BENTON CHARTER TOWNSHIP

AGENDA
REGULAR TOWNSHIP BOARD MEETING
TUESDAY, DECEMBER 17, 2024
5:30 P.M.

INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES – December 3, 2024 – Regular Meeting
AGENDA AMENDMENTS
UNFINISHED BUSINESS
NEW BUSINESS

1. Prein&Newhof - Elevated Storage Tanks Project Bid Results Recommendation & Engineering Services Proposal
2. Prein&Newhof - Water Treatment Plant Improvements Project Bid Results Recommendation & Engineering Services Proposal
3. Prein&Newhof - Lead Service Line Verification and Replacement Project Bid Results Recommendation
4. Planning Commission Recommendation – Home 2 Suites Hotel Site Plan at 1923 Pipestone Road
5. Bids/Proposals for Purchase of Zero Turn Mower
6. 2025 Bank Depositories Resolution
7. 2025 Expenditure of Township Funds Resolution
8. 2025 Property Receipt and Disposal Resolution
9. 2025 Health Insurance Contribution Resolution
10. 2025 Federal Poverty Income Guideline and Asset Test Resolution
11. 2024 Budget Amendments
12. Authorization to Pay Bills

PUBLIC COMMENT: *Questions should be put in writing and presented to the Clerk's Office*
ADJOURNMENT
Next Regular Board Meeting – Tuesday, January 7, 2025

TOWNSHIP OFFICES WILL BE CLOSED 12/24, 12/25 & 12/26 FOR CHRISTMAS HOLIDAY & 12/31 & 1/1 FOR NEW YEARS HOLIDAY



MINUTES OF THE REGULAR MEETING OF THE BENTON CHARTER TOWNSHIP BOARD HELD DECEMBER 3, 2024 AT 5:30 P.M.
www.bentonchartertwp.org

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Clerk Carolyn Phillips	Supervisor Cathy Yates
Treasurer Debbie Boothby	**ALSO PRESENT**
Trustee Rosie Hudson	Police Chief – Greg Abrams
Trustee Linda Scarbrough	Ben Brewer – Township Comptroller
Trustee Joseph Taylor	Rachel Frisch - Rehmann Company
Trustee Margaret Clayborn	Tammy Taylor – Recording Secretary

The meeting was called to order at 5:30 p.m. by Clerk Phillips, who on behalf of the Board welcomed the two (2) new Board Members Joseph Taylor and Margaret Clayborn, which was followed by a silent invocation and the Pledge of Allegiance.

There being no corrections or additions, motion by Trustee Scarbrough; seconded by Trustee Hudson to approve the minutes of the regular meeting held 11/19/2024 as presented. Motion carried unanimously by roll call vote.

Under New Business: Public Hearing on the 2025 proposed budget and the Fire and Police Services Special Assessment District and the amount to be assessed in 2025 for Fire and Police services. Motion by Treasurer Boothby; seconded by Trustee Scarbrough to recess the regular meeting at 5:32 p.m. to go into the public hearing. Motion carried unanimously by roll call vote.

Comptroller Ben Brewer presented the 2025 proposed budget information, budget summary, detailed budget report for each fund/department reporting on the key changes from 2024:

Revenue Growth - General property tax growth of approximately 7-8%; trash collection program fees, continued increase in usage and recommends increase in monthly fee from $18 to $20 (the additional revenue from the increase shall be allocated to cover the increased costs of trash pickup services and to fund future investments in the program).

Staffing – Police Department (ended incentive program for hiring); Fire Department (budgeted for 2 new firefighters); Garage & Trash Collection Program (budgeted for 1 additional employee); HR Manager position added; RFP for possible contracting of Water Treatment Plant Services; RFP for Contracting Assessing Services **(RFP-request for proposals).**

Equipment – continued computer replacements across all departments; police department began planning for capital improvements to offices.

GENERAL FUND	2025	2024	% Change
Revenues	$4,107,100*	$4,051,771*	+1%
Expenditures	($3,949,350)	($4,058,537)	-3%
Transfers Out	($60,000)**	($111,290)**	-46%
PUBLIC SAFETY	**2025**	**2024**	**% Change**
Revenues	$4,326,660	$4,352,694	-<1%
Expenditures	($5,460)	($91,800)	-94%
Transfers Out	($4,321,200)**	($4,260,894)**	+1%
FIRE FUND	**2025**	**2024**	**% Change**
Revenues	$1,095,600	$1,115,915	-1%
Expenditures	$2,031,190**	$1,529,952**	32%
Transfers Out	($3,126,790*)	($2,645,867)*	+18%
POLICE FUND	**2025**	**2024**	**% Change**
Revenues	$1,847,300	$1,575,620	+17
Expenditures	$2,130,280**	$2,730,942**	-21%
Transfers Out	($3,977,580)	($4,306,562)	-7%

Note: increases in budgeted expenditures may not be favorable.
*includes trash program which will be broken out to a special revenue fund.
**includes transfers in or out to funds not listed or budgeted; therefore, transfers will not net zero.

Presentation also included charts and/or graphs of property tax comparison from 2007-2025; municipal, fire, police staffing 2021-2025;

There was no public comment or questions Public comments/questions. Comptroller Brewer responded to budget questions from Trustees Taylor and Clayborn. The Public hearing was then closed at 6:00 p.m. and the regular meeting reconvened on a motion by Treasurer Boothby; seconded by Trustee Hudson. Motion was carried unanimously by roll call vote.

Clerk Phillips reported that two (2) resolutions needed to be adopted based on the 2025 budget information presented by Comptroller Brewer (#1 – approving the proposed **2025** budget as presented; #2 – approving the fire and police services special assessment district determining the amount to be assessed for police and fire protection in **2025**).

Motion by Trustee Scarbrough; seconded by Treasurer Boothby to adopt a resolution approving the **2025** proposed budget as presented. Motion carried unanimously by roll call vote.

Motion by Clerk Phillips; seconded by Treasurer Boothby to adopt the resolution approving the 3.5 mill levy ($1.9 million estimated amount) for the Fire and Police Services Special Assessment District for **2025** police and fire protection. Motion carried unanimously by roll call vote.

Motion by Treasurer Boothby; seconded by Trustee Hudson to adopt the **2025** Governmental Accounting Standards Board (GASB) Statement #54 authorizing the financial reporting responsibility to the Township Comptroller. Motion was carried unanimously by roll call vote.

Motion by Treasurer Boothby; seconded by Trustee Hudson to adopt the resolution approving the **2025** Salary/Compensation/Per diem pay for Township Board members, which includes a 4% increase as provided to all regular municipal employees: Supervisor-$69,732; Clerk-$68,550; Treasurer-$65,003; Trustees-$121.00 per diem. Motion was carried unanimously by roll call vote.

Motion by Trustee Scarbrough; seconded by Trustee Taylor to adopt the resolution approving the increase in the monthly trash pickup fee from $18 to $20 per pickup, effective 1/1/2025. Motion carried unanimously by roll call vote.

Police Chief Abrams requested formal Board approval of the appointment of Tyler Tiefenbach, a ten (10) year veteran of the Township Police Department, as Det. Lt. in the Detective Bureau. Chief Abrams reported that the retirement of Det. Lt. Michael Dendooven created a vacancy in the detective bureau. The testing process has been completed, which includes written and oral interviews. There were two (2) candidates that applied, with Acting Det. Lt. Tyler Tiefenbach receiving a passing score of 76%. Chief Abrams also reported that Tiefenbach has done a great job in the Detective Bureau clearing up/solving cases, especially the Dunham's robbery that happened earlier this year. Chief Abrams introduced Tiefenbach to the Board who thanked the Board for the opportunity at Benton Charter Township.

Motion by Treasurer Boothby; seconded by Trustee Scarbrough to approve the appointment of Tyler Tiefenbach as Detective Lieutenant. Motion carried unanimously by roll call vote.

Payment of the bills. There being no questions, motion by Treasurer Boothby; seconded by Trustee Scarbrough to approve payment of the bill listing totaling **$382,335.89**: General Fund-$54,994.10; Public Safety Fund-$3,096.66; Fire Fund-$8,078.19; Police Fund-$15,574.28; Sewer Fund-$179,401.06; Water Fund-$121,191.60. Motion carried unanimously by roll call vote.

Under public comment: Christy Gillenwater (Sodus Township Resident).

The meeting was adjourned at 6:23 p.m.

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

December 17, 2024
2240535

Ms. Cathy Yates, Supervisor
Benton Charter Township
1725 Territorial Road
Benton Harbor, MI 49022-1940

Re: Bid Results and Contract Award
Elevated Storage Tanks Project

Dear Ms. Yates:

Bids were received on November 26 on the above referenced project. Two bids were received with the successful bid coming from CB&I Storage Tank Solutions in the amount of $9,754,000.00. The bid tabulation summary is enclosed for your reference. Post bid, Prein&Newhof followed up with the successful bidder to confirm their project understanding. Based on the conversation, they appear to have a good understanding of the project requirements and appear to be prepared to complete the project as required and we recommend awarding the contract to CB&I Storage Tank Solutions. The project is funded by the Drinking Water State Revolving Fund (DWSFR) American Rescue Plan (ARP) Grant No. 24*3500 with 100 percent federal funding.

Also enclosed with this letter is a Notice of Award form that has been prepared for your signature. Upon approval by the Township Board, the Notice of Award should be signed and returned to Prein&Newhof.

If you have any questions or need anything further, please contact our office.

Sincerely,

Prein&Newhof

Steve Oosting, P.E.

Enclosures: Bid Tabulation
Notice of Award Form

Prein&Newhof
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Bid Tabulation Summary

Bid Date:	Bid Time (Local):
November 26, 2024	3:00 PM

Owner:
Benton Charter Township

Project Title:
Water System Improvements – Elevated Storage Tanks

Project #:
2240535

Number	Contractor Name	Bid Amount
1st	CB&I Storage Tank Solutions 14105 S. Route 59, Plainfield, IL 60544	$9,754,000.00
2nd	Caldwell Tanks 4000 Tower Road, Louisville, KY 40219	$11,937,000.00

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township		1st	2nd
Project Title: Water System Improvements – Elevated Storage Tanks		CB&I Storage Tank Solutions 14105 S. Route 59 Plainfield, IL 60544	Caldwell Tanks 4000 Tower Road Louisville, KY 40219
Bid Date & Time: November 26, 2024 at 3:00 PM	Project #: 2240535		
BID SUMMARY			
Base Bid		$9,754,000.00	$11,937,000.00
SUPPLEMENTAL INFORMATION FOR WELDED CARBON STEEL TANKS			
Zoschke 500,000 Gallon Elevated Tank			
Tank Contractor		CB&I Storage Tank Solutions	Caldwell Tanks
Lump Sum Cost		$3,796,000.00	$4,691,000.00
Nearest Office		Plainfield, IL	Louisville, KY
Euclid 1,000,000 Gallon Elevated Tank			
Tank Contractor		CB&I Storage Tank Solutions	Caldwell Tanks
Lump Sum Cost		$5,036,000.00	$7,246,000.00
Nearest Office		Plainfield, IL	Louisville, KY
SUBCONTRACTORS			
Zoschke 500,000 Gallon Elevated Tank			
Site Work		WF Johnston Construction	WF Johnston Construction
Concrete		WF Johnston Construction	WF Johnston Construction
Painting		Self Executed by CBI	Viking Industrial Painting
Mechanical			WF Johnston Construction
Electrical		Windemuller Electric	Windemuller
Euclid 1,000,000 Gallon Elevated Tank			
Site Work		WF Johnston Construction	WF Johnston Construction
Concrete		WF Johnston Construction	WF Johnston Construction

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t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township		1st	2nd
Project Title: Water System Improvements – Elevated Storage Tanks		CB&I Storage Tank Solutions 14105 S. Route 59 Plainfield, IL 60544	Caldwell Tanks 4000 Tower Road Louisville, KY 40219
Bid Date & Time: November 26, 2024 at 3:00 PM	Project #: 2240535		
Painting		Self Executed by CBI	Viking Industrial Painting
Mechanical			WF Johnston Construction
Electrical		Windemuller Electric	Windemuller
MAJOR EQUIPMENT			
1	High Performance Coatings (Section 09 96 00), Paint Work - Spheroid (Section 09 97 00)		
a.	Zoschke 500,000 Gallon Elevated Tank		
Base Bid: Tnemec		$372,000.00	$406,000.00
b.	Euclid 1,000,000 Gallon Elevated Tank		
Base Bid: Tnemec		$550,000.00	$591,000.00
2	Altitude Control Valve (Section 40 05 51)		
a.	Zoschke 500,000 Gallon Elevated Tank		
Base Bid: Singer		$25,000.00	$25,000.00

NOTICE OF AWARD

Date of Issuance:	12/17/2024		
Owner:	Benton Charter Township	Owner's Project No.:	
Engineer:	Prein&Newhof	Engineer's Project No.:	2240535
Project:			
Contract Name:	Water System Improvements – Elevated Storage Tanks		
Bidder:	CB&I Storage Tank Solutions		
Bidder's Address:	14105 S. Route 59, Plainfield, IL 60544		

You are notified that Owner has accepted your Bid dated 11/26/2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Water System Improvements- Elevated Storage Tanks

The Contract Price of the awarded Contract is $9,754,000.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three [3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **[3]** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, *Supplementary Conditions,* Article 6, *and Insurance Specifications*.
3. Other conditions precedent (if any): none.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:	**Benton Charter Township**
By *(signature)*:	_____
Name *(printed)*:	Cathy Yates
Title:	Township Supervisor

Copy: *Prein&Newhof*

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December 10, 2024

Ms. Cathy Yates, Supervisor
Benton Charter Township
1725 Territorial Road
Benton Harbor MI 49022-1940

RE: Euclid and Zoschke Elevated Tanks
Construction Engineering Services Proposal

Dear Ms. Yates:

Thank you for the opportunity to provide Benton Charter Township with this proposal for construction engineering services for the Euclid and Zoschke Elevated Tanks project.

Background

The project consists of constructing a new 500,000 gallon elevated storage tank and associated water main and site improvements in the high pressure district at the Zoschke Road site. Additionally, a new 1,000,000 gallon elevated storage tank and associated water main and site improvements will be constructed at the existing Euclid site. After the new tank is in service at the Euclid site, demolition of the existing 4,000,000 gallon standpipe will be completed.

The project was recommended in the Township's water system reconfiguration study and will provide elevated storage in the two water distribution system pressure districts. The project is grant funded through the Township's FY24 DWSRF American Rescue Plan (ARP) Grant.

Construction bids have been received and a summary of the bid results is presented under separate cover. Along with award of the construction contract, construction engineering services will be needed for successful implementation of the project.

Scope of Work

The following scope of services for the construction phase of the project is proposed:

- Preconstruction meeting administration
- Conduct preconstruction meeting and provide minutes
- Review Contractor's shop drawings / submittals
- Respond to Contractor's requests for information
- Construction staking
- Monthly construction progress meeting administration
- Construction observation of tank foundation, utility installation, tank erection and welding, tank painting, and site improvements at both tank sites
- Review of contractor pay estimates, change orders, and certified payrolls
- Walk-through and punch list

- Tank startup and integration into existing water supply system
- Preparation of record drawings
- Updates to Township GIS system to reflect the completed project.

Schedule

The project is planned for construction in 2025 and 2026. We anticipate an eighteen (18) month total construction duration with dates yet to be determined in coordination with the Contractor's schedule.

Fees for Services

We propose to perform these services at our normal hourly rates plus expenses billed monthly with the total not-to-exceed price of $490,000. Should additional services be requested by you or required by conditions encountered, we would contact you and obtain your authorization prior to performing such services. Work will be completed in accordance with the terms of our Master Agreement.

Thank you for the opportunity to provide this proposal. Please contact me with any questions.

Sincerely,

Prein&Newhof

Mark R. Prein, P.E.

MRP/jlk

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December 17, 2024
2240527

Ms. Cathy Yates, Supervisor
Benton Charter Township
1725 Territorial Road
Benton Harbor, MI 49022-1940

Re: Bid Results and Contract Award
Water Treatment Plant Improvements Project

Dear Ms. Yates:

Bids were received on November 26 on the above referenced project. Two bids were received with the successful bid coming from Allied Mechanical Services in the amount of $1,889,000.00. The bid tabulation summary is enclosed for your reference. Post bid, Prein&Newhof followed up with the successful bidder to confirm their project understanding. Based on the conversation, they appear to have a good understanding of the project requirements and appear to be prepared to complete the project as required and we recommend awarding the contract to Allied Mechanical Services. The project is funded by the Drinking Water State Revolving Fund (DWSFR) American Rescue Plan (ARP) Grant No. 24*3500 with 100 percent federal funding.

Also enclosed with this letter is a Notice of Award form that has been prepared for your signature. Upon approval by the Township Board, the Notice of Award should be signed and returned to Prein&Newhof.

If you have any questions or need anything further, please contact our office.

Sincerely,

Prein&Newhof

Steve Oosting, P.E.

Enclosures: Bid Tabulation
Notice of Award Form

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory

Bid Tabulation Summary

Bid Date:	Bid Time (Local):
November 26, 2024	3:00 PM

Owner:
Benton Charter Township

Project Title:
Water System Improvements - Water Treatment Plant

Project #:
2240527

Number	Contractor Name	Bid Amount
1st	Allied Mechanical Services 5688 ML East Ave, Kalamazoo, MI 49048	$1,889,000.00
2nd	L.D. Docsa Associates 300 S. 8th St, Kalaamazoo, MI 49009	$2,397,000.00

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township		1st	2nd
Project Title: Water System Improvements - Water Treatment Plant		Allied Mechanical Services 5688 ML East Ave Kalamazoo, MI 49048	L.D. Docsa Associates 300 S. 8th St Kalaamazoo, MI 49009
Bid Date & Time: November 26, 2024 at 3:00 PM	Project #: 2240527		
BID SUMMARY			
Base Bid		$1,889,000.00	$2,397,000.00
SUBCONTRACTORS			
Concrete		Grand River	L.D. Docsa
Masonry		Grand River	
Painting		Dave Cole	Dave Cole
Mechanical		AMS	Hurst/LDD
Electrical		Parkway Electric	CT Electrical
Integration		West MI Instrumentation	West MI Instrumentation
MAJOR EQUIPMENT			
1 High Performance Coatings (Section 09 96 00)			
Base Bid: Tnemec		$23,000.00	$20,000.00
Alternate:			
2 Chlorine Analyzer (Section 40 75 21.13)			
Base Bid: Swan Analytical		$14,487.00	$15,000.00
Alternate:			

NOTICE OF AWARD

Date of Issuance:	12/17/2024		
Owner:	Benton Charter Township	Owner's Project No.:	
Engineer:	Prein&Newhof	Engineer's Project No.:	2240527
Project:			
Contract Name:	Water System Improvements - Water Treatment Plant		
Bidder:	Allied Mechanical Services		
Bidder's Address:	5688 ML East Ave, Kalamazoo, MI, 49048		

You are notified that Owner has accepted your Bid dated 11/26/2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Water System Improvements - Water Treatment Plant

The Contract Price of the awarded Contract is $1,889,000. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three [3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **[3]** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, *Supplementary Conditions,* Article 6, *and Insurance Specifications*.
3. Other conditions precedent (if any): none.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:	**Benton Charter Township**
By *(signature)*:	_____
Name *(printed)*:	Cathy Yates
Title:	Township Supervisor

Copy: *Prein&Newhof*

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December 10, 2024

Ms. Cathy Yates, Supervisor
Benton Charter Township
1725 Territorial Road
Benton Harbor MI 49022-1940

RE: Water Treatment Plant Expansion
Construction Engineering Services Proposal

Dear Ms. Yates:

Thank you for the opportunity to provide Benton Charter Township with this proposal for construction engineering services for the above referenced project.

Project Understanding

The project consists of installing a fourth membrane system to increase the Township's water treatment plant capacity. The project also includes support systems and modification of the method/location of the final treatment chlorine residual analyzer, pressure sustaining valve rehabilitation, and instrumentation and control modifications relative to the new elevated tanks.

The project was included in the DWSRF Project Planning Document approved by the Township Board and submitted to the State of Michigan for FY24 funding. The project is grant funded through the Township's FY24 DWSRF American Rescue Plan (ARP) Grant.

Construction bids have been received and a summary of the bid results is presented under separate cover. Along with award of the construction contract, construction engineering services will be needed for successful implementation of the project.

Scope of Work

The following scope of services for the design and bidding phase of the project is proposed:

- Contract/Project Administration
- Conduct preconstruction meeting and provide minutes
- Review Contractor's shop drawings / submittals
- Respond to Contractor's requests for information
- Construction observation during installation of the treatment system (up to 25 visits)
- Coordination with the tank contract for communication/controls
- Payment Applications
- Site visits to coordinate adjustment of the pressure reducing/sustaining valves
- Site visits for system startup
- Walk-through and punch list
- Project Closeout – Record Plans, O&Ms, Contract Close documents

Schedule

The project is planned for construction in 2025 and 2026. We anticipate a sixteen (16) month total construction duration with dates yet to be determined in coordination with the Contractor's schedule.

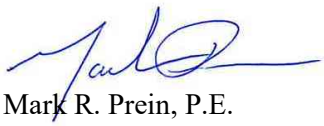
Fees for Services

We propose to perform these services at our normal hourly rates plus expenses billed monthly with the total not-to-exceed price of $124,000. Should additional services be requested by you or required by conditions encountered, we would contact you and obtain your authorization prior to performing such services. Work will be completed in accordance with the terms of our Master Agreement.

Thank you for the opportunity to provide you with this proposal. Please contact me with any questions.

Sincerely,

Prein&Newhof



Mark R. Prein, P.E.

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

December 17, 2024
2240856

Ms. Cathy Yates, Supervisor
Benton Charter Township
1725 Territorial Road
Benton Harbor, MI 49022-1940

Re: Bid Results and Contract Award
Lead Service Line Verification and Replacement

Dear Ms. Yates:

Bids were received on November 26 on the above referenced project. Four bids were received with the successful bid coming from B&Z Company Inc. in the amount of $786,565.00. The bid tabulation summary is enclosed for your reference. Prein&Newhof has discussed the project with the successful bidder and confirmed their understanding of the project. Based on the conversation, they appear to have a good understanding of the project requirements and appear to be prepared to complete the project as required and we recommend awarding the contract to B&Z Company Inc. The project is funded by the Drinking Water State Revolving Fund (DWSRF) American Rescue Plan (ARP) Grant No. 24*3500 with 100 percent federal funding.

Also enclosed with this letter is a Notice of Award form that has been prepared for your signature. Upon approval by the Township Board, the Notice of Award should be signed and returned to Prein&Newhof.

If you have any questions or need anything further, please contact our office.

Sincerely,

Prein&Newhof

Steve Oosting, P.E.

Enclosures: Bid Tabulation
Notice of Award Form

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory

Bid Tabulation Summary

Bid Date:	Bid Time (Local):
November 26, 2024	3:00 PM

Owner:
Benton Charter Township

Project Title:
Lead Service Line Verification and Replacement

Project #:
2240856

Number	Contractor Name	Bid Amount
1st	B and Z Company 1001 Clarke Ave, Benton Harbor, MI 49022	$786,565.00
2nd	Five Star Energy Services 1581 E. Racine Ave, Waukesha, WI 53186	$964,700.00
3rd	Duke's Root Control 400 Airport Rd, Ste E, Elgin, IL 60123	$1,078,988.01
4th	National Industrial Maintenance 4530 Baring Ave, East Chicago, IN 46312	$1,293,378.00

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township				1st		2nd		3rd	
Project Title: Lead Service Line Verification and Replacement				B and Z Company 1001 Clarke Ave Benton Harbor, MI 49022		Five Star Energy Services 1581 E. Racine Ave Waukesha, WI 53186		Duke's Root Control 400 Airport Rd, Ste E Elgin, IL 60123	
Bid Date & Time: November 26, 2024 at 3:00 PM	Project #: 2240856								
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Mobilization (Max 10% of Bid)	1	LS	$60,000.00	$60,000.00	$10,000.00	$10,000.00	$70,605.45	$70,605.45
2	Traffic Control	1	LS	$30,000.00	$30,000.00	$10,000.00	$10,000.00	$12,192.09	$12,192.09
3	Water Service Potholing at Curb Stop (both sides)	96	EA	$800.00	$76,800.00	$300.00	$28,800.00	$507.78	$48,746.88
4	Water Service Potholing at Main	177	EA	$950.00	$168,150.00	$500.00	$88,500.00	$943.34	$166,971.18
5	Water Service- Public, Long Side	40	EA	$1,000.00	$40,000.00	$4,600.00	$184,000.00	$3,500.00	$140,000.00
6	Water Service- Public, Short Side	40	EA	$500.00	$20,000.00	$4,200.00	$168,000.00	$3,350.00	$134,000.00
7	Water Service- Private	80	EA	$1,250.00	$100,000.00	$3,600.00	$288,000.00	$3,000.00	$240,000.00
8	Plumbing Reconnect	80	EA	$300.00	$24,000.00	$250.00	$20,000.00	$840.00	$67,200.00
9	Electrical Grounding	80	EA	$50.00	$4,000.00	$400.00	$32,000.00	$100.00	$8,000.00
10	Plumbing Allowance	1	AL	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
11	Interiors Allowance	1	AL	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township				1st B and Z Company 1001 Clarke Ave Benton Harbor, MI 49022		2nd Five Star Energy Services 1581 E. Racine Ave Waukesha, WI 53186		3rd Duke's Root Control 400 Airport Rd, Ste E Elgin, IL 60123	
Project Title: Lead Service Line Verification and Replacement									
Bid Date & Time: November 26, 2024 at 3:00 PM		Project #: 2240856							
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
12	Concrete Driveway/Sidewalk Removal and Restoration	15	EA	$300.00	$4,500.00	$500.00	$7,500.00	$1,225.13	$18,376.95
13	Concrete Curb Removal and Restoration	15	EA	$1.00	$15.00	$150.00	$2,250.00	$1,375.00	$20,625.00
14	Concrete Road Removal and Restoration	5	EA	$200.00	$1,000.00	$500.00	$2,500.00	$2,178.00	$10,890.00
15	Asphalt Removal and Restoration	40	EA	$300.00	$12,000.00	$400.00	$16,000.00	$1,408.00	$56,320.00
16	Grass Area Restoration	178	EA	$950.00	$169,100.00	$175.00	$31,150.00	$49.67	$8,841.26
17	Gravel Area Restoration	10	EA	$200.00	$2,000.00	$100.00	$1,000.00	$121.92	$1,219.20
			Total Bid		$786,565.00		$964,700.00		$1,078,988.01

* Denotes correction made by Engineer

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner:				4th	
Benton Charter Township					
Project Title:				National Industrial Maintenance	
Lead Service Line Verification and Replacement				4530 Baring Ave	
Bid Date & Time:		Project #:		East Chicago, IN 46312	
November 26, 2024 at 3:00 PM		2240856			
Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Mobilization (Max 10% of Bid)	1	LS	$125,000.00	$125,000.00
2	Traffic Control	1	LS	$475,000.00	$475,000.00
3	Water Service Potholing at Curb Stop (both sides)	96	EA	$395.00	$37,920.00
4	Water Service Potholing at Main	177	EA	$995.00	$176,115.00
5	Water Service- Public, Long Side	40	EA	$2,200.00	$88,000.00
6	Water Service- Public, Short Side	40	EA	$1,900.00	$76,000.00
7	Water Service- Private	80	EA	$2,200.00	$176,000.00
8	Plumbing Reconnect	80	EA	$800.00	$64,000.00
9	Electrical Grounding	80	EA	$1.00	$80.00
10	Plumbing Allowance	1	AL	$25,000.00	$25,000.00
11	Interiors Allowance	1	AL	$50,000.00	$50,000.00

Prein&Newhof
Engineers▪Surveyors▪Environmental▪Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Benton Charter Township				4th	
Project Title: Lead Service Line Verification and Replacement				National Industrial Maintenance 4530 Baring Ave East Chicago, IN 46312	
Bid Date & Time: November 26, 2024 at 3:00 PM		Project #: 2240856			
Item No.	Description	Quantity	Unit	Unit Price	Total Amount
12	Concrete Driveway/Sidewalk Removal and Restoration	15	EA	$1.00	$15.00
13	Concrete Curb Removal and Restoration	15	EA	$1.00	$15.00
14	Concrete Road Removal and Restoration	5	EA	$1.00	$5.00
15	Asphalt Removal and Restoration	40	EA	$1.00	$40.00
16	Grass Area Restoration	178	EA	$1.00	$178.00
17	Gravel Area Restoration	10	EA	$1.00	$10.00
			Total Bid		$1,293,378.00

* Denotes correction made by Engineer

NOTICE OF AWARD

Date of Issuance:	12/17/2024		
Owner:	Benton Charter Township	Owner's Project No.:	
Engineer:	Prein&Newhof	Engineer's Project No.:	2240856
Project:			
Contract Name:	Lead Service Line Verification and Replacement		
Bidder:	B&Z Company Inc.		
Bidder's Address:	1001 Clarke Ave, Benton Harbor, MI 49022		

You are notified that Owner has accepted your Bid dated 11/26/2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Lead Service Line Verification and Replacement

The Contract Price of the awarded Contract is $786,565.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three [3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **[3]** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, *Supplementary Conditions,* Article 6, *and Insurance Specifications*.
3. Other conditions precedent (if any): none.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:	**Benton Charter Township**
By *(signature)*:	_____
Name *(printed)*:	Cathy Yates
Title:	Township Supervisor

Copy: *Prein&Newhof*

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BENTON CHARTER TOWNSHIP

PLANNING COMMISSION
Trina Rodez, *Chairperson*
Joseph Taylor, *Board of Trustee Representative Member*
Matt Davis, *Commissioner*
Marletta Seats, *Commissioner*
Eric Rankin, *Commissioner*

1725 Territorial Road
Benton Harbor, MI
49022

Tel: (269) 925-7284
Fax: (269) 925-7134

DEPARTMENT OF BUILDING, PLANNING, AND ZONING

Recommendation

Planning Commission Meeting of November 25, 2024

November 26, 2024

Carolyn Phillips, Benton Charter Township Clerk
Benton Charter Township Board of Trustees
1725 Territorial RD.
Benton Harbor, MI 49022

Re: Consideration for Site plan approval for a new Home 2 Suites Hotel. Located at 1923 Pipestone Rd behind the Home Depot, as shown on the submitted Site Plan. (Property ID# 11-03-0033-0002-32-0)

Dear Ms. Yates, Ms. Phillips, Ms. Boothby, and Members of the Township Board,

On November 25, 2024, the Planning Commission considered the following:

1. **Applicant Sam Patel (Ganesh of Benton Harbor), 50970 Stonebridge Dr., Granger, IN 46530, is seeking a Site Plan Approval for a new Home 2 Suites Hotel. Located at 1923 Pipestone Rd behind the Home Depot, as shown on the submitted Site Plan. (Property ID# 11-03-0033-0002-32-0)**

With some discussion and adding of conditions, the Planning Commission is forwarding this item to you with a (5 votes in favor) recommendation to approve it subject to the conditions as follows:

1. The Berrien County Drain Commission must review and approve storm plans.
2. Possible access to Napier Ave. should be considered.
3. Fire access around the entire building must be accommodated.
4. Additional sewer and water demands should be considered.
5. EGLE permits for the wetland areas.
6. Soil borings and engineer on site during the Foundation Construction due to the wetlands.
7. Clarification from AEP regarding transmission line easement requirements.

Please be advised that upon public notice and proper mailing, no affected residents came to make comments. Thank you for your consideration of this matter.

Very Truly Yours,
Benton Charter Township Planning Commission

Loyall Bennett

Benton Charter Township
Zoning Board of Appeals Meeting
Wednesday, November 20, 2024 at 4:00 pm

CALL TO ORDER
The Meeting was held on Wednesday, November 20, 2024 of the Benton Charter Township Zoning Board of Appeals was called to order at 4:00 pm.

Members Present:	Chairperson Michael McCausland, Matt Davis, Larry Nielsen, Arnold Leonard
Members Absent:	Lemont Betts
Staff Present:	Andy Dean, Loyall Bennett, Deeann Scalf
Also present:	Applicant, Home 2 Suites, Jay Patel & Hursh Patel
	BCT Fire Chief, Rob Harper

SILENT INVOCATION: None.

APPROVAL OF MINUTES: Meeting Minutes from July 31, 2024 Meeting were motioned by Mr. Nielsen and supported by Mr. McCausland. Motion passed.

AGENDA AMENDMENTS: None.

MOTION TO OPEN A PUBLIC HEARING: None.

NEW BUSINESS:

1. Applicant Sam Patel (Ganesh of Benton Harbor) 50970 Stonebridge Dr., Granger, IN. 46530 is seeking a variance from the current max building height of 40'. The request is to erect a 55'1/4" max height Home 2 Suites Hotel. Located at 1923 Pipestone Rd. (Property ID# 11-03-0033-0002-32-0) (PUBLIC HEARING).

Building Department, Mr. Bennett stated we have put a Presentation together for other Hotel's in the Area, and we have found that all of the other Hotels in that Area have already been approved with a max height of 55'. Anywhere between 50' and 56' max height, and that is at the signage level, which is at the center. Home 2 Suites Hotel is proposing 55' and 4 ½ " to the very top. The Standard Building is going to be at 48' and 2 ¼ tall. That is the parapet level here up at the top (Signage Elevation Level). In taking in to consideration with all of the other Hotels within your Packet. It is well within reason of the height that was already granted for the variances in those Hotels. All the way back from the earliest in 2013 up to the most recent in 2018. Hursh & Sam Patel, the Applicants are here if there is anything you would like to address to them on this Project. Board advised they have no questions for the Applicants at this time. As well as no questions or concerns for the Building Department on this Building Height Variance. Mr. McCausland advised with the completed thorough packet everyone received there is no further comments or questions he has. Mr. Bennett we can definitely look into those concerns with regards to Commercial Properties. There are a few things Mr. Bennett needs to get addressed anyways with the Ordinances, so this can definitely be added to the Sign Height one, but receiving a little push back on that. When Mr. Bennett has a little bit more information about it, he will then bring it in front of the Zoning Board of Appeals for some insight. But we can definitely look into this further.

Mr. Neilsen mentioned you can always grant variances as long as to the contrary to the content and purpose of the Original Ordinance. What was the purpose of the 40' limit that has obviously been violated from time to time again. He is wondering what the purpose was for the original variance limits. Mr. Bennett to get a (4) four story Hotel you almost need that extra 8' and he thinks it was put in place to limit in areas of Residential Areas. But for the purpose of a 4 story Hotel, it is not practical by today's standards. Mr. Nielsen or by practice of the Township either. Mr. Bennett or by the practice of the Township. So maybe we could address it as a D1 Commercial or the Zoning Board of Appeals could make a Standing Recommendation for D1 Area's. And the Zoning Board could put a standard out. Definitely something to think about. Mr. Neilsen asked if the Patel's had any comments to make. Patels no they did

not at this time. Mr. Nielsen motioned that the ZBA Board requests to approve this grant for the Hotel Height Variance for the Home 2 Suites Hotel, with Mr. Davis seconding the motion. Motion passed.

AUDIENCE COMMENTS: Benton Charter Township Fire Chief, Rob Harper advised that they currently own a 75' Ladder Truck for about a year longer, then they are receiving a 100' Ladder Truck once it is built. He see's no reason this Hotel Height will be an issue for him and his Firefighters.

ADJOURNMENT: Public Hearing is now adjourned at 4:07 p.m..

ADJOURNMENT: There being no further business before the ZBA, the Meeting was adjourned:
Minutes: Deeann Scalf the Secretary of the Zoning Board of Appeals.

Loyall Bennett
Building Inspector

SALES QUOTATION

Louis Gelder & Sons Co., Inc.
1769 Dewey Avenue, Benton Harbor, MI 49022
269-934-9900 email Mytractor2@aol.com fax 269-934-9910
1-800-426-3276

NEW HOLLAND

SW NEW HOLLAND

Acc# 73916

CUSTOMER NAME Benton Charter Township DATE 10-14-24 QUOTE VALID FOR 30 DAYS.

ADDRESS 1725 Territorial Rd CUSTOMER PHONE NO.

CITY STATE ZIP Benton Harbor MI 49022 SALESMAN Mathew Gelder

DESCRIPTION	PRICE	
(8A54W) Scag Cheetah II 61" Velocity Plus Deck 40HP Vangaurd EFI engine, 2 Speed transmission, Suspension Seat with Suspension Platform	$ 13,259.	00

TRADE-IN	TRADE ALLOWANCE	
TOTAL		

DATE
10/15/24
TIME
12:26:30
SALESMAN
069/069
STORE
1

Terminal 28

Billings Lawn Equipment
1241 W. 14 Mile Rd.
Clawson, MI 48017
248-541-0138

QUOTE
475440
P/O NUMBER
WORK ORDER
PAGE
1 of 1

(269) 925-0616

BILL TO ACCOUNT: 144022

BENTON CHARTER TOWNSHIP
1725 TERRITORIAL RD
BENTON HARBOR, MI 49022

(269) 925-0616

SHIP TO ACCOUNT: 144022

BENTON CHARTER TOWNSHIP
1725 TERRITORIAL RD
BENTON HARBOR, MI 49022

No returns on special orders or electrical parts.
Remember to only run mid-grade fuel in equipment.
Thank you from Billings Lawn Equipment!!!!!!!!!!

SHIPPED VIA: CUSTOMER PICKUP

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			SCW8A54W	SCZII 61V 40BV EFI	15699.00	13259.00	13259.00
				SN-	1.			
1	1			FRESH	SHIPPING AND HANDLING		200.00	200.00

QUOTE ONLY

Signature _____

SUB TOTAL ---->	13459.00
MISC. ---------->	0.00
LABOR ---------->	0.00
TAX 0.001 --->	0.00
QUOTE TOTAL--->	13459.00

DATE
10/21/24
TIME
12:21:00
SALESMAN
005/005
STORE
1

Terminal 67

KALAMAZOO LAWN and GARDEN

3825 E Michigan Ave
Kalamazoo, MI 49048
269.344.5909
Service@KalamazooLawn.com
Kalamazoolawn.com

QUOTE
[illegible]
P/O NUMBER
WORK ORDER
PAGE
1 of 1

(269) 925-0616
BILL TO ACCOUNT: 9250616
BENTON CHARTER TOWNSHIP
1725 TERRITORIAL RD
BENTON HARBOR, MI 49022

(269) 925-0616
SHIP TO ACCOUNT: 9250616
BENTON CHARTER TOWNSHIP
1725 TERRITORIAL RD
BENTON HARBOR, MI 49022

NO RETURNS OR SERVICE WARRANTIES WITHOUT RECEIPT.
NO RETURNS ON SPECIAL ORDERS OR ELECTRICAL PARTS.

SHIPPED VIA: [illegible]

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			[illegible]	CHEETAH II BRIGGS	[illegible]	[illegible]	[illegible]
				SN	1.			

QUOTE ONLY

Signature

SUB TOTAL	14449.[illegible]
MISC.	
LABOR	
TAX	[illegible]
QUOTE TOTAL	14449.[illegible]

IMPORTANT NOTICE

[illegible] HIGHEST PREVAILING RATE [illegible]

BENTON CHARTER TOWNSHIP
RESOLUTION
2025 BANK DEPOSITORIES

WHEREAS, under provisions of law and statue provided, the following resolution is hereby adopted by the Benton Charter Township Board, County of Berrien, State of Michigan, at a regular meeting held the 17th day of December, 2024, at the Benton Charter Township Municipal Building, 1725 Territorial Road, Benton Harbor, Michigan.

WHEREAS, that the Benton Charter Township Board does hereby designate the following depositories for the Township funds for the year **January 1, 2025 through December 31, 2025:**

Chase Bank Benton Harbor, MI	Huntington Bank Benton Harbor, MI
United Federal Credit Union Benton Harbor, MI	Horizon Bank Benton Harbor, MI
Honor Federal Credit Union Benton Harbor, MI	Michigan CLASS * Dewitt, MI

WHEREAS, any Township official taking daily transactions for deposit shall use banks located in the Township only.

THEREFORE, BE IT RESOLVED, that this resolution shall become effective immediately upon adoption.

Motion by:			
Supported by:			
YES VOTES	**NO VOTES**	**MOTION CARRIED**	**MOTION FAILED**

Resolution Adopted

CLERK'S CERTIFICATION

As the duly elected Clerk of Benton Charter Township, Berrien County, State of Michigan, I do hereby certify that the above 2025 Bank Depositories Resolution is a true and exact copy of a resolution passed by the Township Board of the Charter Township of Benton at a regular meeting held December 17, 2024.

_____

Carolyn Phillips, Township Clerk

Michigan CLASS®

Michigan Cooperative Liquid Assets Securities System

What is Michigan CLASS?

Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is a local government investment pool that prioritizes safety, liquidity, convenience, and competitive yield. Since 1991, Michigan CLASS has sought to provide Michigan public agencies with a safe and competitive investment alternative. Michigan CLASS invests only in instruments applicable to State of Michigan laws governing investment options for public agencies. Funds of the Participants are invested in prime or high-grade, short-term fixed income instruments selected with the goal of providing program safety, liquidity, and competitive yields as further defined by the Board's Investment Policy. Both Michigan CLASS portfolios are rated 'AAA' by a nationally recognized statistical rating organization.

Who oversees and manages Michigan CLASS?

Investments made on behalf of the Participants are subject to the overall direction of the Michigan CLASS Board of Trustees, which consists of up to thirteen Trustees elected by the Participants. The Board of Trustees approves the program's investment parameters that must also fall within the investment stipulations mandated under Michigan statute for the investment of surplus funds of the Participants. The Board of Trustees has entered into an investment advisory agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities and services provided on behalf of the Participants.

How can you participate in Michigan CLASS?

Enrolling in Michigan CLASS is simple. After reading the Participation Agreement and Information Statement (available at www.michiganclass.org), follow these steps:

1. Submit your entity's investment policy to the program administrator for review.
2. Adopt the Participation Agreement by Board resolution.
3. Complete the Michigan CLASS Trust Registration.
4. Submit the above documents to Michigan CLASS Client Services.
5. After we review and approve the above documents, you will receive confirmation that you have been accepted as a Michigan CLASS Participant.

MICHIGAN CLASS FEATURES

As a Michigan CLASS Participant, you have access to many convenient features:

- Same-day cash liquidity in Prime Fund (3:00 p.m. ET cut-off)
- Contributions by wire or ACH
- Secure online access for transactions and account statements
- Professionally managed since 1991
- Competitive daily yields
- Unlimited subaccounts
- No minimum investment requirements
- Dividends accrue daily
- No transaction fees*
- Audited annually by an independent auditing firm**
- Direct investment of state and federal payments
- Dedicated client service representatives available via email, phone, or fax on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from Michigan CLASS for such transactions. **External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.

113623 Acacia Lane, DeWitt, Michigan 48820 | (855) 382-0496 | www.michiganclass.org | clientservices@michiganclass.org



What are the objectives of Michigan CLASS?

Safety

The primary investment objective of Michigan CLASS is the safety of public funds. The Michigan CLASS portfolios are professionally managed by a team of investment professionals who are solely focused on the management of public funds nationwide. Michigan CLASS has earned S&P Global Ratings' highest money market rating, 'AAAm.' Michigan CLASS Enhanced Cash is rated 'AAAf'/'S1' by Fitch. The custodian for Michigan CLASS is Fifth Third Bank, N.A.

Liquidity

When you invest with Michigan CLASS, you have access to your funds on any business day. You must notify Michigan CLASS of your funds transaction requests by 3:00 p.m. ET. By offering daily liquidity, we provide you with the flexibility you need to meet your daily cash needs. Michigan CLASS Enhanced Cash is a variable NAV fund that provides next-day liquidity.

Convenience

To make cash management simple and efficient, Michigan CLASS includes many features that make it easy to access account information and simplify record keeping. Transactions are conducted via the Michigan CLASS Online Transaction Portal at www.michiganclass.org and may be entered at any time - up to 365 days in advance.

Our dedicated Client Service team is available to assist with any matters related to the administration of your account and can be reached by email at clientservices@michiganclass.org, by phone at (855) 382-0496, by fax at (855) 381-0496 or via the Michigan CLASS Online Transaction Portal at www.michiganclass.org.

Flexibility

Participants may establish multiple Michigan CLASS accounts to track and parallel their own internal fund accounting structures. You will receive an email notification when your comprehensive monthly statement is available online; statements show your transaction activity, dividend postings, and yield summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your investment records.

Competitive Returns

The Michigan CLASS philosophy has always been to prioritize competitive yields while adhering to all objectives of safety and liquidity. Our portfolio managers are professionals with experience in public funds management. Michigan CLASS maintains a low management fee structure to help facilitate a competitive yield on the investment portfolios.

Legality

Michigan CLASS invests only in investments legally permitted under Michigan state law.

Have Questions? Contact us or visit www.michiganclass.org for more information.



Kristin Angel
Senior Director,
Investment Services
kristin.angel@michiganclass.org
(517) 861-6515



Jeff Anderson
Senior Director,
Investment Services
jeff.anderson@michiganclass.org
(517) 719-4503

Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Please review the Michigan CLASS Information Statement(s) before investing. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS prime-style fund seeks to preserve the value of your investment at $1.00 per share, it cannot guarantee it will do so. Please review the Michigan CLASS Information Statement(s) before investing. Past performance is not an indication of future performance. No assurance can be given that the performance objectives of a given strategy will be achieved. Any financial and/or investment decision may incur losses. Michigan CLASS is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. Michigan CLASS EDGE is rated by 'AAAf/S1' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

Public Trust Advisors, LLC, a registered investment advisor with the U.S. Securities and Exchange Commission, provides investment advisory services to the Fund. PMA Securities, LLC, an affiliate of Public Trust Advisors, is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC and provides marketing, and securities and other institutional brokerage services.

Michigan CLASS®

Michigan Cooperative Liquid Assets Securities System

Invest with Michigan CLASS

Investing with Michigan CLASS could mean more for your local community.
Use the Michigan CLASS investment calculator to see just how much you could have earned.

Amount Invested

$1,000,000

Start Date

October 1, 2024

End Date

October 31, 2024

You would have earned

$4,204.18

on your investment if you started on

October 1, 2024

Michigan CLASS Investment Income Earned

As of Date	Time	$1M	$5M	$10M
Oct 01 - Oct 31	1 month	$4,204	$21,021	$42,042
May 01 - Oct 31	6 months	$26,949	$134,746	$269,491
Nov 01 - Oct 31	12 months	$55,357	$276,784	$553,567

Months listed are in the years 2023-2024

Michigan CLASS Daily Yields as of Month-End

Month	Year	Month-End Yield
October	2024	4.9300%
September	2024	4.9769%
August	2024	5.3613%
July	2024	5.3770%
June	2024	5.4163%
May	2024	5.3885%
April	2024	5.3845%
March	2024	5.4017%
February	2024	5.4413%
January	2024	5.4932%
December	2023	5.5532%
November	2023	5.5542%

For more information on historical yields and annualized performance, including performance for Michigan CLASS EDGE, visit www.michiganclass.org/rates or scan the below QR code:

Data unaudited. Charts and/or values presented may not add up precisely to absolute figures due to rounding. Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Michigan CLASS is not a bank. An investment in Michigan CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Michigan CLASS stable NAV fund(s) seek to preserve the value of your investment at $1.00 per share, this is not guaranteed. Please review the applicable Information Statement(s) before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Public Trust Advisors, LLC, a registered investment advisor with the U.S. Securities and Exchange Commission, provides investment advisory services to the Fund. PMA Securities, LLC, an affiliate of Public Trust Advisors, is a broker-dealer and municipal advisor registered with the SEC and MSRB and is a member of FINRA and SIPC and provides marketing, and securities and other institutional brokerage services.

BENTON CHARTER TOWNSHIP
RESOLUTION
2025 EXPENDITURE OF TOWNSHIP FUNDS

WHEREAS, the Benton Charter Township Board desires to establish an authorization procedure for the expenditure of Township funds;

WHEREAS, the Benton Charter Township Board adopted a detailed purchasing policy 12/5/2023 for the expenditure of Township funds, the thresholds from which are summarized in this resolution;

WHEREAS, the detailed purchasing policy adopted 12/5/2023 is available upon request to the Township Comptroller for further review by officials and department heads;

NOW, THEREFORE, BE IT RESOLVED that the following procedures shall be followed for expenditure of Township funds for Township purposes:

A. Expenditures for basic purchases valued at $500 or less, may be made by a Department Head or their designee without any further approval.

B. Expenditures for purchases valued at $501 to $5,000, may be made by a Department Head, – by collecting informal, written quotes – with the written approval any, one (1) official being Township Supervisor, Clerk, or Treasurer.

C. Expenditures for purchases valued at $5,001 to $10,000, may be made by a Department Head – by collecting formal, written bids – with the written approval any, two (2) officials being Township Supervisor, Clerk, or Treasurer.

D. Expenditures for purchases valued at $10,001 or more may be made by a Department Head – by collecting competitive, bids in writing – with the written approval of all, three (3) officials being the Township Supervisor, Clerk, and Treasurer or the Township Board.

E. Should an emergency necessitate a large purchase, a Department Head should refer to page 5, item 2.7 of the detailed purchasing policy, as amended, for instruction.

F. On a quarterly basis during the fiscal year, the Township Board will receive an interim report of expenditures made from Township Operations, prepared by the Township Comptroller.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon adoption.

Motion by:			
Supported by:			
YES VOTES	**NO VOTES**	**MOTION CARRIED**	**MOTION FAILED**

CLERK'S CERTIFICATION

As the duly elected Clerk of Benton Charter Township, Berrien County, State of Michigan, I do hereby certify that the above 2024 Expenditure of Township Funds Resolution is a true and exact copy of a resolution passed by the Township Board of the Charter Township of Benton at a regular meeting held December 17, 2024.

Carolyn Phillips, Township Clerk

BENTON CHARTER TOWNSHIP
RESOLUTION
2025 PROPERTY RECEIPT AND DISPOSAL

WHEREAS, under provisions of law and statue provided, the following resolution is hereby adopted by the Benton Charter Township Board, County of Berrien, State of Michigan, at a meeting held the 17th day of December, 2024, at the Benton Charter Township Municipal Building, 1725 Territorial Road, Benton Harbor, Michigan.

BE IT RESOLVED, that the Benton Charter Township Board hereby authorize the Supervisor, Clerk and/or Treasurer to receive and dispose of property by Board action on behalf of Benton Charter Township during the year **2025**.

BE IT FURTHER RESOLVED, that this resolution shall become effective immediately upon adoption.

Motion by:			
Supported by:			
YES VOTES	**NO VOTES**	**MOTION CARRIED**	**MOTION FAILED**

CLERK'S CERTIFICATION

As the duly elected Clerk of Benton Charter Township, Berrien County, State of Michigan, I do hereby certify that the above 2025 Property Receipt and Disposal Resolution is a true and exact copy of a resolution passed by the Township Board of the Charter Township of Benton at a regular meeting held December 17, 2024.

_____

Carolyn Phillips, Township Clerk

BENTON CHARTER TOWNSHIP
RESOLUTION #
TO ADOPT HEALTH INSURANCE CONTRIBUTION

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

1) "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;

2) "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;

3) "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the GOVERNING BODY has decided to adopt the 80%/20% option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED, THAT: the Benton Charter Township Board elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year January 1, 2025 through December 31, 2025.

AYES:

NAYS:

CLERK'S CERTIFICATION

I, Carolyn Phillips, duly elected Clerk of Benton Charter Township, Berrien County, Michigan, do hereby certify that the above is a true and exact copy of a resolution adopted by the Benton Charter Township Board at a regular meeting held on the December 17, 2024.

_____
Carolyn Phillips, Township Clerk

BENTON CHARTER TOWNSHIP, COUNTY OF BERRIEN, STATE OF MICHIGAN 2025
FEDERAL POVERTY EXEMPTION INCOME GUIDELINE AND ASSET TEST
RESOLUTION #

Minutes of a regular meeting of the Benton charter Township Board held on December 17, 2024

The following preamble and resolution were offered by _____; seconded by _____:

WHEREAS, the homestead of persons who, in judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Benton Charter Township, Berrien County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not limited to the specific income and asset levels of the claimant and all personal residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basic:

1) Be an owner of and occupy, as a homestead, the property for which an exemption is requested.
2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3) File the claim after January 1 but before the day prior to the last day of the board of review.
4) Produce a valid drivers' license or other form of identification if requested.
5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
6) Meet the federal poverty income guidelines as defined and determined annually by the United State Office of Management and Budget.
7) Meet any additional eligibility requirements as determined by the township board.

BE IT ALSO RESOLVED, that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

AYES:

NAYS:

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Benton Charter Township, County of Berrien, State of Michigan, at a regular meeting held on December 17, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____

Carolyn Phillips, Township Clerk

Federal Poverty Income Standards For 2025 Assessments

The following are the federal poverty income standards as of December 31, 2024 for use in setting poverty exemption guidelines for 2025 assessments. Please see STC Bulletin No. 6 of 2017 for additional information regarding the use of these standards.

Size of Family Unit	Poverty Guidelines
1	$ 15,060
2	$ 20,440
3	$ 25,820
4	$ 31,200
5	$ 36,580
6	$ 41,960
7	$ 47,340
8	$ 52,720
For each additional person, add	$ 5,380

IMPORTANT NOTE PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of local assessing unit **SHALL** also include an asset level test. An asset level test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

NOTE: MCL 211.7u allows an **affidavit** (Treasury form 4988) **to be filed for all persons residing the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This does include the owner of the property who is filing the exemption.**

A person who files a claim to the Board to Review for a poverty exemption may also appeal the assessment of the property to the Board of Review in the same year.

Benton Charter Township
Poverty Exemption Policy
Under 211.7u M.C.L.

This is the policy for property owners to receive consideration by the Benton Charter Township of Review during its meeting. The policy is as follows:

DEFINITIONS

Homeowner's Principal Residence Exemptions are the only properties considered.

A Homeowner's Principal Residence Exemption means that portion of a dwelling or unit in a multiple-unit dwelling that is subject to ad valorem taxes and is owned and occupied as a principal residence by an owner of the dwelling or unit. Homeowner's Principal Residence Exemption also includes all of an owner's unoccupied property classified as residential that is adjoining or contiguous to the dwelling subject to ad valorem taxes and that is owned and occupied as a principal residence by the owner. Contiguity is not broken by a road or a right-of-way. Homeowner's Principal Residence Exemption also includes any portion of principal residence of an owner that is rented or leased to another person as a residence as long as that portion of the principal residence that is rented or leased is less that 50% of the total square footage of living space in that principal residence. Homeowner's Principal Residence Exemption also includes a life care facility registered under the living care disclosure act, Act No.440 of the Public Acts of 1976, being sections 554.801 to 554.844 of the Michigan Compiled Laws. Homeowner's Principal Residence Exemption also includes property owned by a cooperative housing corporation and occupied as a principal residence by tenant stockholders.

"Qualified agricultural property" means unoccupied property and related buildings classified as agricultural, or other unoccupied property and related buildings located on that property devoted primarily to agricultural use as defined in section 2 of the farmland and open space preservation act, Act No. 116 of the Public Acts of 1974, being section 554.702 of the Michigan Compiled Laws. Related buildings include a residence occupied by a person employed in or actively involved in the agricultural use and who has not claimed a homeowner's principal residence exemption on other property. Property used for commercial storage, commercial processing, commercial distribution, commercial marketing, or commercial shipping operations or other commercial or industrial purposes is not qualified agricultural property. A parcel of property is devoted primarily to agricultural use only if more than 50% of the parcel's acreage is devoted to agricultural use. An owner shall not receive an exemption for that portion of the total state equalized valuation of the property that is used for a commercial or industrial purpose of that is a residence that is not a related building.

PARTIAL POVERTY EXEMPTION

Public Act 253 of 2020 amended MCL 211.7u related to poverty exemptions. PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the board of review in granting a poverty exemption. MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows:

1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
2. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted; or
3. A partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

FILLING FOR THE POVERTY EXEMPTION

In order to be eligible for the poverty exemption, the claimant must do all of the following on an annual basis:

a) **Be an owner of and occupy, as a homestead, the property for which an exemption is requested.** Homeowner's Primary Residence is defined in part 1.

b) **File a claim with the supervisor, assessor, or the board of review** after January 1 but before the day prior to the last day of the board of review, **Form 5737 Application for MCL 211.7u Poverty Exemption**.
Note: ***The filing of this claim constitutes an appearance before the board of review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.***

c) **Provide federal and state income tax returns for <u>all persons residing in the homestead</u> including any property tax credit returns.** These income tax returns may be those filed in the current year or in the immediately preceding year.

d) **IF YOU ARE NOT REQUIRED to file a State or Federal income tax,** MCL 211.7u allows an affidavit (**Treasury Form 4988**) to be **<u>filed for all persons residing in the residence who were NOT required to file federal or state income tax returns in the current year or in the immediately preceding year. This includes the owner of the property who is filing for the exemption.</u>**

e) Complete and file with the supervisor, assessor, or board of review after January 1 but before the day prior to the last day of the board of review, **Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty**.

f) Produce a **valid driver's license or other form of identification**.

g) Produce a **deed, land contract, or other evidence of ownership** of the property for which an exemption is being requested.

h) **Meet the federal poverty income standards** as defined and determined annually by the United States Office of Management and Budget under the heading "Federal Poverty Income Standard's".

i) **Meet or be below the following asset level** set by Benton Charter Township:

The applicant shall <u>not have or own</u>:

a) Cash or savings above $ 2,000.00.
b) Cash surrender value of life insurance or annuity policies owned by the applicant above $ 1,500.
c) Motor Vehicle(s) worth more than $ 15,000.00 collectively.
d) Non-income producing farm animals or livestock valued at more that $ 1,000.00

A person may apply for a poverty exemption at the July or December Board of Review. A person may only appeal the exemption decision to the Michigan Tax Tribunal if the application was submitted at the July or December Board of Review.

APPEAL RIGHTS

An appeal of the March Board of Review decision is made by completing and submitting a petition to the Michigan Tax Tribunal no later that July 31 of the same year. A decision of the July or December Board of Review may be appealed by completing and submitting a petition to the Michigan Tax Tribunal within 35 days of the July or December Board of Review 's decision. More information on how to file an appeal is available by contacting the Michigan Tax Tribunal. Information can also be viewed on the Michigan Tax Tribunal's website at **hhtps://www.michigan.gov/taxtribunal**.

FEDERAL POVERTY INCOME STANDARDS

The following are the federal poverty income standards, which the United State Office of Management and Budget recommends that federal departments and agencies use. Shall be indexed annually per Federal Income Guidelines.

The standards are actually compiled and published by the Bureau of the Census, which refers to them as "Poverty Thresholds."

BENTON CHARTER TOWNSHIP

1725 Territorial Road
Benton Harbor, MI 49022
Tel: (269) 925-0616
Fax: (269) 925-7134
www.bentonchartertownship.org

TO: TOWNSHIP BOARD
FROM: COMPTROLLER, FINANCE DEPARTMENT
DATE: 12/11/2024

SUBJECT: 2024 Budget Amendment (Increase) – Activity through 11/30/2024 – 12/17/2024 Board Meeting

Please see below, summary total of budget amendments made within each fund to increase authorization as determined by the finance department. Amendments made to increase authorization are made from fund balance unless there are available revenues*. Amendments are necessary to reflect an accurate budget for department heads as they operate.

These amendments were determined after review of general ledger activity through 11/30/2024, representing the majority of the fourth quarter of 2024. These amendments are presented to the board for approval and more detail is available upon request to the Comptroller.

Summary Amendments

Fund 101 $201,764

Township Board - $112 due to wages and benefits.

Supervisor - $1,656 due to increased legal fees and operating supply needs.

Election - $86,924 due to wages and benefits, and purchases related to elections work during the year, including 6 laptops, 9 scanners, printer overages, and a 2nd voting tabulator.

Assessor - $9,547 for health insurance coverage.

Clerk - $16,951 primarily for increased contractual services.

Hall and Grounds - $17,307 due to employee health insurance, operating supplies, excavating charges, utilities, carpet cleaning, and monthly uniform, mats, and supply rentals through October.

Garage - $27,339 due to wages and benefits for an additional position hired during the year.

Ordinance Enforcement - $13,588 due to increased legal fees, liability insurance allocations, and operating supplies.

Building - $26,242 due to benefit costs, new file cabinet, inspection payments, legal fees for Sept/Oct, and liability insurance allocations.

Planning - $2,098 due to wages and insurance.

Fund 206 $57,433

Fund 207 $60,863

Fund 590 $83,665

Fund 591 $100,081

Total $503,806

Should you have any questions or concerns, please reach out to the Comptroller at Ben.Brewer@rehmann.com.

Benjamin M. Brewer

Benjamin M. Brewer, CPA
Comptroller

Carolyn Phillips
Clerk

CC: Lauterbach & Amen

BENTON CHARTER TOWNSHIP

1725 Territorial Road
Benton Harbor, MI 49022
Tel: (269) 925-0616
Fax: (269) 925-7134
www.bentonchartertownship.org

TO: TOWNSHIP BOARD
FROM: COMPTROLLER, FINANCE DEPARTMENT
DATE: 12/11/2024

SUBJECT: 2024 Budget Amendments (Net Zero) – Activity through 11/30/2024 – 12/17/2024 Board Meeting

Please see below, summary total of budget amendments made within each fund between line items – as determined by the finance department. Amendments made between individual line-item accounts have a net zero impact on the overall budget, but are necessary to reflect an accurate budget for department heads as they operate.

These amendments were determined after review of general ledger activity through 11/30/2024, representing the majority of the fourth quarter of 2024. These amendments are presented to the board for awareness and more detail is available upon request to the Comptroller.

Summary Amendments

Fund 101 - $72,212
Township Board - $16,905
Supervisor - $65
Election - $79
Assessor - $1,104
Clerk - $2,930
Board of Review - $30
Treasurer - $3,465
Garage - $3,469
Ordinance Enforcement - $413
Building - $947
Planning - $58
Zoning Board of Appeals - $31
Trash and Rubbish - $40,446
Parks - $2,270

Fund 206 $18,786

Fund 207 $142,758

Fund 590 $45,461

Fund 591 $109,396

Total Adjustments $388,613

Should you have any questions or concerns, please reach out to the Comptroller at Ben.Brewer@rehmann.com.

Benjamin M. Brewer

Benjamin M. Brewer, CPA
Comptroller

Carolyn Phillips
Clerk

CC: Lauterbach & Amen

BENTON CHARTER TOWNSHIP

BILL LISTING

DECEMBER 17, 2024

FUND	#	AMOUNT
GENERAL FUND	101	$ 150,153.23
FIRE FUND	206	$ 36,793.01
POLICE FUND	207	$ 14,425.47
SEWER FUND	590	$ 142,515.30
WATER FUND	591	$ 376,199.46
RENTAL ORDINANCE FUND	883	$ 7,000.00
TOTAL BILL LISTING		$ 727,086.47

Check Date	Check	Vendor Name	Description	Amount
Bank GEN2 GENERAL FUND				
12/02/2024	59828	BENTON CHARTER TOWNSHIP	UB deposit refund for account: OGD1-0013	200.00
12/02/2024	59829	COMCAST CABLE	INTERNET & CABLE	119.85
12/02/2024	59830	MARANA GROUP	METER PLUS MONTHY SERVICE	86.00
12/02/2024	59831	WASHINGTON, KAMRA	UB deposit refund for account: PIN1-0002	200.00
12/04/2024	59870	CHRIS FUCHS	NOV 2024 RENTAL INSPECTIONS	7,000.00
12/04/2024	59871	KEN SIMPSON	NOV 2024 ELECTRICAL INSPECTIONS	1,464.00
12/04/2024	59872	KEYONE SERVICES	NOV 2024 PLUMBING INSPECTIONS	1,006.00
12/04/2024	59873	MICHIGAN GAS UTILITIES	NATURAL GAS SERVICE	1,419.56
12/04/2024	59874	TAMMY TAYLOR	BOND & FEES FOR NOTARY SERVICE	72.67
12/04/2024	59875	TRAVIS HAMILTON	REIMBURSE FOR CDL FEES	66.35
12/04/2024	59876	VERIZON WIRELESS	WIRELESS SERVICE	142.57
12/04/2024	59877	WILDER INSPECTIONS, LLC	NOV 2024 MECHANICAL INSPECTIONS	1,908.00
12/12/2024	59878	ADVANCE AUTO PARTS	DIESEL EXHAUST FLUID	27.98
			RV ANTIFREEZE	12.58
				40.56
12/12/2024	59879	AMERICAN PRIDE	REROPE FLAGPOLE AND NEW FLAG	237.86
12/12/2024	59880	AT&T	TOWER/AREA SEARCH	70.00
12/12/2024	59881	BATTERIES PLUS	BATTERY FOR PORTABLE GENERATOR	182.45
12/12/2024	59882	BCFFTC	JONES & BARTLETT FIRE OFFICER 4E MANUAL	256.00
12/12/2024	59883	BENTON CHARTER TOWNSHIP	NOV 2024 UTILITY BILLS	2,627.80
12/12/2024	59884	BENTON CHARTER TOWNSHIP	2024 WINTER PROPERTY TAXES	1,654.27
12/12/2024	59885	BENTON CHARTER TOWNSHIP	POLICE DEPT PETTY CASH REIMBURSEMENT	102.10
12/12/2024	59886	BENTON CHARTER TOWNSHIP	2024 WINTER TAX BROADWAY SEWER RIGHT OF	119.03
			2024 WINTER TAX DONALD ADKINS SEWER RIGH	174.86
				293.89
12/12/2024	59887	BENTON CHARTER TOWNSHIP	UB deposit refund for account: MAL2-0019	85.12
12/12/2024	59888	BENTON HARBOR-ST. JOSEPH	NOV 2024 TREATMENT FEES	78,657.55
12/12/2024	59889	BERRIEN COUNTY DRAIN COMMISSIONER	WATER MAIN CONSTRUCTION CROSSING COUNTY	1,000.00
			SEWER CONSTRUCTION CROSSING COUNTY DRAIN	1,000.00
				2,000.00
12/12/2024	59890	BERRIEN COUNTY ROAD DEPARTMENT	L24022 FERGUSON RD HMA OVERLAY	9,098.03
			L24023 OGDEN RD HMA OVERLAY	27,014.00
			L24029 SOMMERLEYTON RD HMA OVERLAY	9,788.91
			L24024 NEWMAN TERRACE HMA OVERLAY	(768.14)
				45,132.80
12/12/2024	59891	BLOOM SLUGGETT, PC	NOV 2024 LEGAL FEES - ORD ENFOR	935.00
			NOV 2024 LEGAL FEES PLANNING ZONING	157.50
			NOV 2024 LEGAL FEES GEN MUNI	5,416.50
			NOV 2024 LEGAL FEES LABOR/EMPL	3,627.50
				10,136.50
12/12/2024	59892	CINTAS	FIRST AID MEDICAL CABINETS	253.21
12/12/2024	59893	COMMUNITY EMERGENCY SERV.	4TH QTR BILLING MEDIC 1 AMBULANCE	30,293.21
12/12/2024	59894	COREWELL HEALTH	FLU SHOTS	1,073.00
12/12/2024	59895	CORTEZ-ALVAREZ, LUZ	UB refund for account: ROB2-001768-0000-	156.52
12/12/2024	59896	DEWOLF & ASSOCIATES	SPENCER FTO BASIC	845.00
12/12/2024	59897	DOUBLE K ENTERPRISES INC	NOV 2024 IT SERVICES	3,225.00

Check Date	Check	Vendor Name	Description	Amount
12/12/2024	59898	F & V OPERATIONS AND RESOURCE MGT	DEC 2024 WATER PLANT PROF SERVICES	22,310.00
12/12/2024	59899	FISHER AUTO PARTS	REPAIR PARTS	8.94
			WASHER SOLVENT & BRAKE CLEAN	65.88
			DRAIN PLUGS & OIL STICKERS	17.89
				92.71
12/12/2024	59900	GALLS, LLC	HANDCUFF CASE	88.01
12/12/2024	59901	GIFTZ-N-THRIFTZ/LISA CURRY	UB deposit refund for account: MAL2-0019	114.88
12/12/2024	59902	GOODYEAR	TRASH TRUCK TIRES	2,359.00
			TIRES FOR S-2	756.48
			POLICE TIRES	672.00
				3,787.48
12/12/2024	59903	GREG ABRAMS	MONEY FOR XMAS GIFT BASKETS	500.00
12/12/2024	59904	HANSON BEVERAGE SERVICE	NOV 2024 WATER SERVICE	102.53
12/12/2024	59905	HARBOR PRINTING SERVICE INC	M BALDWIN BUSINESS CARDS	53.00
			REGULAR & WINDOW ENVELOPES	1,029.00
				1,082.00
12/12/2024	59906	HD HEALTH INSURANCE	NOV 2024 HD HEALTH REIMBURSEMENT	2,680.62
12/12/2024	59907	HEI WIRELESS COMMUNICATION SYSTEMS	LABOR ON CARS 59, 57 & 43	468.75
			REPAIRS TO #41	275.00
			OCT 2024 MAINT CONTRACT	236.50
			DEC 2024 MAINT CONTRACT	236.50
			REPAIRS TO #40	391.90
			REPAIRS TO #59	62.50
			REPAIRS TO #59	125.00
				1,796.15
12/12/2024	59908	HERALD PALLADIUM	NOVEMBER 2024 PUBLICATIONS	2,454.22
12/12/2024	59909	HOME DEPOT CREDIT SERVICES	NOV 2024 PURCHASES	467.54
12/12/2024	59910	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	9,489.86
12/12/2024	59911	JORDAN AUTOMOTIVE GROUP	REPAIR PARTS FOR ORDINANCE	378.70
			BATTERY	171.96
			BRAKE PADS	176.40
			BRAKE PARTS	320.38
				1,047.44
12/12/2024	59912	KALAMAZOO SANITARY SUPPLY, LLC	DIAL SOAP GALLONS	302.99
			JANITORIAL SUPPLIES	210.74
				513.73
12/12/2024	59913	LAKESHORE PETROLEUM INC	NOV 2024 CAR WASHES	117.00
12/12/2024	59914	LANGE INVESTIGATIONS AND CONSUL LLC	SECURITY FOR 11/5/24 ELECTION POLLS	585.00
12/12/2024	59915	LENS EQUIPMENT	GUARDIAN ANGEL	100.00
			KOBUK, VOICE RECORDER AND TRAFFIC BATON	1,281.00
				1,381.00
12/12/2024	59916	LEXIPOL LLC	POLICEONE ACADEMY ANNUAL RATE	1,511.07
12/12/2024	59917	LOUIS GELDER & SONS CO.	ORINGS	17.00
12/12/2024	59918	LOWE'S	NOV 2024 PURCHASES	106.74

Check Date	Check	Vendor Name	Description	Amount
12/12/2024	59919	MACQUEEN	FIRE HOSES	10,080.00
12/12/2024	59920	METRO BUSINESS INTERIIORS, INC	USED LATERAL FILE & CHAIR	730.00
12/12/2024	59921	MICHIGAN GAS UTILITIES	NATURAL GAS SERVICE	81.17
12/12/2024	59922	MIKE & SON, LLC	PLOW TOP KIT	200.00
12/12/2024	59923	MILLER JOHNSON	NOV 2024 LEGAL FEES - SEWER EASEMENT	3,919.56
			NOV 2024 LEGAL FEES - LABOR & EMPL	142.37
				4,061.93
12/12/2024	59924	NYE UNIFORM COMPANY	LONG SLEEVED SHIRTS	317.71
			RIPSTOP PANTS FOR MEGNA	560.00
			NAME BAR FOR MEGNA	25.95
			UNIFORMS FOR MEGNA	187.50
				1,091.16
12/12/2024	59925	O'REILLY AUTO PARTS	PARTS FOR ORDINANCE	97.34
12/12/2024	59926	ORCHARD HILL LANDFILL	NOV 2024 LANDFILL FEES	19,041.83
12/12/2024	59927	PAJAY, INC.	2220760 EUCLID & BRITAIN WATER IMPROV	124,701.45
			2220760 EUCLID & BRITAIN WATER IMPROVEM	116,145.00
				240,846.45
12/12/2024	59928	PERFORMANCE PLUS QUICK OIL CHANGE	NOV 2024 CAR WASHES	60.00
12/12/2024	59929	PSYCHOLOGY SERVICES	PRE-EMPL EVAL FOR JEFFERSON & BEECHING	650.00
12/12/2024	59930	REHMANN ROBSON	NOV 2024 CONTROLLERSHIP SERVICES	15,837.14
12/12/2024	59931	SBF ENTERPRISES	NOV 2024 UTILITY BILL PROCESSING	2,525.76
12/12/2024	59932	SEMI ACADEMY	CDL TRAINING FOR C BITTNER	2,650.00
12/12/2024	59933	SPENCER MANUFACTURING INC	REPAIRS TO TRK 322	16,167.90
			REPAIRS TO TRK 322	129.00
			REPAIRS TO TRK 323	6,091.61
				22,388.51
12/12/2024	59934	STAPLES ADVANTAGE	OFFICE SUPPLIES	579.44
12/12/2024	59935	TIFFANY SANCHEZ	REPLACE CK UB DEP REFUND FOR 1309 UNION	78.10
12/12/2024	59936	TOTAL ENERGY SYSTEMS	REPAIRS TO STATION GENERATOR	1,216.55
12/12/2024	59937	TRACE ANALYTICAL LABORATORIES, INC	WATER SAMPLES	214.00
			WATER SAMPLES	89.50
			WATER SAMPLES	214.00
			WATER SAMPLES	214.00
				731.50
12/12/2024	59938	UNITED FEDERAL CREDIT UNION	NOV 2024 PURCHASES	303.78
12/12/2024	59939	USA BLUEBOOK	SEWER SUPPLIES	943.12
12/12/2024	59940	VERIZON	GPS BILLING	762.10
12/12/2024	59941	VESTIS	NOV 2024 RENTALS	3,045.92
12/12/2024	59942	VITAL RECORDS CONTROL DEPT 5874	NOV 2024 SHREDDING SERVICE	225.14
12/12/2024	59943	ZOLMAN TIRE INC	TRUCK TIRE DISPOSAL	56.00
			TIRES FOR PD	176.70
				232.70
12/12/2024	59944	PREIN & NEWHOF	2200549 ST JOE RIVER CROSSING	8,494.58
			2200561 PIPESTONE/PILOT/GREENLY LS CONS	11,392.20
			2200791 DIXIE DRIVE WATER & SEWER IMPRO	7,305.75

Check Date	Check	Vendor Name	Description		Amount
			2220245	GENERAL ENGINEERING	1,442.00
			2220760	S EUCLID WATER MAIN LOOP	26,975.80
			2230923	N FAIR & NICKERSON WATER MAINS	333.04
			2240527	WATER TRMT PLANT CAPACITY EXPAN	9,749.95
			2240535	EUCLID & ZOSCHKE ELEVATED TANKS	60,406.64
			2240747	SEWER CIP UPDATE	2,979.00
			2240821	FY25 CWSRF SEWER IMPROVEMENTS	20,708.05
			2240856	LEAD SERVICE LINE REPLACEMENT	7,587.00
					157,374.01

GEN2 TOTALS:

Total of 79 Disbursements: 727,086.47

CHECK DISBURSEMENT REPORT FOR BENTON CHARTER TOWNSHIP
CHECK DATE FROM 11/27/2024 - 12/12/2024
Banks: GEN2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
12/12/2024	GEN2	59906*	HD HEALTH INSURANCE	HIGH DEDUCTIBLE POOLED CASH- UFCU	005.000	000	1,770.66
				Total for department 000:			1,770.66
Department: 101 TOWNSHIP BOARD							
12/04/2024	GEN2	59876	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	101	142.57
12/12/2024	GEN2	59884#	BENTON CHARTER TOWNSHIP	DRAINS AT LARGE	960.000	101	926.42
12/12/2024	GEN2	59891#	BLOOM SLUGGETT, PC	LEGAL FEES	826.000	101	1,983.00
				LEGAL FEES	826.000	101	3,432.50
				CHECK GEN2 59891 TOTAL FOR FUND 101:			5,415.50
12/12/2024	GEN2	59893	COMMUNITY EMERGENCY SERV.	CONTRIBUTION TO CES/MEDIC1	952.000	101	30,293.21
12/12/2024	GEN2	59897*#	DOUBLE K ENTERPRISES INC	COMPUTER EXPENSE	814.000	101	1,277.50
12/12/2024	GEN2	59923*#	MILLER JOHNSON	LEGAL FEES	826.000	101	142.37
12/12/2024	GEN2	59944*#	PREIN & NEWHOF	CONTRACTUAL SERVICES	818.000	101	1,032.00
				Total for department 101:			39,229.57
Department: 191 ELECTION							
12/12/2024	GEN2	59914	LANGE INVESTIGATIONS AND CONSUL	CONTRACTUAL SERVICES	818.000	191	585.00
12/12/2024	GEN2	59918*#	LOWE'S	OPERATING SUPPLIES	757.000	191	39.48
12/12/2024	GEN2	59942#	VITAL RECORDS CONTROL DEPT 5874	OPERATING SUPPLIES	757.000	191	122.85
				Total for department 191:			747.33
Department: 209 ASSESSOR							
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	209	111.00
				Total for department 209:			111.00
Department: 215 CLERK							
12/02/2024	GEN2	59830	MARANA GROUP	POSTAGE	730.000	215	86.00
12/04/2024	GEN2	59874	TAMMY TAYLOR	OPERATING SUPPLIES	757.000	215	72.67
12/12/2024	GEN2	59891#	BLOOM SLUGGETT, PC	LEGAL FEES	826.000	215	2,361.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 215 CLERK							
				LEGAL FEES	826.000	215	195.00
				CHECK GEN2 59891 TOTAL FOR FUND 101:			2,556.00
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	215	111.00
12/12/2024	GEN2	59897*#	DOUBLE K ENTERPRISES INC	COMPUTER EXPENSE	814.000	215	190.00
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	215	87.00
12/12/2024	GEN2	59930	REHMANN ROBSON	CONTRACTUAL SERVICES	818.000	215	15,837.14
				Total for department 215:			18,939.81
Department: 253 TREASURER							
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	253	37.00
				Total for department 253:			37.00
Department: 265 TWP. HALL AND GROUNDS							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	265	103.80
12/12/2024	GEN2	59883*#	BENTON CHARTER TOWNSHIP	SEWER	924.000	265	273.26
				WATER	927.000	265	268.82
				CHECK GEN2 59883 TOTAL FOR FUND 101:			542.08
12/12/2024	GEN2	59892#	CINTAS	OPERATING SUPPLIES	757.000	265	93.27
12/12/2024	GEN2	59904*#	HANSON BEVERAGE SERVICE	OPERATING SUPPLIES	757.000	265	20.85
12/12/2024	GEN2	59905*#	HARBOR PRINTING SERVICE INC	OFFICE SUPPLIES	727.000	265	1,029.00
12/12/2024	GEN2	59912*#	KALAMAZOO SANITARY SUPPLY, LLC	OPERATING SUPPLIES	757.000	265	302.99
12/12/2024	GEN2	59918*#	LOWE'S	REPAIR & MAINTENANCE (BLDG & EQUIP)	931.000	265	47.46
12/12/2024	GEN2	59922	MIKE & SON, LLC	REPAIRS TO EQUIPMENT	933.000	265	200.00
12/12/2024	GEN2	59934*#	STAPLES ADVANTAGE	OPERATING SUPPLIES	757.000	265	510.88

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 265 TWP. HALL AND GROUNDS							
12/12/2024	GEN2	59941*#	VESTIS	RENTAL	940.000	265	1,298.04
12/12/2024	GEN2	59942#	VITAL RECORDS CONTROL DEPT 5874	OPERATING SUPPLIES	757.000	265	102.29
				Total for department 265:			4,250.66
Department: 299 GARAGE							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	299	116.02
12/12/2024	GEN2	59892#	CINTAS	OPERATING SUPPLIES	757.000	299	159.94
12/12/2024	GEN2	59899*#	FISHER AUTO PARTS	OPERATING SUPPLIES	757.000	299	65.88
12/12/2024	GEN2	59941*#	VESTIS	OPERATING SUPPLIES	757.000	299	552.28
				UNIFORMS/CLOTHING	759.000	299	60.12
				CHECK GEN2 59941 TOTAL FOR FUND 101:			612.40
				Total for department 299:			954.24
Department: 302 ORDINANCE ENF. OFFICER							
12/12/2024	GEN2	59891#	BLOOM SLUGGETT, PC	LEGAL FEES	826.000	302	369.50
12/12/2024	GEN2	59911*#	JORDAN AUTOMOTIVE GROUP	VEHICLE MAINTENANCE	863.000	302	378.70
12/12/2024	GEN2	59925	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	863.000	302	97.34
12/12/2024	GEN2	59938	UNITED FEDERAL CREDIT UNION	OPERATING SUPPLIES	757.000	302	303.78
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	302	91.80
				Total for department 302:			1,241.12
Department: 380 BUILDING							
12/04/2024	GEN2	59871	KEN SIMPSON	CONTRACTUAL SERVICES	818.000	380	1,464.00
12/04/2024	GEN2	59872	KEYONE SERVICES	CONTRACTUAL SERVICES	818.000	380	1,006.00
12/04/2024	GEN2	59877	WILDER INSPECTIONS, LLC	CONTRACTUAL SERVICES	818.000	380	1,908.00
12/12/2024	GEN2	59891#	BLOOM SLUGGETT, PC	LEGAL FEES	826.000	380	565.50
				LEGAL FEES	826.000	380	157.50
				LEGAL FEES	826.000	380	1,072.50
				CHECK GEN2 59891 TOTAL FOR FUND 101:			1,795.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 380 BUILDING							
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	380	185.00
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	380	18.95
				Total for department 380:			6,377.45
Department: 400 PLANNING COMISSION							
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	400	315.75
				Total for department 400:			315.75
Department: 410 ZONING BOARD OF APPEALS							
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	410	278.25
				Total for department 410:			278.25
Department: 448 STREET LIGHTING							
12/12/2024	GEN2	59884#	BENTON CHARTER TOWNSHIP	PUBLIC UTILITIES	920.000	448	727.85
12/12/2024	GEN2	59910*#	INDIANA MICHIGAN POWER	PUBLIC UTILITIES	920.000	448	7,577.44
				Total for department 448:			8,305.29
Department: 449 ROAD MAINTENANCE							
12/12/2024	GEN2	59890	BERRIEN COUNTY ROAD DEPARTMENT	PAVING PROJECTS	984.000	449	9,098.03
				PAVING PROJECTS	984.000	449	27,014.00
				PAVING PROJECTS	984.000	449	9,788.91
				PAVING PROJECTS	984.000	449	(768.14)
				CHECK GEN2 59890 TOTAL FOR FUND 101:			45,132.80
				Total for department 449:			45,132.80
Department: 528 TRASH & RUBBISH							
12/12/2024	GEN2	59902*#	GOODYEAR	VEHICLE MAINTENANCE	863.000	528	2,359.00
12/12/2024	GEN2	59926	ORCHARD HILL LANDFILL	LANDFILL DUMPING FEES	820.000	528	19,041.83
12/12/2024	GEN2	59931*#	SBF ENTERPRISES	POSTAGE	730.000	528	162.35
				PRINTING AND PUBLISHING	900.000	528	679.57
				CHECK GEN2 59931 TOTAL FOR FUND 101:			841.92
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	528	183.60

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 528 TRASH & RUBBISH							
				Total for department 528:			22,426.35
Department: 751 PARKS							
12/12/2024	GEN2	59917	LOUIS GELDER & SONS CO.	OPERATING SUPPLIES	757.000	751	17.00
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	751	18.95
				Total for department 751:			35.95
				Total for fund 101 GENERAL FUND			150,153.23
Fund: 206 FIRE FUND							
Department: 000							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	000	139.45
				NATURAL GAS	923.000	000	173.52
				CHECK GEN2 59873 TOTAL FOR FUND 206:			312.97
12/12/2024	GEN2	59878	ADVANCE AUTO PARTS	OPERATING SUPPLIES	757.000	000	12.58
				VEHICLE MAINTENANCE	863.000	000	27.98
				CHECK GEN2 59878 TOTAL FOR FUND 206:			40.56
12/12/2024	GEN2	59882	BCFFTC	INSTRUCTION FEES	824.000	000	256.00
12/12/2024	GEN2	59883*#	BENTON CHARTER TOWNSHIP	SEWER	924.000	000	213.93
				WATER	927.000	000	561.26
				CHECK GEN2 59883 TOTAL FOR FUND 206:			775.19
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	000	185.00
12/12/2024	GEN2	59897*#	DOUBLE K ENTERPRISES INC	COMPUTER EXPENSE	814.000	000	95.00
12/12/2024	GEN2	59899*#	FISHER AUTO PARTS	REPAIRS TO EQUIPMENT	933.000	000	8.94
12/12/2024	GEN2	59906*	HD HEALTH INSURANCE	HIGH DEDUCTIBLE POOLED CASH- UFCU	005.000	000	398.76
12/12/2024	GEN2	59907*	HEI WIRELESS COMMUNICATION SYSTEMS	RADIO MAINTENANCE	851.000	000	236.50
				RADIO MAINTENANCE	851.000	000	236.50
				CHECK GEN2 59907 TOTAL FOR FUND 206:			473.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
Department: 000							
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	000	149.81
12/12/2024	GEN2	59909*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES	757.000	000	412.72
12/12/2024	GEN2	59919	MACQUEEN	OPERATING SUPPLIES	757.000	000	10,080.00
12/12/2024	GEN2	59933	SPENCER MANUFACTURING INC	VEHICLE MAINTENANCE	863.000	000	16,167.90
				VEHICLE MAINTENANCE	863.000	000	129.00
				VEHICLE MAINTENANCE	863.000	000	6,091.61
				CHECK GEN2 59933 TOTAL FOR FUND 206:			22,388.51
12/12/2024	GEN2	59936	TOTAL ENERGY SYSTEMS	REPAIRS TO EQUIPMENT	933.000	000	1,216.55
				Total for department 000:			36,793.01
				Total for fund 206 FIRE FUND			36,793.01
Fund: 207 POLICE FUND							
Department: 000							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	000	117.99
12/12/2024	GEN2	59879	AMERICAN PRIDE	GROUNDS MAINTENANCE	932.000	000	237.86
12/12/2024	GEN2	59880	AT&T	OPERATING SUPPLIES	757.000	000	70.00
12/12/2024	GEN2	59883*#	BENTON CHARTER TOWNSHIP	SEWER	924.000	000	273.25
				WATER	927.000	000	113.86
				CHECK GEN2 59883 TOTAL FOR FUND 207:			387.11
12/12/2024	GEN2	59885	BENTON CHARTER TOWNSHIP	OPERATING SUPPLIES	757.000	000	48.72
				UNIFORMS/CLOTHING	759.000	000	53.38
				CHECK GEN2 59885 TOTAL FOR FUND 207:			102.10
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	000	370.00
12/12/2024	GEN2	59896	DEWOLF & ASSOCIATES	INSTRUCTION FEES	824.000	000	845.00
12/12/2024	GEN2	59897*#	DOUBLE K ENTERPRISES INC	COMPUTER EXPENSE	814.000	000	1,567.50
12/12/2024	GEN2	59899*#	FISHER AUTO PARTS	VEHICLE MAINTENANCE	863.000	000	17.89
12/12/2024	GEN2	59900	GALLS, LLC	OPERATING SUPPLIES	757.000	000	88.01

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND							
Department: 000							
12/12/2024	GEN2	59902*#	GOODYEAR	VEHICLE MAINTENANCE	863.000	000	672.00
12/12/2024	GEN2	59903	GREG ABRAMS	OPERATING SUPPLIES	757.000	000	500.00
12/12/2024	GEN2	59904*#	HANSON BEVERAGE SERVICE	OPERATING SUPPLIES	757.000	000	81.68
12/12/2024	GEN2	59906*	HD HEALTH INSURANCE	HIGH DEDUCTIBLE POOLED CASH-UFCU	005.000	000	267.45
12/12/2024	GEN2	59907*	HEI WIRELESS COMMUNICATION SYSTEMS	VEHICLE MAINTENANCE	863.000	000	468.75
				VEHICLE MAINTENANCE	863.000	000	275.00
				VEHICLE MAINTENANCE	863.000	000	391.90
				VEHICLE MAINTENANCE	863.000	000	62.50
				VEHICLE MAINTENANCE	863.000	000	125.00
				CHECK GEN2 59907 TOTAL FOR FUND 207:			1,323.15
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	000	149.82
12/12/2024	GEN2	59911*#	JORDAN AUTOMOTIVE GROUP	VEHICLE MAINTENANCE	863.000	000	176.40
				VEHICLE MAINTENANCE	863.000	000	320.38
				CHECK GEN2 59911 TOTAL FOR FUND 207:			496.78
12/12/2024	GEN2	59913	LAKESHORE PETROLEUM INC	VEHICLE MAINTENANCE	863.000	000	117.00
12/12/2024	GEN2	59915	LENS EQUIPMENT	OPERATING SUPPLIES	757.000	000	100.00
				OPERATING SUPPLIES	757.000	000	1,281.00
				CHECK GEN2 59915 TOTAL FOR FUND 207:			1,381.00
12/12/2024	GEN2	59916	LEXIPOL LLC	INSTRUCTION FEES	824.000	000	1,511.07
12/12/2024	GEN2	59920	METRO BUSINESS INTERIIORS, INC	OPERATING SUPPLIES	757.000	000	730.00
12/12/2024	GEN2	59924	NYE UNIFORM COMPANY	UNIFORMS/CLOTHING	759.000	000	317.71
				UNIFORMS/CLOTHING	759.000	000	560.00
				UNIFORMS/CLOTHING	759.000	000	25.95
				UNIFORMS/CLOTHING	759.000	000	187.50
				CHECK GEN2 59924 TOTAL FOR FUND 207:			1,091.16
12/12/2024	GEN2	59928	PERFORMANCE PLUS QUICK OIL CHANGE	VEHICLE MAINTENANCE	863.000	000	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND							
Department: 000							
12/12/2024	GEN2	59929	PSYCHOLOGY SERVICES	OPERATING SUPPLIES	757.000	000	650.00
12/12/2024	GEN2	59934*#	STAPLES ADVANTAGE	OFFICE SUPPLIES	727.000	000	22.67
				OPERATING SUPPLIES	757.000	000	29.50
				CHECK GEN2 59934 TOTAL FOR FUND 207:			52.17
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	000	170.55
12/12/2024	GEN2	59941*#	VESTIS	RENTAL	940.000	000	1,135.48
12/12/2024	GEN2	59943	ZOLMAN TIRE INC	VEHICLE MAINTENANCE	863.000	000	56.00
				VEHICLE MAINTENANCE	863.000	000	176.70
				CHECK GEN2 59943 TOTAL FOR FUND 207:			232.70
				Total for department 000:			14,425.47
				Total for fund 207 POLICE FUND			14,425.47
Fund: 590 SEWER FUND							
Department: 000							
12/12/2024	GEN2	59906*	HD HEALTH INSURANCE	HIGH DEDUCTIBLE POOLED CASH- UFCU	005.000	000	31.49
				Total for department 000:			31.49
Department: 537 SEWER							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	537	43.55
				NATURAL GAS	923.000	537	43.19
				NATURAL GAS	923.000	537	39.77
				CHECK GEN2 59873 TOTAL FOR FUND 590:			126.51
12/04/2024	GEN2	59875	TRAVIS HAMILTON	OPERATING SUPPLIES	757.000	537	66.35
12/12/2024	GEN2	59881	BATTERIES PLUS	REPAIR & MAINTENANCE	936.000	537	182.45
12/12/2024	GEN2	59886	BENTON CHARTER TOWNSHIP	MISCELLANEOUS	956.000	537	119.03
				MISCELLANEOUS	956.000	537	174.86
				CHECK GEN2 59886 TOTAL FOR FUND 590:			293.89
12/12/2024	GEN2	59888	BENTON HARBOR-ST. JOSEPH	TRANSMISSION AND PROCESS	802.000	537	78,657.55
12/12/2024	GEN2	59889*#	BERRIEN COUNTY DRAIN COMMISSIONER	LICENSES AND PERMITS	956.200	537	1,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
Department: 537 SEWER							
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES	757.000	537	37.00
12/12/2024	GEN2	59902*#	GOODYEAR	VEHICLE MAINTENANCE	863.000	537	756.48
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	537	672.00
12/12/2024	GEN2	59910*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	537	590.97
12/12/2024	GEN2	59911*#	JORDAN AUTOMOTIVE GROUP	VEHICLE MAINTENANCE	863.000	537	171.96
12/12/2024	GEN2	59918*#	LOWE'S	REPAIR & MAINTENANCE	936.000	537	19.80
12/12/2024	GEN2	59921	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	537	81.17
12/12/2024	GEN2	59923*#	MILLER JOHNSON	LEGAL FEES	826.000	537	3,919.56
12/12/2024	GEN2	59931*#	SBF ENTERPRISES	POSTAGE	730.000	537	162.35
				PRINTING AND PUBLISHING	900.000	537	679.57
				CHECK GEN2 59931 TOTAL FOR FUND 590:			841.92
12/12/2024	GEN2	59932	SEMI ACADEMY	TRAINING/ EDUCATIONAL	824.000	537	2,650.00
12/12/2024	GEN2	59939	USA BLUEBOOK	OPERATING SUPPLIES	757.000	537	943.12
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	537	183.50
12/12/2024	GEN2	59944*#	PREIN & NEWHOF	CONTRACTUAL SERVICES	818.000	537	410.00
				CONTRACTUAL SERVICES	818.000	537	2,979.00
				2022 CWSRF ENGINEERING FEES	821.002	537	11,392.20
				2024 CWSRF ENGINEERING FEES	972.224	537	8,494.58
				2024 CWSRF ENGINEERING FEES	972.224	537	7,305.75
				2024 CWSRF ENGINEERING FEES	972.224	537	20,708.05
				CHECK GEN2 59944 TOTAL FOR FUND 590:			51,289.58
				Total for department 537:			142,483.81
				Total for fund 590 SEWER FUND			142,515.30
Fund: 591 WATER CAPITAL FUND							
Department: 000							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER CAPITAL FUND							
Department: 000							
12/02/2024	GEN2	59828	BENTON CHARTER TOWNSHIP	DEPOSIT	255.000	000	200.00
12/02/2024	GEN2	59831	WASHINGTON, KAMRA	DEPOSIT	255.000	000	200.00
12/12/2024	GEN2	59887	BENTON CHARTER TOWNSHIP	DEPOSIT	255.000	000	85.12
12/12/2024	GEN2	59901	GIFTZ-N-THRIFTZ/LISA CURRY	DEPOSIT	255.000	000	114.88
12/12/2024	GEN2	59906*	HD HEALTH INSURANCE	HIGH DEDUCTIBLE POOLED CASH-UFCU	005.000	000	212.26
12/12/2024	GEN2	59927	PAJAY, INC.	AR MISC	042.000	000	16,953.90
				CIP	154.000	000	107,747.55
				CIP	154.000	000	116,145.00
				CHECK GEN2 59927 TOTAL FOR FUND 591:			240,846.45
12/12/2024	GEN2	59935	TIFFANY SANCHEZ	CUSTOMER DEPOSITS AND INTEREST PAYABLE	255.000	000	78.10
12/12/2024	GEN2	59944*#	PREIN & NEWHOF	CIP	154.000	000	26,975.80
				CIP	154.000	000	333.04
				CIP	154.000	000	9,749.95
				CIP	154.000	000	60,406.64
				CHECK GEN2 59944 TOTAL FOR FUND 591:			97,465.43
				Total for department 000:			339,202.24
Department: 538 WATER FILTRATION							
12/02/2024	GEN2	59829	COMCAST CABLE	TELEPHONE & INTERNET	853.000	538	119.85
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS- WATERPLANT	923.100	538	326.78
				NATURAL GAS- WATERPLANT	923.100	538	15.24
				NATURAL GAS- RAW WATER PUMP STAT	923.200	538	97.54
				NATURAL GAS- RAW WATER PUMP STAT	923.200	538	34.93
				CHECK GEN2 59873 TOTAL FOR FUND 591:			474.49
12/12/2024	GEN2	59883*#	BENTON CHARTER TOWNSHIP	SEWER	924.000	538	160.62
				WATER	927.000	538	701.94
				CHECK GEN2 59883 TOTAL FOR FUND 591:			862.56
12/12/2024	GEN2	59895	CORTEZ-ALVAREZ, LUZ	WATER	630.000	538	148.01
				WATER	630.000	538	8.51
				CHECK GEN2 59895 TOTAL FOR FUND 591:			156.52

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER CAPITAL FUND							
Department: 538 WATER FILTRATION							
12/12/2024	GEN2	59897*#	DOUBLE K ENTERPRISES INC	COMPUTER EXPENSE	814.000	538	95.00
12/12/2024	GEN2	59898	F & V OPERATIONS AND RESOURCE MGT	CONTRACTUAL SERVICES	818.000	538	22,310.00
12/12/2024	GEN2	59908*#	HERALD PALLADIUM	PRINTING AND PUBLISHING	900.000	538	801.59
12/12/2024	GEN2	59910*#	INDIANA MICHIGAN POWER	ELECTRIC- EUCLID STANDPIPE	921.300	538	41.93
				ELECTRIC- NORTH PUMPING STATION	921.400	538	1,279.52
				CHECK GEN2 59910 TOTAL FOR FUND 591:			1,321.45
12/12/2024	GEN2	59912*#	KALAMAZOO SANITARY SUPPLY, LLC	JANITORIAL SUPPLIES	936.500	538	210.74
12/12/2024	GEN2	59937	TRACE ANALYTICAL LABORATORIES, INC	DISTRIBUTION	757.100	538	214.00
				DISTRIBUTION	757.100	538	89.50
				DISTRIBUTION	757.100	538	214.00
				DISTRIBUTION	757.100	538	214.00
				CHECK GEN2 59937 TOTAL FOR FUND 591:			731.50
				Total for department 538:			27,083.70
Department: 539 WATER DISTRIBUTION							
12/04/2024	GEN2	59873*#	MICHIGAN GAS UTILITIES	NATURAL GAS- WATER SHOP	923.500	539	167.78
12/12/2024	GEN2	59883*#	BENTON CHARTER TOWNSHIP	WATER	927.000	539	60.86
12/12/2024	GEN2	59889*#	BERRIEN COUNTY DRAIN COMMISSIONER	LICENSES AND PERMITS	956.200	539	1,000.00
12/12/2024	GEN2	59894*#	COREWELL HEALTH	OPERATING SUPPLIES- DISTRIBUTION	757.100	539	37.00
12/12/2024	GEN2	59905*#	HARBOR PRINTING SERVICE INC	OPERATING SUPPLIES- DISTRIBUTION	757.100	539	53.00
12/12/2024	GEN2	59909*#	HOME DEPOT CREDIT SERVICES	OPERATING SUPPLIES- DISTRIBUTION	757.100	539	27.85
				TOOLS & SMALL EQUIPMENT	757.500	539	26.97
				CHECK GEN2 59909 TOTAL FOR FUND 591:			54.82
12/12/2024	GEN2	59934*#	STAPLES ADVANTAGE	OPERATING SUPPLIES- DISTRIBUTION	757.100	539	16.39

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER CAPITAL FUND							
Department: 539 WATER DISTRIBUTION							
12/12/2024	GEN2	59944*#	PREIN & NEWHOF	CONTRACTUAL SERVICES	818.000	539	7,587.00
				Total for department 539:			8,976.85
Department: 540 WATER ADMINISTRATION							
12/12/2024	GEN2	59931*#	SBF ENTERPRISES	POSTAGE	730.000	540	162.35
				PRINTING AND PUBLISHING	900.000	540	679.57
				CHECK GEN2 59931 TOTAL FOR FUND 591:			841.92
12/12/2024	GEN2	59940*#	VERIZON	CONTRACTUAL SERVICES	818.000	540	94.75
				Total for department 540:			936.67
				Total for fund 591 WATER CAPITAL FUND			376,199.46
Fund: 883 RENTAL ORDINANCE							
Department: 000							
12/04/2024	GEN2	59870	CHRIS FUCHS	CONTRACTUAL SERVICES	818.000	000	7,000.00
				Total for department 000:			7,000.00
				Total for fund 883 RENTAL ORDINANCE			7,000.00
			TOTAL - ALL FUNDS				727,086.47

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT