATER DISTRIBUTION							
11/30/2017	GEN2	41200	MID COUNTY LAWN & GARDEN LLC	OIL FILTER	863.000	539	11.26
11/30/2017	GEN2	41206*#	PREMIER PROMOTIONS	EMBROIDERED CLOTHING TWP EMPLOYEES	759.000	539	318.10
11/30/2017	GEN2	41213*#	SHELL FLEET PLUS	10/13-11/12/2017 GAS PURCHASES	867.100	539	685.57
11/30/2017	GEN2	41214*#	STAPLES INC	OFFICE SUPPLIES	727.000	539	8.71
11/30/2017	GEN2	41220*#	VERIZON WIRELESS	WIRELESS SERVICE	853.000	539	40.01
				Total for department 539:			1,063.65
Department: 540							
11/27/2017	GEN2	41056*#	BENTON HARBOR POSTMASTER		730.000	540	467.33
				Total for department 540:			467.33
				Total for fund 591 WATER CAPITAL FUND			4,164.68
			TOTAL - ALL FUNDS				51,125.14

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT