



APPLICATION FOR
Local Water Line Installation and Repair Work

1725 Territorial Road
Benton Harbor, MI
49022

FOR WATERLINE INFO OR INSPECTION PLEASE CALL
MIKE BALDWIN (269) 944-9805

Tel: (269) 925-7284
Fax: (269) 925-7134

Permit Holder MUST call for Inspections & give a 24 Hr Notice

If your work is inside a building, and is not listed on this form, you must file a plumbing permit application USE PLUMBING PERMIT APP

Job Address/Location: _____	Authority: PA 230 of 1972, as amended Completion of app: Mandatory to obtain permit Penalty: Permit cannot be issued
Property ID #: _____	Date: _____ Fee: _____ Receipt #: _____
(separate payment for install permit vs. meter costs on rear of permit may be asked for)	

I. OWNER INFORMATION:

OWNER: _____	Has a building permit been obtained for this project? ☐ Yes ☐ No ☐ Not required		
MAILING ADDRESS: _____	CITY: _____	STATE: _____	Mailing zip code: _____

II. CONTRACTOR INFORMATION:

Please provide a copy of your license and Certificate of Insurance.

☐ Contractor ☐ OWNER	Name _____	State License Number _____	Expiration Date _____
Address (Street No. and Name) _____		Workman's Comp provider and expiration date: _____	
City _____	State _____	Zip Code _____	Federal Employer ID Number (or reason for exemption) _____
Telephone Number _____	Cell number _____	Email address: (PRINT CLEARLY) _____	MESC Employer # (or reason for exemption) _____

III. TYPE OF JOB ____ Class I Residential ____ Class II Commercial ____ Class III Industrial **INSTALLATION APPLICATION:**

☐ Water line ☐ Repair (\$50 inspection fee)	☐ Water line ☐ Installation (\$50 inspection fee)	☐ Bond Requirement fulfilled? ☐ Work on WATER line in road right of way? (will require other permits including BCRC, MCOT, etc)	Your work: ☐ Open cut ☐ Tunnelling / Bore
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Class I Residential is for all premises used for human residency which is connected to the wastewater facilities. (Definition of "Line": From house to the main.)

Class II Commercial shall include any property occupied by a nonresidential establishment not within the definition of an "industrial user (class III)" which is connected to the wastewater facilities.

Class III Industrial user shall mean any nonresidential user identified in Divisions A, B, D, E, or I of the Standard Industrial Classification Manual. Class III shall also include any user, industrial or otherwise, which discharges wastewater containing toxic or poisonous substances, or any substance(s) which cause(s) interference to the conveyance or treatment processes or any user designated as a categorical industry in accordance with 40 CFR Chapter I, Subchapter N.

IV. PLAN REVIEW REQUIRED UNDER CONDITIONS LISTED ON PLUMBING PERMIT APPLICATION

THIS PERMIT APPLICATION IS FOR LOCAL USE ONLY. PLEASE REFERENCE THE WORK LISTED ABOVE. BENTON CHARTER TOWNSHIP HAS LOCAL JURISDICTIONAL AUTHORITY FOR PLUMBING WORK AS REQUIRED BY STATE LAW. ALL APPLICATIONS FOR PLUMBING INSTALLATIONS OTHER THAN THE WORK LISTED HERE MUST BE SUBMITTED ON SEPARATE FORM WITH SEPARATE PLUMBING INSPECTION.

V. Applicant Signature (if you are also the Homeowner, please be sure to sign 2x, here and at the 'Homeowner Affidavit').

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.

Signature of Applicant: If you are a homeowner, please sign 2x, here and below under 'Homeowner Affidavit'

Date _____

X

VI. Homeowner Affidavit Signature (PLEASE STUDY THE AFFIDAVIT BELOW:) X

Date: _____

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the 2021 Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Inspections dept. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections. I realize that by signing this permit I accept full responsibility for all work done in conjunction with this permit.

ALL NEW WATER LINES INSTALLED SHALL HAVE AS-BUILT DRAWINGS PRESENTED AT TIME OF INSPECTION FOR FUTURE REFERENCE TO THE BUILDING DEPARTMENT PROPERTY FOLDER.

IF YOU DO NOT RECEIVE A DETAIL SHEET SHOWING WATER INSTALLATION AND REQUIREMENTS, PLEASE ASK FOR ONE:

COMPLETE APPLICATION ON BACK SIDE

INSTRUCTIONS: ALL WATER LINE INSTALLATIONS START WITH A CONVERSATION WITH THE WATER DEPARTMENT. ALL METER PURCHASES, TAP AND LATERAL FEES, SPECIAL ASSESSMENTS, AND PAYMENT SHALL BE COMPLETED PRIOR TO OBTAINING THIS PERMIT TO INSTALL THE PIPE IN THE GROUND.

Date work will start: _____ Date work will be completed: _____

APPROVAL SIGNATURES YOU MAY ALSO REQUIRE:

Benton Charter Twp approval by: _____ Date: _____ (signed approval is not signoff for BCRC or MDOT)

Berrien Co. Road Commission: _____ Date: _____

Michigan State Highway Dept: _____ Date: _____

VII. INSPECTION FEE CHART

	FEE	TOTAL
Water service less than 2" inspection fee; repair or installation		\$50.00
	Total Fees:	\$50.00

Please Make Checks Payable To: Benton Charter Township

PLEASE PREPARE AS BUILT SKETCH AND SUBMIT TO THE BUILDING DEPARTMENT FOR RECORD OF INSTALL

IF YOU ARE ALSO DOING SEWERLINE WORK: NEW OR REPAIRING SEWER LINES REQUIRES A PERMIT AND INSPECTION. BECAUSE THE INSPECTIONS AND INSTALLATION REQUIREMENTS ARE DIFFERENT, PLEASE FILE AN ADDITIONAL SEWER LINE INSTALLATION PERMIT FORM WITH ADDITIONAL \$50 FEE FOR SEWER WORK.

PLEASE ARRANGE FOR INSPECTIONS (IF POSSIBLE) MORE THAN 24 HOURS IN ADVANCE. EMERGENCY REPAIR WORK CONTACT THE WATER DEPARTMENT.

THE BENTON CHARTER TOWNSHIP WEB SITE HAS A FILE LOCATED IN THE FORMS AREA OF THE BUILDING DEPARTMENT PAGE TITLED “**WATER LINE INSTALLATION INSTRUCTIONS**” OR SIMILAR TITLE. PLEASE DOWNLOAD THAT FORM AND FOLLOW THOSE REQUIREMENTS.

ALL PIPE PUT INTO THE GROUND IS REQUIRED TO COMPLY WITH THE CURRENT EDITION OF THE PLUMBING CODE.

NO WORK IS TO OCCUR WITHIN THE RIGHT OF WAY, OR NEAR WATER OR SEWER MAIN WITHOUT EXPRESS WRITTEN PERMISSION OF BENTON CHARTER TOWNSHIP. BONDING AND INSURANCE REQUIREMENTS IN THE ORDINANCE ARE FOR PROTECTION OF THE MAINS. AFFECTATION OF THE INTEGRITY OF THE SYSTEM OF BENTON CHARTER TOWNSHIP IS THE RESPONSIBILITY OF THE PERMIT HOLDER. NO OWNER SHOULD OBTAIN A PERMIT AND NOT BE RESPONSIBLE IN CHARGE OF THE INSTALLATION OF THE PIPE.

PIPE INSTALLATION STARTING AT A POINT APPROX 5’ OUTSIDE THE BUILDING CONSTITUTES A NEED FOR THIS PERMIT. FOR ALL **INTERIOR WORK**, PLEASE APPLY FOR AND OBTAIN A **PLUMBING PERMIT**.

IF YOU HAVE QUESTIONS, PLEASE CALL.

THE METER MUST BE INSTALLED IMMEDIATELY UPON CONNECTION TO THE SYSTEM. ALL METER, RADIO, TAP FEES, LATERAL FEES, AND ANY OTHER FEES ASSOCIATED WITH CONNECTION TO THE TOWNSHIP SYSTEM ARE PAID AT THE TOWNSHIP HALL AFTER DETERMINATION OF SIZE OF PIPE AND SIZE OF METER BASED ON THE LOCATION OF THE PROPERTY AND AVAILABILITY OF WATER. PLEASE CONTACT RINA AT THE TOWNSHIP HALL (269/925-0616) FOR INFORMATION OR MIKE BALDWIN IN THE WATER DEPARTMENT (CONTACT INFO IN THE HEADER).

VIII. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Plumbing work shall not be started until the application for permit has been filed AND THE PARTIES NOTIFIED. All installations shall be in conformance with the local ordinances and the **2021 Michigan Plumbing Code**. No work shall be concealed until it has been inspected. **This shall serve as notice that any work covered without inspection will result in materials being removed in order to complete the necessary inspections.** When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. It would be helpful to call at least 24 hours in advance. **Attached detail sheet should be followed for installation details.**

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, handicap or political beliefs.