



**AGENDA  
REGULAR TOWNSHIP BOARD MEETING  
TUESDAY, MAY 3, 2022  
5:30 P.M.**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES**

April 19, 2022 – Regular Meeting

Page 2

**AGENDA AMENDMENT**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- |  |         |
|--|---------|
| 1. Berrien County Road Commission Amended 2022 Project Cost                      | Page 3  |
| 2. Millburg Potes Drain #417 Petition/Resolution for Maintenance and Improvement | Page 7  |
| 3. Cornerstone Property Exchange   | Page 10 |
| 4. Police Sergeant Promotion   | Page 21 |
| 5. Police Chief Retirement   | Page 22 |
| 6. Authorization to Pay the Bills  |         |
| a. Bill Listing Cover Page   | Page 23 |
| b. Check Register  | Page 24 |
| c. Check Disbursement Report   | Page 27 |

**PUBLIC COMMENT \* Any questions should be put in writing and presented to the Clerk's Office. \***

**ADJOURNMENT**

**Next Regular Board Meeting – Tuesday, May 17, 2022**

<b>MINUTES OF THE REGULAR MEETING OF THE BENTON CHARTER TOWNSHIP BOARD HELD APRIL 19, 2022 AT 5:30 P.M. <a href="http://www.bentonchartertp.org">www.bentonchartertp.org</a></b>	
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BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Supervisor Cathy Yates	Clerk Carolyn Phillips
Treasurer Debbie Boothby	<b>ALSO PRESENT</b>
Trustee Linda Scarbrough	Cherry Mesa - Recording Secretary
Trustee Rosie Hudson	
Trustee Janice Avery	
Trustee Lemont Betts	

The meeting was called to order at 5:30 p.m. by Supervisor Yates followed by a silent invocation and the Pledge of Allegiance.

On a motion by Trustee Avery; seconded by Trustee Betts approved the minutes of the regular meeting held April 19, 2022 with the following roll call vote Supervisor Yates-yes, Treasurer Boothby-no, Trustees Hudson, Betts, Scarbrough and Avery-yes. 5-Yes, 1-No.

**Under Agenda Amendments:** Added new business: B&Z Company Invoice and Benton Charter Township and City of Benton Harbor Interlocal Agreement.

**There was no Unfinished Business.**

**Under New Business:** Supervisor Yates presented a professional services agreement from Plante Moran for assistance with the preparation of audit report form F-65 at a rate of \$140 per hour. Motion by Trustee Avery; seconded by Trustee Scarbrough approve the Plante Moran service agreement. Motion carried unanimously by roll call vote.

Payment of the bills. Motion by Treasurer Boothby; seconded by Scarbrough to approve payment of the bill listing totaling-\$427,776.91; General Fund-\$81,013.23; Fire Fund-\$26,889.68; Police Fund-\$38,546.06; Sewer Fund-\$236,216.74; Water Fund-\$45,111.20. Motion was carried unanimously by roll call vote.

An invoice was received from B&Z Company in the amount of \$19,933.29 for repair/replacement of a fire hydrant destroyed by semi-truck accident while unloading at Atlantic Packaging corner of Margarete and Territorial. Work began 11/1/2021. Motion by Trustee Scarbrough; seconded by Trustee Hudson approved the payment of B&Z Company invoice for \$19,933.29. Motion was carried unanimously by roll call vote.

Supervisor Yates presented an interlocal agreement between Benton Charter Township and the City of Benton Harbor for the Edward Byrne Memorial Justice Assistance Grant program allocating \$47,665 to the City of Benton Harbor agreeing to act as fiduciary and purchasing agent for the grant cycle to purchase equipment related to law enforcement with Benton Charter Township agreeing to forgo any claim to the allocation. Motion by Treasurer Boothby; seconded by Trustee Scarbrough to accept the City of Benton Harbor agreement to utilize their Justice Assistance Grant allocation without Benton Charter Township for a total amount of \$47,665. Motion carried unanimously by roll call vote.

**Under Public Comments:** Dr. Andrae Townsel - BHAS Superintendent presented the BHAS 2022-2027 Strategic Plan Summary. Brian Joseph announced the KitchenAid Senior PGA Championship Community Concert 5/26/2022 in downtown Benton Harbor.

Meeting was adjourned at 5:54 p.m.



# Berrien County Road Department

2860 E. Napier Avenue  
Benton Harbor, MI 49022

Phone: 269-925-1196  
Fax: 269-925-8098

April 8, 2022

## Changes to Township Agreement Process for the 2022 Construction Season

Dear Township Officials,

Included you will find the first Township agreement, which contains "internal" projects. Internal projects refer to those projects that Road Department staff are completing in house. Please review and sign these first agreements as soon as possible and return to the Road Department to avoid any delay.

If your township has **any paving projects or "external" projects**, those will be documented and captured on **a separate, or second, Township agreement for 2022.**

We are currently seeing higher bid project prices due to the current market and supply issues. You will notice an increase cost for Sealcoat, Grind, Gravel, Prime & Double Seals, and Prime & Double Seal Projects as a direct result of the increased cost for oil. We are seeing that some oil prices have doubled and others have increased by a dollar per gallon.

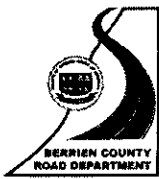
The cost for Scratch & Seal Projects have also increased due to the same reasons. However, we did receive good asphalt pricing for Scratch & Seal Projects, coming in at \$63.00 per ton. Asphalt projects in 2022 are seeing pricing anywhere from \$80 to \$100 per ton, where in 2021 cost was between \$60 and \$65 per ton. We are actively sending requests for bids out for Local Township Paving Projects. These paving projects will be reevaluated once pricing is received, and potentially require some projects to be cut from the 2022 season, depending on received cost and available funding. To avoid any delay to the internal projects, these paving projects/external projects will be placed on a secondary agreement.

If you are able to move forward without any questions, please return a signed agreement back to us as soon as you can. Please feel free to reach out to me with questions you would like to discuss.

Sincerely,

*Kevin Stack*

Kevin Stack, P.E.  
Interim Director



# BERRIEN COUNTY TOWNSHIP ROAD AGREEMENT

THIS AGREEMENT, made and entered into this 7th day of April, 2022 by and between Berrien County on behalf of the Berrien County Road Department and Benton Charter Township

WHEREAS, it is mutually agreed between the parties that certain improvements are necessary on the county road system within Benton Charter Township

WHEREAS, proper authority is provided to the parties to this Agreement under the provisions in Public Act 51 of 1951,

IT IS NOW THEREFORE AGREED, the Road Department will proceed with the following projects for the 2022

Construction Season:

Road Name: Yore Avenue		
Description of Work to be Completed: Sealcoat Yore Avenue from Napier Avenue to Empire Avenue (0.85 miles)		
Project Cost:	\$ 21,785.00	Matching Funds: \$ 10,879.00
		Township Share: \$ 10,879.00

Road Name: Empire Avenue		
Description of Work to be Completed: Scratch & Seal Empire Avenue from Hillandale Road to Township Line (1.00 miles)		
Project Cost:	\$ 110,769.00	Matching Funds: \$ 55,384.50
		Township Share: \$ 55,384.50

Road Name: North Crystal Avenue		
Description of Work to be Completed: Scratch & Seal North Crystal Avenue from Red Arrow Highway to Wood Street (0.70 miles)		
Project Cost:	\$ 86,250.00	Matching Funds: \$ 43,125.00
		Township Share: \$ 43,125.00

Road Name: Collins Avenue		
Description of Work to be Completed: Scratch & Seal Collins Avenue from North Shore Drive to Paw Paw Avenue (0.49 miles)		
Project Cost:	\$ 49,455.00	Matching Funds: \$ 24,727.50
		Township Share: \$ 24,727.50

Road Name: Madeline Avenue		
Description of Work to be Completed: Scratch & Seal Madeline Avenue from North Shore Drive to Paw Paw Ave (0.46 miles)		
Project Cost: \$ 64,762.00	Matching Funds: \$ 32,381.00	Township Share: \$ 32,381.00

Road Name: Wood Street		
Description of Work to be Completed: Scratch & Seal Wood Street from North Crystal Avenue to North Euclid Avenue (0.40 miles)		
Project Cost: \$ 56,136.00	Matching Funds: \$ 3,000.00	Township Share: \$ 53,136.00

Road Name:		
Description of Work to be Completed:		
Project Cost:	Matching Funds:	Township Share:

Road Name:		
Description of Work to be Completed:		
Project Cost:	Matching Funds:	Township Share:

Road Name:		
Description of Work to be Completed:		
Project Cost:	Matching Funds:	Township Share:

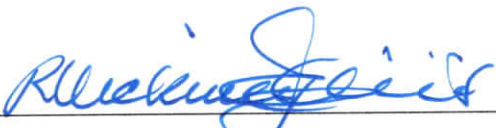
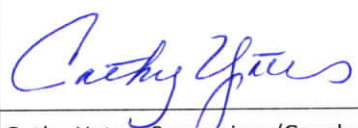
Road Name:		
Description of Work to be Completed:		
Project Cost:	Matching Funds:	Township Share:

**AGREEMENT SUMMARY**

<b>Road Name</b>	<b>Project Cost</b>	<b>Matching Funds</b>	<b>Township Share</b>
Yore Avenue	\$ 21,785.00	\$ 10,879.00	\$ 10,879.00
Empire Avenue	\$ 110,769.00	\$ 55,384.50	\$ 55,384.50
North Crystal Avenue	\$ 86,250.00	\$ 43,125.00	\$ 43,125.00
Collins Avenue	\$ 49,455.00	\$ 24,727.50	\$ 24,727.50
Madeline Avenue	\$ 64,762.00	\$ 32,381.00	\$ 32,381.00
Wood Street	\$ 56,136.00	\$ 3,000.00	\$ 53,136.00
<b>TOTAL</b>	<b>\$ 389,157.00</b>	<b>\$ 169,497.00</b>	<b>\$ 219,633.00</b>

Parties further agree to the following:

1. The Road Department shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures and for coordination of all portions of the project.
2. Project costs include labor, materials, equipment and contractor costs. These items, in turn, include standard fringe and overhead rates as defined by Public Act 51.
3. The Township will be invoiced by the Road Department for fifty percent (50%) of the total township share upon receipt by Berrien County of this signed Agreement. The Township will be invoiced by the Road Department for the remainder of the township share upon completion of the project. The Township will not be invoiced for any project cost overruns unless they are attributed to a change in scope or additional items not included in the bid. The Township must pay Berrien County the full amount of any invoice within thirty (30) days of the date of each invoice.
4. The Road Department shall abide by all local, State and Federal law, rules, and regulations.

For: Berrien County	For: Benton Charter Township
	
R. McKinley Elliott, Chairman	Cathy Yates, Supervisor/Carolyn Phillips, Clerk

**BENTON CHARTER TOWNSHIP**  
**PETITION FOR MAINTENANCE**  
**AND IMPROVEMENT OF A DRAIN**

**POTES DRAIN #417**

To the Berrien County Drain Commissioner:

The undersigned is Benton Charter Township, Berrien County, Michigan. This petition has been duly authorized by the governing body of Benton Charter Township and requests that the Potes Drain #417 be maintained and improved as provided in Chapter 8 of Public Act 40 of 1956, as amended, to alleviate drainage issues in the Drainage District.

The Potes Drain #417 is located in Benton Charter Township, Berrien County, Michigan.

The proposed maintenance and improvement is necessary for the public health, convenience or welfare and benefits the public health in Benton Charter Township.

Benton Charter Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

Dated: \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
By: Cathy Yates  
Its: Supervisor

\_\_\_\_\_  
By: Carolyn Phillips  
Its: Clerk

**RESOLUTION FOR  
PETITION FOR MAINTENANCE AND IMPROVEMENT OF A DRAIN  
BENTON CHARTER TOWNSHIP  
POTES DRAIN #417**

At a \_\_\_\_\_ meeting of the Benton Charter Township Board, held in Berrien County, State of Michigan on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m./p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_  
\_\_\_\_\_.

**WHEREAS**, the Township requests the maintenance and improvement of a drain, located in Berrien County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

**WHEREAS**, the Township has determined that the maintenance and improvement of the drain benefits the public health in the Township; and

**WHEREAS**, the Township will be liable for an assessment at large against it for a percentage of the cost of the proposed maintenance and improvement.

**NOW, THEREFORE BE IT RESOLVED THAT**, the Township Board does authorize the filing of a petition for maintenance and improvement of the drain.

**BE IT FURTHER RESOLVED THAT** the Supervisor is authorized to execute the petition for maintenance and improvement of the drain.

**BE IT FURTHER RESOLVED** that the Clerk shall forward to the Berrien County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

**BENTON CHARTER TOWNSHIP**

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Cathy Yates  
Its: Supervisor



Yeas:  
Nays:  
Abstain:  
Absent:

**Resolution No.**

I, the undersigned, being duly qualified and acting Clerk of Benton Charter Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for Benton Charter Township at a \_\_\_\_\_ meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ and that notice of said meeting was given in accordance with the Open Meetings Act.

\_\_\_\_\_  
Carolyn Phillips, Clerk  
Benton Charter Township

\_\_\_\_\_  
Date

**TOWNSHIP BOARD  
BENTON CHARTER TOWNSHIP  
BERRIEN COUNTY, MICHIGAN**

**RESOLUTION \_\_\_\_**

At a regular meeting of the Township Board for Benton Charter Township held at Township Hall on \_\_\_\_\_, 2022 beginning at \_:\_\_, the following Resolution was offered for adoption by Township Board Member \_\_\_\_\_ and was seconded by Township Board Member \_\_\_\_\_:

**A RESOLUTION AUTHORIZING THE TOWNSHIP SUPERVISOR AND TOWNSHIP CLERK TO ACCEPT THE DONATION OF REAL PROPERTY ON BEHALF OF THE TOWNSHIP.**

RECITALS

WHEREAS:

- A. Benton Charter Township (the “Township”) currently owns a 14-acre parcel of land fronting Benson Road (PPN# 11-03-0007-0005-02-5) that is depicted on the attached Exhibit A (the “Township Parcel”).
- B. Renaissance Land Development a/k/a Cornerstone Alliance (“Cornerstone”) is under contract to acquire by exchange an approximately .67-acre parcel of land depicted on the attached Exhibit B (the “Donation Parcel”).
- C. Cornerstone is acquiring the Donation Parcel in order to complete the construction of a bicycle and recreation trail running from Benson Road south to Enterprise Way.
- D. Due to legal requirements related to road frontage, lot size, and municipal jurisdiction, the Donation Parcel must be combined with the Township Parcel to facilitate the construction of the bicycle and recreation trail running from Benson Road south to Enterprise Way.
- E. Cornerstone wishes to donate the Donation Parcel to the Township, and the Township is willing to accept the donation subject terms and requirements of this Resolution.

RESOLVED

NOW, THEREFORE, BE IT RESOLVED:

- 1. The above Recitals set forth above are affirmed as accurate and are incorporated as if fully restated herein.
- 2. The Township Supervisor and Township Clerk are authorized and directed, on behalf of the Township, in accordance with the terms of this Resolution, and in consultation with

the Township Attorney, to accept the Donation Parcel through execution of a deed of conveyance in a form substantively similar to the one in the attached Exhibit C (the "Deed").

3. The execution of the Deed and any other action taken pursuant to this Resolution must be consistent substantively and procedurally with all parts of this Resolution.
4. The Township Attorney must verify that the Township will receive good and marketable title reasonably free of encumbrances to the Donation Parcel prior to the Township's acceptance.
5. The Deed and all related documents intended to legally bind the Township must be reviewed by the Township Attorney prior to execution.
6. Consistent with this Resolution, the Township Supervisor and Township Clerk are authorized to take all other actions reasonably necessary to effectuate the property donation including completing all necessary property transfer affidavits and similar documentation.
7. Nothing herein will be interpreted to obligate the Township to authorize the easements desired by Cornerstone to facilitate the construction of the bicycle and recreation trail running from Benson Road south to Enterprise Way.
8. All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of any such conflict, hereby repealed.
9. This Resolution takes effect immediately.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ ADOPTED.

\_\_\_\_\_  
Carolyn Phillips  
Benton Charter Township Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of Resolution No. \_\_\_\_\_ adopted by the Township Board of the Charter Township of Benton at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

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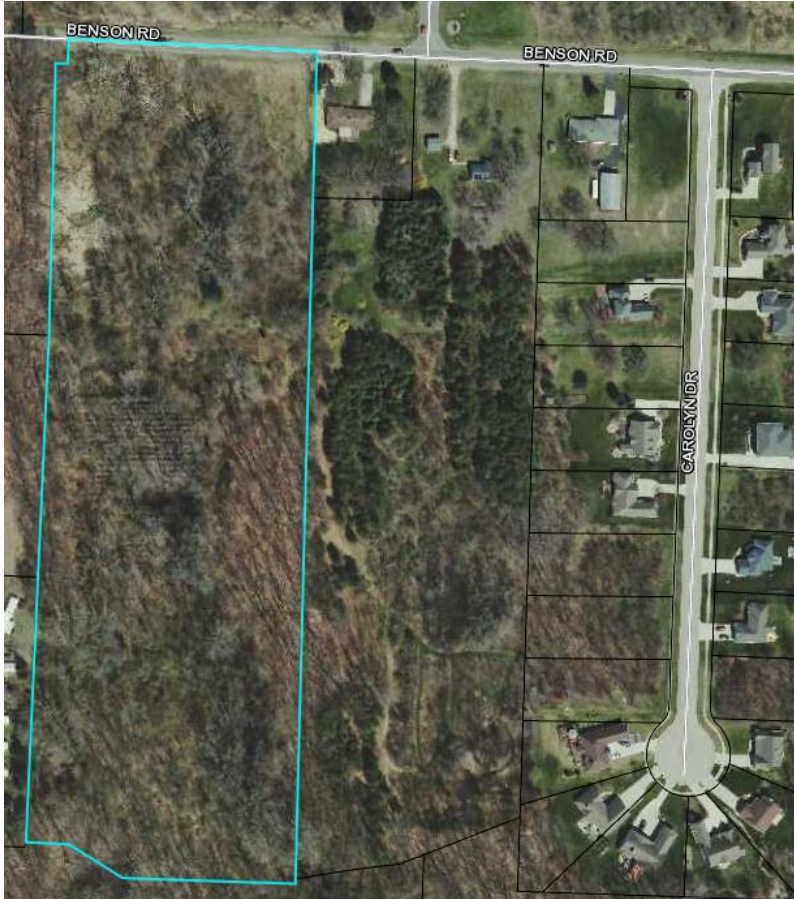
Carolyn Phillips  
Benton Charter Township Clerk

**EXHIBIT A**

Township Property

The West 14 acres of the Northwest 1/4 of the Northeast 1/4 of Section 7, T4N, R18W, excluding commencing at the North 1/4 corner of Section 7; thence South 38.00 feet; East 20.00 feet; thence North 38.00 feet; thence West 20.00 feet to the point of beginning.

Parcel ID#: 11-03-0007-0008-01-6



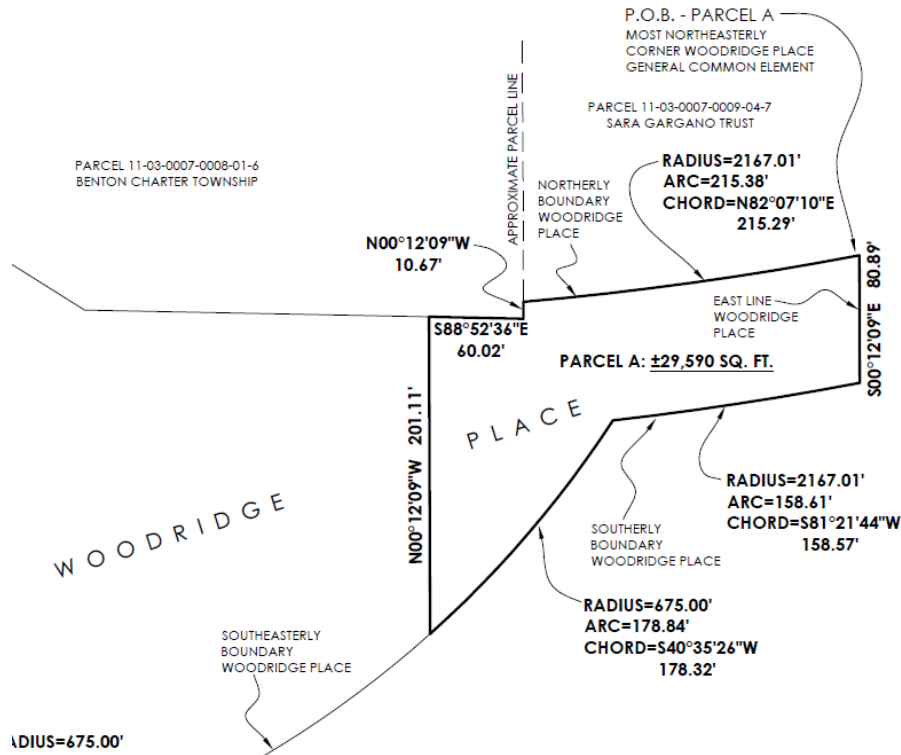
\*the above diagram is for illustration only, the legal description controls.

**EXHIBIT B**

The Donation Parcel

[To be revised by final survey]

THAT PART OF WOODRIDGE PLACE CONDOMINIUM, BENTON TOWNSHIP, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE MASTER DEED THEREOF RECORDED IN LIBER 148 OF CONDOMINIUMS, PAGE 1, AS AMENDED, BEING DESCRIBED AS BEGINNING AT THE MOST NORTHEASTERLY CORNER OF THE GENERAL COMMON ELEMENT OF SAID CONDOMINIUM; THENCE SOUTH 00° 12' 09" EAST ON THE EAST LINE OF SAID CONDOMINIUM, 80.89 FEET; THENCE WESTERLY 158.61 FEET ON THE SOUTHERLY BOUNDARY OF SAID CONDOMINIUM AND THE ARC OF A 2167.01 FOOT RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS SOUTH 81° 21' 44" WEST, 158.57 FEET; THENCE SOUTHWESTERLY 178.84 FEET ON THE SOUTHEASTERLY BOUNDARY OF SAID CONDOMINIUM THE ARC OF A 675.00 FOOT RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS SOUTH 40° 35' 26" WEST, 178.32 FEET; THENCE NORTH 00° 12' 09" WEST, 201.11 FEET TO THE NORTH LINE OF SAID CONDOMINIUM; THENCE SOUTH 88° 52' 36" EAST, ON SAID NORTH LINE, 60.02 FEET; THENCE NORTH 00° 12' 09" WEST ON SAID NORTH LINE, 10.67 FEET; THENCE EASTERLY 215.38 FEET ON THE NORTHERLY BOUNDARY OF SAID CONDOMINIUM AND THE ARC OF A 2167.01 FOOT RADIUS CURVE TO THE LEFT, THE CHORD OF WHICH BEARS NORTH 82° 07' 10" EAST, 215.29 FEET TO THE POINT OF BEGINNING.





\*the above diagram is for illustration only, the legal description controls.

## EXHIBIT C

### The Deed

#### WARRANTY DEED

The Grantor, RENAISSANCE LAND DEVELOPMENT COMPANY, L.L.C., a Michigan limited liability company, whose address is 80 West Main Street, Benton Harbor, Michigan 49022 grants and warrants to the Grantee, BENTON CHARTER TOWNSHIP, a Michigan charter township, whose address is 1725 Territorial Road, Benton Harbor, Michigan 49022, the following property located in the Township of Benton, Berrien County, Michigan:

THAT PART OF WOODRIDGE PLACE CONDOMINIUM, BENTON TOWNSHIP, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE MASTER DEED THEREOF RECORDED IN LIBER 148 OF CONDOMINIUMS, PAGE 1, AS AMENDED, BEING DESCRIBED AS BEGINNING AT THE MOST NORTHEASTERLY CORNER OF THE GENERAL COMMON ELEMENT OF SAID CONDOMINIUM; THENCE SOUTH 00° 12' 09" EAST ON THE EAST LINE OF SAID CONDOMINIUM, 80.89 FEET; THENCE WESTERLY 158.61 FEET ON THE SOUTHERLY BOUNDARY OF SAID CONDOMINIUM AND THE ARC OF A 2167.01 FOOT RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS SOUTH 81° 21' 44" WEST, 158.57 FEET; THENCE SOUTHWESTERLY 178.84 FEET ON THE SOUTHEASTERLY BOUNDARY OF SAID CONDOMINIUM THE ARC OF A 675.00 FOOT RADIUS CURVE TO THE RIGHT, THE CHORD OF WHICH BEARS SOUTH 40° 35' 28" WEST, 178.32 FEET; THENCE NORTH 00° 12' 09" WEST, 201.11 FEET TO THE NORTH LINE OF SAID CONDOMINIUM; THENCE SOUTH 88° 52' 38" EAST, ON SAID NORTH LINE, 60.02 FEET; THENCE NORTH 00° 12' 09" WEST ON SAID NORTH LINE, 10.67 FEET; THENCE EASTERLY 215.38 FEET ON THE NORTHERLY BOUNDARY OF SAID CONDOMINIUM AND THE ARC OF A 2167.01 FOOT RADIUS CURVE TO THE LEFT, THE CHORD OF WHICH BEARS NORTH 82° 07' 10" EAST, 215.29 FEET TO THE POINT OF BEGINNING.

For the sum of less than ONE HUNDRED AND NO/100 (\$100.00) DOLLARS.

This conveyance has not been accepted by Grantee until signature.

This conveyance is exempt from the Michigan State Transfer Tax pursuant to MCL 207.526, Sc. 6(a), and is exempt from the County Transfer Tax pursuant to MCL 207.505, Sec. 5(a).

Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in any way appertaining thereto.

The Fifth Amendment to the Woodridge Place Condominium has been recorded prior to the recording of this Deed to remove the above-described parcel from the Condominium.

The Grantor shall be responsible for all taxes and specials assessments attributable to the transferred property that become due and payable prior to transfer. Grantor shall pay all such real estate taxes or special assessments on or before the respective due dates for each such tax or assessment.

This property may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act. The Grantor grants to the Grantee the right to make -0- division(s) under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.



Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Grantor:

RENAISSANCE LAND DEVELOPMENT COMPANY, L.L.C.,  
a Michigan limited liability company

By: \_\_\_\_\_  
Rob Cleveland, Member

Acknowledged before me in Berrien County, Michigan, on \_\_\_\_\_, 2022, by Rob Cleveland, Member  
of Renaissance Land Development Company, L.L.C., a Michigan Limited Liability Company, for the Company.

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Commissioned and Acting in Berrien County, Michigan  
My Commission Expires: \_\_\_\_\_

Grantee:

BENTON CHARTER TOWNSHIP,  
a Michigan charter township

By: \_\_\_\_\_  
Cathy Yates, Supervisor

By: \_\_\_\_\_  
Carolyn Phillips, Clerk

Acknowledged before me in Berrien County, Michigan, on \_\_\_\_\_, 2022, by Cathy Yates and Carolyn  
Phillips, Supervisor and Clerk, respectively, of Benton Charter Township, a Michigan charter township.

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Commissioned and Acting in Berrien County, Michigan  
My Commission Expires: \_\_\_\_\_

DRAFTER HAS NOT EXAMINED AND MAKES NO REPRESENTATIONS RESPECTING SURVEY, TITLE TO  
THE PROPERTY, THE EFFECT OF THIS DEED ON TAXES (REAL OR OTHERWISE), OR THE LAND DIVISION  
ACT. In preparing this Deed, Miller Johnson Schroeder, PLC represented the Grantor.

DRAFTED BY: \_\_\_\_\_ RETURN RECORDED DOCUMENT AND TAX BILLS  
Mark A. Miller, Miller Johnson Schroeder, PLC 728 TO:  
Pleasant St., Suite 101, St. Joseph, MI 49085 Grantee  
Ph: (269) 983-1000

**Brian M. Smit**  
*Chief of Police*



**William G. Melcher**  
*Deputy Chief*

**BENTON CHARTER TOWNSHIP POLICE DEPARTMENT**  
1725 Territorial Road • Benton Harbor, MI 49022  
Telephone: (269) 925-1135 • Fax: (269) 926-9533

March 30, 2022

Benton Charter Township Board of Trustees

Re: Sergeant Promotions

Dear Board Members:

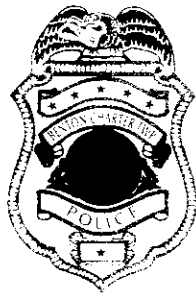
I am submitting before you the request to promote Patrolman John Visel and Scott Scalf to the rank of Sergeant. Scalf and Visel both took part in the previous promotional process and met the required points to be placed on the Sergeant Eligibility Promotional List. Scalf has been a patrolman with Benton Charter Township Police Department for 13 years and is one of our defensive tactics instructors. Visel has been with the Department for 6 ½ years and is one of our Field Training Officers. We currently have one Patrol Sergeant position when Sgt. Steve Morrow resigned in January of 2022. Beginning April 2022 we will be transitioning to a 12 hour work schedule which will give us four patrol shifts. This will present a spot for an additional Patrol Sergeant. With the 12-hour scheduling the Patrol Sergeants will be on the same rotation as the Patrolman which provides a supervisor on every scheduled shift.

If you have any questions or wish more information, please do not hesitate to contact me. Thank you in advance for your consideration on this matter.

Respectfully,

A handwritten signature in black ink that reads "B. Smit".

Brian Smit, Chief of Police  
Benton Charter Township Police Department



**Brian M. Smit**  
*Chief of Police*

**William G. Melcher**  
*Deputy Chief*

**BENTON CHARTER TOWNSHIP POLICE DEPARTMENT**  
1725 Territorial Road • Benton Harbor, MI 49022  
Telephone: (269) 925-1135 • Fax: (269) 926-9533

To: Supervisor Cathy Yates

From: Chief Brian Smit

Date: 4/29/2022

Re: Retirement

Benton Township Board of Trustees,

I am both happy and saddened to say after over 26 years as a police officer with the Benton Charter Township Police Department I will be retiring. I would like to thank the Township, fellow co-workers and citizens for all the opportunities, friendships, and accomplishments my time here has allotted me and my family. My last day reporting to the Department will be Friday June, 3<sup>rd</sup>, 2022. As has been allowed in the past I will be using my 1200 hours of accrued sick time for the remainder of the year with a separation date of December 30<sup>th</sup>, 2022. I wish everyone well and again thank you for this great opportunity.

Respectfully,

A handwritten signature in black ink, appearing to read "B. Smit".

Brian Smit, Chief of Police  
Benton Charter Township Police Department



<b>BILL LISTING</b>
<b>MAY 3, 2022</b>

FUND	#	AMOUNT
GENERAL FUND	101	\$ 35,204.21
FIRE FUND	206	\$ 9,154.86
POLICE FUND	207	\$ 19,003.76
SEWER FUND	590	\$ 448,131.31
WATER FUND	591	\$ 30,590.41
<b>TOTAL BILL LISTING</b>		<b>\$ 542,084.55</b>

Check Date	Check	Vendor Name	Description	Amount
Bank GEN2 GENERAL FUND				
04/21/2022	53219	AT & T	TELEPHONE SERVICE	4,223.94
04/21/2022	53220	BENTON CHARTER TOWNSHIP	UB deposit refund for account: COR1-0002	200.00
04/21/2022	53221	BLUE CROSS BLUE SHIELD OF MICHIGAN	MAY REITREE HEALTH INSURANCE	6,515.95
04/21/2022	53222	BP	FUEL PURCHASES 3/17-4/16/2022	5,642.80
04/21/2022	53223	COMCAST CABLE	INTERNET & CABLE	513.17
04/21/2022	53224	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	9,407.71
04/21/2022	53225	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES	141.95
04/21/2022	53226	VERIZON WIRELESS	WIRELESS SERVICE	860.04
04/21/2022	53227	WEX BANK	FUEL PURCHASES 3/16-4/15/2022	10,608.04
04/27/2022	53239	MARANA GROUP	METER PLUS MONTHLY SVC & BARCODE LABELS	154.16
04/28/2022	53240	ADAM SCHMIDT	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53241	BARBARA KOSACHUK	HEALTH INSURANCE	278.05
04/28/2022	53242	BRETT JOHNSTON	INSURANCE REIMBURSEMENT	334.62
04/28/2022	53243	BRUCE MODIGELL	MONTHLY INSURANCE REIMB	400.00
04/28/2022	53244	CHRIS FUCHS	PHONE SERVICE REIMB	35.00
04/28/2022	53245	JAMES DEAN	MONTHLY PHONE REIMBURSEMENT	35.00
04/28/2022	53246	JOANNE STARNER	INSURANCE REIMBURSEMENT	316.23
04/28/2022	53247	JOSHUA COLEMAN	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53248	KYLE TRYAN	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53249	BETTY COWAN	MOTHLY RETIREE INSURANCE REIMB	400.00
04/28/2022	53250	MICHAEL BALDWIN	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53251	RICKY L. SCARBROUGH	HEALTH INSURANCE REIMB	400.00
04/28/2022	53252	RYAN CALLENDAR	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53253	SCOTT IGERT	HEALTH INSURANCE REIMBURSEMENT	400.00
04/28/2022	53254	STEVEN J. KNUTH	HEALTH INSURANCE REIMBURSEMENT	400.00
04/28/2022	53255	STEVEN KNUTH	INSURANCE REIMBURSEMENT	359.00
04/28/2022	53256	TRAVIS HAMILTON	CELL PHONE REIMBURSEMENT	35.00
04/28/2022	53257	WESLEY KOZA	KOZA HEALTH INSURANCE REIMB	400.00
04/28/2022	53258	WILLIAM J. VANRYSWYK	HEALTH INSURANCE REIMBURSEMENT	400.00
04/28/2022	53259	AMERICAN PRIDE	FLAG FOR STATION 2	85.60
			FLAG FOR STATION 1	130.45
				<u>216.05</u>
04/28/2022	53260	ANCHOR SIGNS	CUT & INSTALL GRAPHICS ON #40	950.00
04/28/2022	53261	AT & T	TELEPHONE SERVICE	2,065.10
04/28/2022	53262	B & Z COMPANY, INC.	NEW HYDRANT AND REPAIRED PIPES DAMAGED I 2210498 FRANCIS/EASTMAN/BITAIN/CRYSTAL	19,933.29 429,294.15
				<u>449,227.44</u>
04/28/2022	53263	BEAVER RESEARCH COMPANY	FOAMING DEGREASER	89.75
04/28/2022	53264	BENTON CHARTER TOWNSHIP	UB deposit refund for account: PLA1-0020 UB deposit refund for account: HIG3-0014 UB deposit refund for account: BUR1-0003	99.59 44.21 200.00
				<u>343.80</u>
04/28/2022	53265	BENTON HARBOR POSTMASTER	PERMIT RENEWAL	265.00
04/28/2022	53266	BERRIEN COUNTY HEALTH DEPARTMENT	HEP B VACCINE T HAMILTON	95.00
04/28/2022	53267	BS & A SOFTWARE	ANNUAL SUPPORT UB, AP, GL & COMM DEVPT	5,448.00
04/28/2022	53268	BURNHAM & FLOWER INSURANCE GROUP	1ST QTR HRA FEES 1ST QTR HRA FEES	172.50 197.50
				<u>370.00</u>

Check Date	Check	Vendor Name	Description	Amount
04/28/2022	53269	CHRIS FUCHS	REIMBURSE FOR MONITOR HOLDER	27.99
04/28/2022	53270	CINTAS	MOP & MAT RENTAL MOP & MAT RENTAL	113.90 113.90
				<u>227.80</u>
04/28/2022	53271	COMCAST CABLE	INTERNET & CABLE	340.73
04/28/2022	53272	D.C. BYERS CO.	BRICK REPAIR ON WATER PLANT FRONT	825.00
04/28/2022	53273	DuBOIS-COOPER ASSOC.	REPAIR PARTS FOR FAIR AVE ROTATING ASSY CONN ROD KITS FOR GORMAN RUPP STATIONS	2,557.00 172.00
				<u>2,729.00</u>
04/28/2022	53274	FAMILY FARM & HOME	10PK GLOVES	4.99
04/28/2022	53275	FEDEX	SHIPPING FOR POLCE CHIEF EXAMS	35.05
04/28/2022	53276	FISHER AUTO PARTS	30W OIL MISC PARTS BRAKE PARTS TRANSMISSION FILTER OIL & FUEL FILTERS 4DLT BATTERY & CORE RETURNED BRAKE PART CORES	56.40 8.59 334.76 12.00 10.87 201.00 (134.00)
				<u>489.62</u>
04/28/2022	53277	GRAINGER	BUILDING MAINTENANCE	466.51
04/28/2022	53278	HEI WIRELESS	INSTALL POLICE EQUIPMENT IN #40 MAINT CONTRACT PROGRAM EQUIPMENT	5,194.75 236.50 42.00
				<u>5,473.25</u>
04/28/2022	53279	INDIANA MICHIGAN POWER	ELECTRIC SERVICE	2,825.01
04/28/2022	53280	JIM SCHUHKNECHT	3 YARDS BLACK DIRT	75.00
04/28/2022	53281	JOHNSON CONTROLS	ANNUAL SERVICE CHARGE 1714 PAW PAW AVE	1,174.00
04/28/2022	53282	JORDAN AUTOMOTIVE GROUP	REPAIR PARTS REPAIR PARTS REPAIR PARTS REPAIR PARTS BATTERY BATTERY REPAIR PARTS RETURNED PART	54.60 37.80 181.22 89.20 123.16 144.75 285.34 (33.25)
				<u>882.82</u>
04/28/2022	53283	KENDALL ELECTRIC, INC	FUSES	83.39
04/28/2022	53284	KENNEDY INDUSTRIES, INC.	RADAR UNIT FOR CRYSTAL LIFT STATION	2,740.73
04/28/2022	53285	LOUIS GELDER & SONS CO.	GEARBOX DIP STICK	19.40
04/28/2022	53286	MICHIANA SUPPLY INC	BELTS	74.00
04/28/2022	53287	MICHIGAN GAS UTILITIES	NATURAL GAS SERVICE	100.18
04/28/2022	53288	MICHIGAN OFFICE SOLUTIONS INC.	CONTRACT BASE 4/20-5/19/22	215.05
04/28/2022	53289	MICHIGAN TOWNSHIPS ASSOC.	MI TOWNSHIP FOCUS SUBSCRIPTION	33.00
04/28/2022	53290	MITCHELL 1	VEHICLE REPAIR INFORMATION	2,354.55
04/28/2022	53291	MOSES FIRE EQUIPMENT CO.	FLAME KEVLAR STRUCTURAL GLOVES GEAR STORAGE UNITS	1,011.61 2,957.90
				<u>3,962.51</u>

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CHECK REGISTER FOR BENTON CHARTER TOWNSHIP  
 CHECK DATE FROM 04/15/2022 - 04/28/2022

Check Date	Check	Vendor Name	Description	Amount
04/28/2022	53292	PLERUS	ELECTION SUPPLIES	3,236.61
04/28/2022	53293	PRIMAR PETROLEUM, INC.	5W20 SYN BLEND OIL	604.45
04/28/2022	53294	REHRIG PACIFIC COMPANY	GARBAGE CANS	8,580.00
04/28/2022	53295	ROOD, GREG	UB deposit refund for account: PLA1-0020	100.41
04/28/2022	53296	SIRCHIE ACQUISITION COMPANY	MISC SUPPLIES	538.12
04/28/2022	53297	SMITH & LOVELESS INC	SEAL KITS	748.25
04/28/2022	53298	STAPLES ADVANTAGE	OFFICE SUPPLIES	81.73
04/28/2022	53299	TELE-RAD, INC	BATTERIES	209.02
04/28/2022	53300	THAYER, INC.	CLEANING SUPPLIES	344.30
			CLEANING SUPPLIES	134.42
			WYPALLS	111.76
			TOILET TISSUE	63.44
				<u>653.92</u>
04/28/2022	53301	TWIN CITY AWARDS & TROPHIES, INC.	LOCKER PLATES	58.00
04/28/2022	53302	UNITED FEDERAL CREDIT UNION	LUNCH FOR SPECIAL MEETING	90.99
04/28/2022	53303	VWR INTERNATIONAL LLC	LAB SUPPLIES	9.45
04/28/2022	53304	WEST MICHIGAN INTERNATIONAL LLC	FILTERS	301.22
				<u>301.22</u>

GEN2 TOTALS:

Total of 75 Disbursements:

542,084.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND								
Department: 000								
04/21/2022	GEN2	53221*#	BLUE CROSS BLUE SHIELD OF MICHIGAN M KRUGH INS		083.022	000	703.72	
			ELDEN PIONTEK		083.029	000	220.74	
			DELMAR LANGE INSURANCE		083.033	000	1,807.44	
			RICHARD KRAKLAU JR		083.048	000	597.35	
			CHECK GEN2 53221 TOTAL FOR FUND 101:					<u>3,329.25</u>
04/21/2022	GEN2	53222*#	BP	DUE FROM HOUSING COMM	084.011	000	274.75	
04/21/2022	GEN2	53225*#	OFFICE DEPOT BUSINESS CREDIT	OTHER INCOME	694.000	000	14.99	
04/28/2022	GEN2	53241	BARBARA KOSACHUK	DUE FROM P KOSACHUK	083.014	000	278.05	
04/28/2022	GEN2	53242	BRETT JOHNSTON	BRETT JOHNSTON INSURANCE	083.051	000	334.62	
04/28/2022	GEN2	53243	BRUCE MODIGELL	BRUCE MODIGELL INSURANCE	083.045	000	400.00	
04/28/2022	GEN2	53246	JOANNE STARNER	STARNER INS	083.019	000	316.23	
04/28/2022	GEN2	53249	BETTY COWAN	HEALTH INSURANCE REIMB	083.028	000	400.00	
04/28/2022	GEN2	53251	RICKY L. SCARBROUGH	RICK SCARBROUGH INSURANCE	083.034	000	400.00	
04/28/2022	GEN2	53253	SCOTT IGERT	SCOTT IGERT INSURANCE	083.054	000	400.00	
04/28/2022	GEN2	53254	STEVEN J. KNUTH	STEVEN J KNUTH INSURANCE	083.053	000	400.00	
04/28/2022	GEN2	53255	STEVEN KNUTH	S KNUTH	083.026	000	359.00	
04/28/2022	GEN2	53257	WESLEY KOZA	WESLEY KOZA	083.039	000	400.00	
04/28/2022	GEN2	53258	WILLIAM J. VANRYSWYK	DUE FROM B VANRYSWYK	083.003	000	400.00	
			Total for department 000:					<u>7,706.89</u>
Department: 101 TOWNSHIP BOARD								
04/27/2022	GEN2	53239#	MARANA GROUP	POSTAGE	730.000	101	74.00	
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	101	205.20	
				COMPUTER EXPENSE	814.000	101	242.80	
			CHECK GEN2 53267 TOTAL FOR FUND 101:					<u>448.00</u>
04/28/2022	GEN2	53302	UNITED FEDERAL CREDIT UNION	OPERATING SUPPLIES	757.000	101	90.99	
			Total for department 101:					<u>612.99</u>
Department: 191 ELECTION								



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CHECK DISBURSEMENT REPORT FOR BENTON CHARTER TOWNSHIP  
 CHECK DATE FROM 04/15/2022 - 04/28/2022  
 Banks: GEN2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 191 ELECTION							
04/27/2022	GEN2	53239#	MARANA GROUP	OPERATING SUPPLIES	757.000	191	80.16
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	191	7.50
04/28/2022	GEN2	53292	PLERUS	OPERATING SUPPLIES	757.000	191	3,236.61
Total for department 191:							3,324.27
Department: 209 ASSESSOR							
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	209	36.05
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	209	15.00
04/28/2022	GEN2	53288#	MICHIGAN OFFICE SOLUTIONS INC.	CONTRACTUAL SERVICES	818.000	209	53.76
Total for department 209:							104.81
Department: 215 CLERK							
04/21/2022	GEN2	53225*#	OFFICE DEPOT BUSINESS CREDIT	OPERATING SUPPLIES	757.000	215	39.98
04/28/2022	GEN2	53265	BENTON HARBOR POSTMASTER	POSTAGE	730.000	215	265.00
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	215	15.00
04/28/2022	GEN2	53288#	MICHIGAN OFFICE SOLUTIONS INC.	CONTRACTUAL SERVICES	818.000	215	107.53
Total for department 215:							427.51
Department: 253 TREASURER							
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	253	7.50
04/28/2022	GEN2	53269	CHRIS FUCHS	OPERATING SUPPLIES	757.000	253	27.99
Total for department 253:							35.49
Department: 265 TWP. HALL AND GROUNDS							
04/21/2022	GEN2	53219*#	AT & T	TELEPHONE & INTERNET	853.000	265	1,037.67
04/21/2022	GEN2	53223*#	COMCAST CABLE	TELEPHONE & INTERNET	853.000	265	299.85
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	265	864.87

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CHECK DISBURSEMENT REPORT FOR BENTON CHARTER TOWNSHIP  
CHECK DATE FROM 04/15/2022 - 04/28/2022  
Banks: GEN2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 265 TWP. HALL AND GROUNDS							
04/28/2022	GEN2	53261*#	AT & T	TELEPHONE & INTERNET	853.000	265	39.34
04/28/2022	GEN2	53285	LOUIS GELDER & SONS CO.	REPAIRS TO EQUIPMENT	933.000	265	19.40
04/28/2022	GEN2	53300*#	THAYER, INC.	OPERATING SUPPLIES	757.000	265	134.42
Total for department 265:							2,395.55
Department: 299 GARAGE							
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	299	41.05
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	299	220.35
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	299	7.50
04/28/2022	GEN2	53300*#	THAYER, INC.	OPERATING SUPPLIES	757.000	299	344.30
Total for department 299:							613.20
Department: 302 ORDINANCE ENF. OFFICER							
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	302	121.07
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	302	395.08
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	302	15.00
Total for department 302:							531.15
Department: 380 BUILDING							
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	380	303.06
04/28/2022	GEN2	53244	CHRIS FUCHS	TELEPHONE & INTERNET	853.000	380	35.00
04/28/2022	GEN2	53245	JAMES DEAN	TELEPHONE & INTERNET	853.000	380	35.00
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	380	1,838.00
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	380	22.50
04/28/2022	GEN2	53288#	MICHIGAN OFFICE SOLUTIONS INC.	CONTRACTUAL SERVICES	818.000	380	53.76
Total for department 380:							29 2,287.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 448 STREET LIGHTING							
04/28/2022	GEN2	53279*#	INDIANA MICHIGAN POWER	PUBLIC UTILITIES	920.000	448	23.81
Total for department 448:							23.81
Department: 528 TRASH & RUBBISH							
04/21/2022	GEN2	53222*#	BP	GAS AND OIL	867.000	528	4,499.05
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	528	46.68
04/28/2022	GEN2	53263*#	BEAVER RESEARCH COMPANY	OPERATING SUPPLIES	757.000	528	44.88
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	528	456.66
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	528	15.00
04/28/2022	GEN2	53290*#	MITCHELL 1	OPERATING SUPPLIES	757.000	528	238.13
04/28/2022	GEN2	53294	REHRIG PACIFIC COMPANY	OPERATING SUPPLIES	757.000	528	8,580.00
04/28/2022	GEN2	53304	WEST MICHIGAN INTERNATIONAL LLC	VEHICLE MAINTENANCE	863.000	528	301.22
Total for department 528:							14,181.62
Department: 751 PARKS							
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	751	366.16
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	751	207.69
04/28/2022	GEN2	53276*#	FISHER AUTO PARTS	REPAIRS TO EQUIPMENT	933.000	751	12.00
				REPAIRS TO EQUIPMENT	933.000	751	10.87
				REPAIRS TO EQUIPMENT	933.000	751	201.00
CHECK GEN2 53276 TOTAL FOR FUND 101:							223.87
04/28/2022	GEN2	53280	JIM SCHUHKNECHT	GROUNDS MAINTENANCE	932.000	751	75.00
04/28/2022	GEN2	53287	MICHIGAN GAS UTILITIES	NATURAL GAS	923.000	751	100.18
Total for department 751:							972.90
Department: 965 TRANSFERS OUT							
04/21/2022	GEN2	53221*#	BLUE CROSS BLUE SHIELD OF MICHIGAN TRANSFERS TO RETIREES HEALTH INS FUND		999.004	965	1,986.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 965 TRANSFERS OUT							
Total for department 965:							1,986.70
Total for fund 101 GENERAL FUND							35,204.21
Fund: 206 FIRE FUND							
Department: 000							
04/21/2022	GEN2	53219*#	AT & T	TELEPHONE & INTERNET	853.000	000	1,268.31
04/21/2022	GEN2	53223*#	COMCAST CABLE	TELEPHONE & INTERNET	853.000	000	213.32
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	000	441.24
04/21/2022	GEN2	53225*#	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES	727.000	000	86.98
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	000	1,407.65
04/28/2022	GEN2	53259	AMERICAN PRIDE	GROUNDS MAINTENANCE	932.000	000	85.60
				GROUNDS MAINTENANCE	932.000	000	130.45
				CHECK GEN2 53259 TOTAL FOR FUND 206:			<u>216.05</u>
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	000	242.80
				COMPUTER EXPENSE	814.000	000	205.20
				CHECK GEN2 53267 TOTAL FOR FUND 206:			<u>448.00</u>
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	000	67.50
04/28/2022	GEN2	53270	CINTAS	RENTAL	940.000	000	113.90
				RENTAL	940.000	000	113.90
				CHECK GEN2 53270 TOTAL FOR FUND 206:			<u>227.80</u>
04/28/2022	GEN2	53278*	HEI WIRELESS	RADIO MAINTENANCE	851.000	000	236.50
				RADIO MAINTENANCE	851.000	000	42.00
				CHECK GEN2 53278 TOTAL FOR FUND 206:			<u>278.50</u>
04/28/2022	GEN2	53279*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	000	25.67
04/28/2022	GEN2	53289	MICHIGAN TOWNSHIPS ASSOC.	OPERATING SUPPLIES	757.000	000	<b>31</b> 33.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 206 FIRE FUND							
Department: 000							
04/28/2022	GEN2	53290*#	MITCHELL 1	OPERATING SUPPLIES	757.000	000	238.13
04/28/2022	GEN2	53291	MOSES FIRE EQUIPMENT CO.	OPERATING SUPPLIES	757.000	000	2,957.90
				UNIFORMS/CLOTHING	759.000	000	1,011.61
				CHECK GEN2 53291 TOTAL FOR FUND 206:			<u>3,969.51</u>
04/28/2022	GEN2	53300*#	THAYER, INC.	OPERATING SUPPLIES	757.000	000	111.76
				OPERATING SUPPLIES	757.000	000	63.44
				CHECK GEN2 53300 TOTAL FOR FUND 206:			<u>175.20</u>
04/28/2022	GEN2	53301	TWIN CITY AWARDS & TROPHIES, INC.	OPERATING SUPPLIES	757.000	000	58.00
				Total for department 000:			9,154.86
				Total for fund 206 FIRE FUND			<u>9,154.86</u>
Fund: 207 POLICE FUND							
Department: 000							
04/21/2022	GEN2	53219*#	AT & T	TELEPHONE & INTERNET	853.000	000	543.80
04/21/2022	GEN2	53221*#	BLUE CROSS BLUE SHIELD OF MICHIGAN TRANSFERS TO RETIREES HEALTH INS FUND		965.000	000	1,200.00
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	000	864.87
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	000	521.15
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	000	6,185.91
04/28/2022	GEN2	53260	ANCHOR SIGNS	VEHICLES	985.000	000	950.00
04/28/2022	GEN2	53261*#	AT & T	TELEPHONE & INTERNET	853.000	000	39.34
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	000	242.80
				COMPUTER EXPENSE	814.000	000	205.20
				CHECK GEN2 53267 TOTAL FOR FUND 207:			<u>448.00</u>
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	000	130.00
04/28/2022	GEN2	53275	FEDEX	POSTAGE	730.000	000	35.05

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CHECK DISBURSEMENT REPORT FOR BENTON CHARTER TOWNSHIP  
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 Banks: GEN2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 207 POLICE FUND							
Department: 000							
04/28/2022	GEN2	53276*#	FISHER AUTO PARTS	VEHICLE MAINTENANCE	863.000	000	8.59
				VEHICLE MAINTENANCE	863.000	000	334.76
				VEHICLE MAINTENANCE	863.000	000	(134.00)
				CHECK GEN2 53276 TOTAL FOR FUND 207:			<u>209.35</u>
04/28/2022	GEN2	53278*	HEI WIRELESS	VEHICLES	985.000	000	5,194.75
04/28/2022	GEN2	53282	JORDAN AUTOMOTIVE GROUP	VEHICLE MAINTENANCE	863.000	000	54.60
				VEHICLE MAINTENANCE	863.000	000	37.80
				VEHICLE MAINTENANCE	863.000	000	181.22
				VEHICLE MAINTENANCE	863.000	000	89.20
				VEHICLE MAINTENANCE	863.000	000	123.16
				VEHICLE MAINTENANCE	863.000	000	144.75
				VEHICLE MAINTENANCE	863.000	000	285.34
				VEHICLE MAINTENANCE	863.000	000	(33.25)
				CHECK GEN2 53282 TOTAL FOR FUND 207:			<u>882.82</u>
04/28/2022	GEN2	53290*#	MITCHELL 1	OPERATING SUPPLIES	757.000	000	546.72
04/28/2022	GEN2	53293*#	PRIMAR PETROLEUM, INC.	VEHICLE MAINTENANCE	863.000	000	423.13
04/28/2022	GEN2	53296	SIRCHIE ACQUISITION COMPANY	OPERATING SUPPLIES	757.000	000	538.12
04/28/2022	GEN2	53298	STAPLES ADVANTAGE	OFFICE SUPPLIES	727.000	000	78.04
				OPERATING SUPPLIES	757.000	000	3.69
				CHECK GEN2 53298 TOTAL FOR FUND 207:			<u>81.73</u>
04/28/2022	GEN2	53299	TELE-RAD, INC	RADIO MAINTENANCE	851.000	000	209.02
				Total for department 000:			19,003.76
				Total for fund 207 POLICE FUND			19,003.76
Fund: 590 SEWER FUND							
Department: 000							
04/28/2022	GEN2	53262*#	B & Z COMPANY, INC.	CIP	156.000	000	429,294.15
				Total for department 000:			429,294.15
Department: 537 SEWER							

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
Department: 537 SEWER							
04/21/2022	GEN2	53222*#	BP	GAS AND OIL	867.000	537	869.00
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	537	3,803.32
04/21/2022	GEN2	53227*#	WEX BANK	GAS AND OIL	867.000	537	959.47
04/28/2022	GEN2	53240	ADAM SCHMIDT	TELEPHONE & INTERNET	853.000	537	35.00
04/28/2022	GEN2	53247	JOSHUA COLEMAN	TELEPHONE & INTERNET	853.000	537	35.00
04/28/2022	GEN2	53252	RYAN CALLENDAR	TELEPHONE & INTERNET	853.000	537	35.00
04/28/2022	GEN2	53256	TRAVIS HAMILTON	TELEPHONE & INTERNET	853.000	537	35.00
04/28/2022	GEN2	53261*#	AT & T	TELEPHONE & INTERNET	853.000	537	1,986.42
04/28/2022	GEN2	53263*#	BEAVER RESEARCH COMPANY	OPERATING SUPPLIES	757.000	537	44.87
04/28/2022	GEN2	53266	BERRIEN COUNTY HEALTH DEPARTMENT	OPERATING SUPPLIES	757.000	537	95.00
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	537	242.80
				COMPUTER EXPENSE	814.000	537	205.20
				COMPUTER EXPENSE	814.000	537	456.67
				CHECK GEN2 53267 TOTAL FOR FUND 590:			<u>904.67</u>
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	537	30.00
04/28/2022	GEN2	53273	DuBOIS-COOPER ASSOC.	REPAIR & MAINTENANCE	936.000	537	2,557.00
				REPAIR & MAINTENANCE	936.000	537	172.00
				CHECK GEN2 53273 TOTAL FOR FUND 590:			<u>2,729.00</u>
04/28/2022	GEN2	53274	FAMILY FARM & HOME	OPERATING SUPPLIES	757.000	537	4.99
04/28/2022	GEN2	53276*#	FISHER AUTO PARTS	VEHICLE MAINTENANCE	863.000	537	56.40
04/28/2022	GEN2	53279*#	INDIANA MICHIGAN POWER	ELECTRIC	921.000	537	2,775.53
04/28/2022	GEN2	53284	KENNEDY INDUSTRIES, INC.	REPAIR & MAINTENANCE	936.000	537	2,740.73
04/28/2022	GEN2	53286	MICHIANA SUPPLY INC	OPERATING SUPPLIES	757.000	537	74.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 590 SEWER FUND							
Department: 537 SEWER							
04/28/2022	GEN2	53290*#	MITCHELL 1	OPERATING SUPPLIES	757.000	537	238.13
				OPERATING SUPPLIES	757.000	537	546.72
				CHECK GEN2 53290 TOTAL FOR FUND 590:			<u>784.85</u>
04/28/2022	GEN2	53293*#	PRIMAR PETROLEUM, INC.	VEHICLE MAINTENANCE	863.000	537	90.66
04/28/2022	GEN2	53297	SMITH & LOVELESS INC	REPAIRS TO EQUIPMENT	933.000	537	748.25
				Total for department 537:			18,837.16
				Total for fund 590 SEWER FUND			<u>448,131.31</u>
Fund: 591 WATER CAPITAL FUND							
Department: 000							
04/21/2022	GEN2	53220	BENTON CHARTER TOWNSHIP	DEPOSIT	255.000	000	200.00
04/28/2022	GEN2	53264	BENTON CHARTER TOWNSHIP	DEPOSIT	255.000	000	99.59
				DEPOSIT	255.000	000	44.21
				DEPOSIT	255.000	000	200.00
				CHECK GEN2 53264 TOTAL FOR FUND 591:			<u>343.80</u>
04/28/2022	GEN2	53281#	JOHNSON CONTROLS	OTHER ASSETS (PREPAID)	038.000	000	391.32
04/28/2022	GEN2	53295	ROOD, GREG	DEPOSIT	255.000	000	100.41
				Total for department 000:			1,035.53
Department: 538 WATER FILTRATION							
04/21/2022	GEN2	53219*#	AT & T	TELEPHONE & INTERNET	853.000	538	1,374.16
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC- RAW WTR PUMPING STATION	921.200	538	2,696.78
04/21/2022	GEN2	53227*#	WEX BANK	GASOLINE	867.100	538	75.26
04/28/2022	GEN2	53248	KYLE TRYAN	TELEPHONE & INTERNET	853.000	538	35.00
04/28/2022	GEN2	53267*#	BS & A SOFTWARE	COMPUTER EXPENSE	814.000	538	456.67
				COMPUTER EXPENSE	814.000	538	205.20
				COMPUTER EXPENSE	814.000	538	242.80
				CHECK GEN2 53267 TOTAL FOR FUND 591:			<u>904.67</u>
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	538	22.50



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 591 WATER CAPITAL FUND							
Department: 538 WATER FILTRATION							
04/28/2022	GEN2	53271	COMCAST CABLE	TELEPHONE & INTERNET	853.000	538	111.85
				TELEPHONE & INTERNET	853.000	538	228.88
				CHECK GEN2 53271 TOTAL FOR FUND 591:			<u>340.73</u>
04/28/2022	GEN2	53272	D.C. BYERS CO.	REPAIR AND MAINTENANCE	936.300	538	825.00
04/28/2022	GEN2	53277	GRAINGER	BUILDING MAINTENANCE	936.100	538	466.51
04/28/2022	GEN2	53281#	JOHNSON CONTROLS	SECURITY	956.100	538	782.68
04/28/2022	GEN2	53283	KENDALL ELECTRIC, INC	REPAIR AND MAINTENANCE	936.300	538	83.39
04/28/2022	GEN2	53303	VWR INTERNATIONAL LLC	LAB SUPPLIES	775.200	538	9.45
				Total for department 538:			7,616.13
Department: 539 WATER DISTRIBUTION							
04/21/2022	GEN2	53224*#	INDIANA MICHIGAN POWER	ELECTRIC- WATER SHOP	921.500	539	370.47
04/21/2022	GEN2	53226*#	VERIZON WIRELESS	TELEPHONE & INTERNET	853.000	539	94.04
04/21/2022	GEN2	53227*#	WEX BANK	GASOLINE	867.100	539	853.57
04/28/2022	GEN2	53250	MICHAEL BALDWIN	TELEPHONE & INTERNET	853.000	539	35.00
04/28/2022	GEN2	53262*#	B & Z COMPANY, INC.	WATER LINE REPAIR	945.000	539	19,933.29
04/28/2022	GEN2	53268*#	BURNHAM & FLOWER INSURANCE GROUP	CONTRACTUAL SERVICES	818.000	539	15.00
04/28/2022	GEN2	53290*#	MITCHELL 1	OPERATING SUPPLIES- DISTRIBUTION	757.100	539	546.72
04/28/2022	GEN2	53293*#	PRIMAR PETROLEUM, INC.	VEHICLE MAINTENANCE	863.000	539	90.66
				Total for department 539:			21,938.75
				Total for fund 591 WATER CAPITAL FUND			30,590.41
				TOTAL - ALL FUNDS			542,084.55

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT