



**APPLICATION FOR  
Local SEWERLINE Installation and Repair Work**

**1725 Territorial Road  
Benton Harbor, MI  
49022**

**FOR SEWERLINE INFO OR INSPECTION PLEASE CALL  
ANDY DEAN (269) 252-3729**

**Tel: (269) 925-7284  
Fax: (269) 925-7156**

If your work is inside a building, and is not listed on this form, you must file a plumbing permit application USE PLUMBING PERMIT APP

**Job Address/Location:** \_\_\_\_\_

**Authority: PA 230 of 1972, as amended  
Completion of app: Mandatory to obtain permit  
Penalty: Permit cannot be issued**

**Property ID #:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Fee:** \_\_\_\_\_ **Receipt #:** \_\_\_\_\_

**I. OWNER INFORMATION:**

|                  |   |        |                   |
|------------------|---|--------|-------------------|
| OWNER:           | Has a building permit been obtained for this project?<br><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required |        |                   |
| MAILING ADDRESS: | CITY:   | STATE: | Mailing zip code: |

**II. CONTRACTOR INFORMATION: Please provide a copy of your license and Certificate of Insurance.**

|   |             |                                |  |
|---|-------------|--------------------------------|--|
| <input type="checkbox"/> Contractor<br><input type="checkbox"/> OWNER | Name        | State License Number           | Expiration Date                                    |
| Address (Street No. and Name)   |             | FED EMPLOYER ID#:              | MESC Employer # (or reason for exemption)          |
| City  | State       | Zip Code                       | WORKMAN'S COMP ID Number (or reason for exemption) |
| Telephone Number  | Cell number | Email address: (PRINT CLEARLY) | Fax number   |

**III. TYPE OF JOB**    \_\_\_ Class I Residential    \_\_\_ Class II Commercial    \_\_\_ Class III Industrial    **INSTALLATION APPLICATION:**

|   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> SEWER line<br>Repair (\$50 inspection fee) | <input type="checkbox"/> SEWER line<br>Installation (\$50 inspection fee) | <input type="checkbox"/> Bond Requirement fulfilled?<br><input type="checkbox"/> Work on SEWER line in road right of way?<br>(will require other permits including BCRC, MCOT, etc) | Your work:<br><input type="checkbox"/> Open cut<br><input type="checkbox"/> Tunnelling / Bore |
|---|---|---|---|

Class I Residential is for all premises used for human residency which is connected to the wastewater facilities. (Definition of "Line": From house to the main.)  
Class II Commercial shall include any property occupied by a nonresidential establishment not within the definition of an "industrial user (class III)" which is connected to the wastewater facilities.

Class III Industrial user shall mean any nonresidential user identified in Divisions A, B, D, E, or I of the Standard Industrial Classification Manual. Class III shall also include any user, industrial or otherwise, which discharges wastewater containing toxic or poisonous substances, or any substance(s) which cause(s) interference to the conveyance or treatment processes or any user designated as a categorical industry in accordance with 40 CFR Chapter I, Subchapter N.

**IV. PLAN REVIEW REQUIRED UNDER CONDITIONS LISTED ON PLUMBING PERMIT APPLICATION**

**THIS PERMIT APPLICATION IS FOR LOCAL USE ONLY. PLEASE REFERENCE THE WORK LISTED ABOVE. BENTON CHARTER TOWNSHIP HAS LOCAL JURISDICTIONAL AUTHORITY FOR PLUMBING WORK AS REQUIRED BY STATE LAW. ALL APPLICATIONS FOR PLUMBING INSTALLATIONS OTHER THAN THE WORK LISTED HERE MUST BE SUBMITTED ON SEPARATE FORM WITH SEPARATE PLUMBING INSPECTION.**

**V. Applicant Signature** (if you are also the Homeowner, please be sure to sign 2x, here and at the 'Homeowner Affidavit').

|  |      |
|--|------|
| <b>Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.</b> |      |
| Signature of Applicant: <b>If you are a homeowner, please sign 2x, here and below under 'Homeowner Affidavit'</b>  | Date |
| X  |      |

**VI. Homeowner Affidavit Signature (PLEASE STUDY THE AFFIDAVIT BELOW:) X**

**Date:**

I hereby certify the plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Inspections dept. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections. I realize that by signing this permit I accept full responsibility for all work done in conjunction with this permit.

ALL NEW SEWER LINES INSTALLED SHALL HAVE AS-BUILT DRAWINGS PRESENTED AT TIME OF INSPECTION FOR FUTURE REFERENCE TO THE BUILDING DEPARTMENT PROPERTY FOLDER.

**IF YOU DO NOT RECEIVE A DETAIL SHEET SHOWING SEWER INSTALLATION AND REQUIREMENTS, PLEASE ASK FOR ONE: COMPLETE APPLICATION ON BACK SIDE**

INSTRUCTIONS: ALL SEWER LINE INSTALLATIONS START WITH A CONVERSATION WITH THE BUILDING DEPARTMENT. BENTON CHARTER TOWNSHIP DOES NOT CURRENTLY CHARGE IMPACT FEES. THIS APPLICATION, UPON PERMIT ISSUANCE, CONSTITUTES AN APPROVAL TO CONNECT TO THE SEWER SYSTEM. DRAWINGS AND PLANS MAY BE REQUIRED. APPROVALS ARE ONLY FOR WORK OUTSIDE THE RIGHT OF WAY. NO WORK IS ALLOWED ON OR NEAR THE SEWER MAINS WITHOUT EXPRESS WRITTEN APPROVAL. PLEASE CALL CONTACT INFORMATION ON THE FRONT OF THIS FORM WITH QUESTIONS.

Date work will start: \_\_\_\_\_ Date work will be completed: \_\_\_\_\_

**APPROVAL SIGNATURES YOU MAY ALSO REQUIRE:**

Benton Charter Twp approval by: \_\_\_\_\_ Date: \_\_\_\_\_ *(signed approval is not signoff for BCRC or MDOT)*

Berrien Co. Road Commission: \_\_\_\_\_ Date: \_\_\_\_\_

Michigan State Highway Dept: \_\_\_\_\_ Date: \_\_\_\_\_

**VII. INSPECTION FEE CHART**

|   | FEE                | TOTAL          |
|---|--------------------|----------------|
| <b>Sewer line installation new, or repair</b> |                    | \$50.00        |
|   | <b>Total Fees:</b> | <b>\$50.00</b> |

**Please Make Checks Payable To: Benton Charter Township**

PLEASE PREPARE AS BUILT SKETCH AND SUBMIT TO THE BUILDING DEPARTMENT FOR RECORD OF INSTALL

**SEWER LINE WORK: ALL SEWER LINE WORK FOR REPAIRS, REPLACEMENT, OR NEW SEWER LINES REQUIRES A PERMIT AND INSPECTION. BECAUSE THE WATER LINE WORK INSPECTIONS AND INSTALLATION REQUIREMENTS ARE DIFFERENT, PLEASE FILE AN ADDITIONAL WATER LINE INSTALLATION PERMIT FORM WITH ADDITIONAL \$50 FEE FOR WATERLINE WORK.**

PLEASE ARRANGE FOR INSPECTIONS (IF POSSIBLE) MORE THAN 24 HOURS IN ADVANCE. EMERGENCY REPAIR WORK MAY NEED TO CALL ANDY JORDAN AT (269) 208-7275 OR ANDY DEAN AT (269) 252-3729 FOR LIMITATIONS AND INSTRUCTIONS.

THE BENTON CHARTER TOWNSHIP WEB SITE HAS A FILE LOCATED IN THE FORMS AREA OF THE BUILDING DEPARTMENT PAGE TITLED “**SEWER LINE INSTALLATION INSTRUCTIONS**” OR SIMILAR TITLE. PLEASE DOWNLOAD THAT FORM AND FOLLOW THOSE REQUIREMENTS.

ALL PIPE PUT INTO THE GROUND IS REQUIRED TO COMPLY WITH THE CURRENT EDITION OF THE PLUMBING CODE.

**NO WORK IS TO OCCUR WITHIN THE RIGHT OF WAY, OR NEAR WATER OR SEWER MAIN WITHOUT EXPRESS WRITTEN PERMISSION OF BENTON CHARTER TOWNSHIP. BONDING AND INSURANCE REQUIREMENTS IN THE ORDINANCE ARE FOR PROTECTION OF THE MAINS. AFFECTATION OF THE INTEGRITY OF THE SYSTEM OF BENTON CHARTER TOWNSHIP IS THE RESPONSIBILITY OF THE PERMIT HOLDER. NO OWNER SHOULD OBTAIN A PERMIT AND NOT BE RESPONSIBLE IN CHARGE OF THE INSTALLATION OF THE PIPE.**

**PIPE INSTALLATION STARTING AT A POINT APPROX 5’ OUTSIDE THE BUILDING CONSTITUTES A NEED FOR THIS PERMIT. FOR ALL **INTERIOR WORK**, PLEASE APPLY FOR AND OBTAIN A **PLUMBING PERMIT**.**

**IF YOU HAVE QUESTIONS, PLEASE CALL CONTACT INFO IN THE HEADER OF THIS APPLICATION.**

**VIII. INSTRUCTIONS FOR COMPLETING APPLICATION**

GENERAL: Plumbing work shall not be started until the application for permit has been filed AND THE PARTIES NOTIFIED. All installations shall be in conformance with the local ordinances and the 2015 Michigan Plumbing Code. No work shall be concealed until it has been inspected. **This shall serve as notice that any work covered without inspection will result in materials being removed in order to complete the necessary inspections.**  
When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. It would be helpful to call at least 24 hours in advance. **Attached detail sheet should be followed for installation details.**

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, handicap or political beliefs.

Permit revised date: 2.20.2024

