

**Benton Charter Township**

**Procurement - Bidding Tools and Methods**

Vendor Scorecard Summary and Final Recommendation

Criteria	Reference	Possible Score	Plante Moran, avg	Lauterbach Amen, avg	Hungerford Nichols, avg
# of Govt Entities Audited	Section VI: Question #2	15	14	12	14
Available Resources for Services	Section VI: Questions #1, #3, #5, #7	15	13	12	12
Extent Training of Personnel	Section VI: Question #4, #11	20	18	17	18
Qualifications of Staff Assigned	Section VI: Question #10	20	18	19	18
QC Policies and Procedures	Section VI: Questions #8, #9, #12, #13	5	5	4	5
Cost of Services	Section VII: Fee Proposal	25	19	24	16
<b>Total Score, averaged</b>		<b>100</b>	<b>87</b>	<b>87</b>	<b>82</b>

**Recommended based on average score**

x	x	
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**Final Recommendation**

Lauterbach Amen
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**Affirmed by the Township Board on 3/19/2024.**

**Justification**

Ultimately, the committee made a final recommendation based on price for services as both Plante Moran (\$57k in year 1 for financial audit and single audit) and Lauterbach Amen (\$35k in year 1 for financial audit and single audit) scored similarly based on the established criteria. As described in the RFP, section II, the Township reserves the right to accept or reject any proposal in whole or in part. See attached a resolution for consideration by the board.
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